



# Meeting agenda

for the Board of Trustees

of the Town of Collbran, Colorado

1010 High Street, Collbran, CO 81624

February 17, 2026

6:00 PM Work Session

A live stream of the meeting may be viewed at: <https://us02web.zoom.us/j/81921662184>

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGEANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **WORK SESSION**
  - A. **Invoice and Accounts Payable Update**
  - B. **Bank Accounts and Chart of Accounts**
  - C. **W2 and 1099 Status**
  - D. **2026 Budget Filing with DOLA**
  - E. **Provide Trust Fund Information to Board for Review**
  - F. **Terrell Park Subdivision progress status**
  - G. **Town Water Rights Status**
  - H. **Review and Discuss Boyd PC Invoices**
  - I. **Monthly Invoices Provided by Boyd PC Review**
  - J. **Recruitment Progress for Second Administrative Position**
  - K. **Review Town Insurance Policies**
  - L. **2026 Sunflower Flats Oil and Gass Development Plan w/ Laramie Energy**
  - M. **Main Street Liquor License Status**
  - N. **EIAF 9979 Collbran Waterline Pipeline Plateau Valley School**
  - O. **Add Heather Jenkins to Bank Accounts**
  - P. **Update MCSO Quarterly Activity Reports**
  - Q. **Provide Analysis and Summary on MCSO Reports to Town**
  - R. **CIRSA Insurance Requirements**
  - S. **204 High Street Follow Up Eberhard**
  - T. **Training Plan for Heather Jenkins**
  - U. **Master Services Agreement Discussion**
  - V. **Event Coordination Calendar**

- W. Town Communication App**
- X. Water Utility Database Creation**
- Y. Confirmation on all Water Taps Status**
- Z. Employee Growth Path Plan for Heather Jenkins**
- AA. Community Voices – Online Forum and Meeting Expansion**
- BB. Town of Collbran Fiber Lease Agreement**
- CC. 2026 Election Update**
- DD. Creation of Town Events Committee**
- EE. Employee Separation Agreement**
- FF. Repair of Hoosier Ditch at Highway 330**
- GG. Replacement of Roof for Water Treatment Plan**
- HH. Replacement/Reinstallation of Chain Link Fence around Water Treatment Plant**
- II. Comprehensive Plan Update**
- JJ. Wildland Fire Code**
- KK. Financial Statement Audit Engagement and Prep**
- LL. CBI Background Fingerprinting Audit**
- MM. CBI Criminal History Information Training for Staff**
- NN. Animal Control Contract with Mesa County**
- OO. Election Judges**

NOTE: Work sessions are for the Board of Trustees to discuss various topics. The public is welcome to attend the meeting to observe but public comment is not scheduled for these sessions. Should a topic be specifically pertinent to a member of the public, the Board may call on an individual to provide additional information. No decisions by the Board shall be made during these sessions.

## **VI. ADJOURNMENT**