

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting 6:00pm

April 4, 2023

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:01pm.

II. Pledge of Allegiance

III. Roll Call

Present: Trustee Zentz, Trustee Evans, Trustee Dalrymple, Trustee Melnikoff, & Mayor Todd.

IV. Consent Agenda Consisting of Minutes from January 3, 2023 and March 7, 2023 as well as Expenditures from March 2023.

MOTION: TRUSTEE EVANS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nayes: None

Motion carried.

V. Persons Not on the Agenda

- 1) Plateau Valley Little League brought a couple of their youth baseball players and asked the Board of Trustees for a \$100 donation to their team for uniforms and supplies. With the donation the Town of Collbran's logo would be displayed on the team's sponsorship banner for the season.**

- 2) A resident came to the Board to ask for a status report on the mailbox situation; specifically regarding the one way alley and receiving home mail delivery for residents on Plateau Avenue.**

Town Manager requested permission to speak to this issue. She explained to the resident that after speaking with our Marshal and Public Works departments, that the one way on the alley would not be revoked as it was originally implemented for the safety of residents, especially children. The Town Manager suggested speaking with the Post Office directly about how mailboxes should or can be set up for addresses on Plateau Avenue.

VI. Street Closure Application for American Legion's Memorial Day Parade and Celebration

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE STREET CLOSURE PERMIT FOR THE AMERICAN LEGION'S MEMORIAL DAY PARADE AND CELEBRATION ON MAY 29, 2023; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nays: None

Motion carried.

VII. Authorization to Accept State Historic Fund grant in the amount of \$15,000.00 and expand the scope of work with Chamberlain Associations by \$25,000.00 to prepare construction documents for Auditorium renovations.

MOTION; TRUSTEE EVANS MOVED TO APPROVE THE AUTHORIZATION TO ACCEPT THE STATE HISTORIC FUND GRANT IN THE AMOUNT OF \$15,000 AND TO EXPAND THE SCOPE OF WORK WITH CHAMBERLAIN AND ASSOCIATIONS BY \$25,000 TO PREPARE CONSTRUCTION DOCUMENTS FOR AUDITORIUM RENOVATIONS; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nays: None

Motion carried.

VIII. Authorization to Purchase Bleachers for Gandhi Park

The Board of Trustees decided to purchase two 15' bleachers for Gandhi Park, one for each side of the field.

MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE PURCHASE OF BLEACHERS FOR GANDHI PARK; SECONDED BY TRUSTEE ZENTZ

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nayes: None

Motion carried.

IX. Authorization to Submit an AGNC Mini-Grant Application to Purchase Parklet

Town Manager found an incredible parklet for sale from the Town of Delta. It screams Collbran! It has wagon wheel end caps, booth seating built in, and is movable. It is a beautiful piece that will contribute toward the economic and professional growth of the town. There is discussion about renting it to local businesses for summertime use.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE AUTHORIZATION TO SUBMIT AN AGNC MINI-GRANT APPLICATION TO PURCHASE PARKLET; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nayes: None

Motion carried.

X. Fireworks Discussion with Direction to Staff

Town Manager presented the Board with the quotes that were received to potentially hold a fireworks display for Heritage Days and/or Cowboy Christmas. The funds required for a firework show for either Holiday were deemed too excessive to book for this year. Board is open to suggestions for entertainment options for Heritage Days and Cowboy Christmas but has tabled this discussion for the time being.

XI. Authorization to Move Forward with Asbestos Testing and Possible Remediation Project for the Auditorium

MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE AUTHORIZATION TO MOVE FORWARD WITH ASBESTOS TESTING AND POSSIBLE REMEDIATION PROJECT FOR THE AUDITORIUM; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Ayes: Trustees Zentz, Evans, Dalrymple, Melnikoff, and Mayor Todd

Nayes: None

Motion carried.

XII. Monthly Staff Update

- 1) Town Manager took names down for Spring Swing Attendees
- 2) Town Manager will set up a Ribbon Cutting Ceremony for our Broadband Project as contractors are scheduled to start laying fiber next week.
- 3) April Fool's Easter Egg hunt was a huge success. Jenni headed up the event and hid 400 eggs, 100 of them filled with Broccoli and sparkles for April Fool's. The day was warm and dry; kids enjoyed the bump-n-jumps until they were taken down by the rental company.
- 4) Grievances and complaints are dealt with by a complaint basis as our Marshals are not official code enforcers.
- 5) A discussion about a Spring Clean Up was brought up at a previous meeting. Due to the price increases from Republic Services, the only trash service available, sponsoring a Town clean up in the Spring is not the best financial decision for the Town at this time. WSCOGA does a great event in the fall and we are happy to support this clean up in fall anyway we can.

XIII. Trustee Informational and/or Items for Future Agenda

- 1) Trustee Melnikoff asked about the writing of a letter to Republic Services refuting their price increases for our residents.
- 2) Trustee Melnikoff asked the Board to make a donation to After Prom. After Prom is put on by volunteers and parents of students at PVHS to provide students with a safe environment to goof off after Prom ends.

The Board of Trustees took a vote on the donation funds requested and approved the following donations.

- 1) PV Little League - \$100
- 2) After Prom - \$250

XIV. Public Correspondence

XV. Adjournment

Meeting was adjourned at 8:00pm



Approved





Attest