

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting 6:00pm

January 3, 2023

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:04 pm on January 3, 2023 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Dalrymple, Evans, Zentz, and Mayor Todd.

***Trustee Melnikoff out sick**

IV. Consent Agenda consisting of minutes from December 6, 2022 as well as expenditures from December 2022.

A. MOTION:TRUSTEE EVANS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED ; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried.

V. Persons not on the agenda (Short items, 3 minute limit)

VI. Authorization to sign task order #10 in the amount of \$7,330.00 to KLJ engineering for purposes of overseeing and monitoring the potholing work related to the Collbran Broadband Project.

A. MOTION:TRUSTEE ZENTZ MOVED TO APPROVE THE AUTHORIZATION TO SIGN TASK ORDER #10 IN THE AMOUNT OF \$7,330.00 TO KLJ ENGINEERING AS PRESENTED ; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

VII. Authorization for Town Manager to award potholing services to one or more independent contractors depending upon availability, estimated amount not to exceed \$25,000.00

A. MOTION:TRUSTEE EVANS MOVED TO APPROVE THE AUTHORIZATION FOR THE TOWN MANAGER TO AWARD POTHOLING SERVICES TO ONE OR MORE INDEPENDENT CONTRACTORS AS PRESENTED ; SECONDED BY TRUSTEE ZENTZ

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

VIII. Award bid for #Collbran MMFO2022 - Town of Collbran Middle Mile Fiber Optic Construction to Aperion, Inc. based on their bid of \$745,694.70 as both the lowest price and highest scoring bidder, and authorize the Town Manager to sign all necessary contracts, agreements, and change orders contingent upon Aperion's confirmation of SAM registry.

A. MOTION:TRUSTEE DALRYMPLE MOVED TO APPROVE THE AWARD BID FOR #COLLBRAN MMFO2022 - TOWN OF COLLBRAN MIDDLE MILE FIBER OPTIC CONSTRUCTION TO APERION, INC. BASED ON THEIR BID OF \$745,694.70 AS BOTH THE LOWEST PRICE AND HIGHEST SCORING BIDDER, AND AUTHORIZE THE TOWN MANAGER TO SIGN ALL NECESSARY CONTRACTS, AGREEMENTS, AND CHANGE ORDERS CONTINGENT UPON APERION'S CONFIRMATION OF SAM REGISTRY AS PRESENTED ; SECONDED BY TRUSTEE ZENTZ

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

IX. TOWN OF COLLBRAN RESOLUTION NO. 1, SERIES OF 2023- A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN COLORADO REITERATING A REGULAR TIME AND DATE FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES AND A PERMANENT PLACE OF NOTICE.

- A. MOTION:TRUSTEE EVANS MOVED TO APPROVE THE TOWN OF COLLBRAN RESOLUTION NO. 1, SERIES 2023 - REITERATING A REGULAR MEETING TIME AND DATE FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES AND A PERMANENT PLACE OF NOTICE AS PRESENTED ; SECONDED BY TRUSTEE DALRYMPLE**

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

X. TOWN OF COLLBRAN, COLORADO, ORDINANCE NO. 1, SERIES OF 2023 - AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, AMENDING SECTIONS 9.03.010 (A) AND (B) AND 9.13.010 (A) OF THE COLLBRAN MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES.

5% INCREASE FOR WATER SERVICE. 10% INCREASE FOR SEWER SERVICE

- A. MOTION:TRUSTEE ZENTZ MOVED TO APPROVE THE AMENDED SECTIONS 9.03.010 (A) & (B) AND 9.13.010 (A) OF THE COLLBRAN MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES AS PRESENTED ; SECONDED BY TRUSTEE DALRYMPLE**

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

XI. Authorize the Mayor to sign a letter to the Department of Local Affairs requesting a Planning Grant in the amount of \$25,000, to be matched with \$25,000 in town funds for the purpose of updating the Town's Comprehensive Plan.

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE AUTHORIZATION OF THE MAYOR SIGNING A LETTER TO THE DEPARTMENT OF LOCAL AFFAIRS REQUESTING A PLANNING GRANT FOR \$25,000, TO BE MATCHED WITH \$25,000 OF TOWN FUNDS TO UPDATE THE TOWN'S COMPREHENSIVE PLAN AS PRESENTED ; SECONDED BY TRUSTEE ZENZ

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried

XII. Requesting the Board of Trustees ratify the mayor's signature on the Letter of Engagement with Blair & Associates P.C., engaging their Auditing Services for the year 2022.

Renewing our contract with Blair & Associates. \$13,500 for the yearly required Audit.

A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE RATIFICATION OF THE MAYOR'S SIGNATURE ON THE LETTER OF ENGAGEMENT WITH BLAIR & ASSOCIATES P.C., ENGAGING THEIR AUDITING SERVICES FOR THE YEAR 2022 AS PRESENTED ; SECONDED BY TRUSTEE ZENTZ

XIII. Monthly Staff Updates: Questions

XIV. Trustee Informational and/or items for future agenda

XV. Public Correspondence

XVI. Adjournment

A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE ADJOURNMENT OF THE BOARD OF TRUSTEES REGULAR MEETING ON JANUARY 3, 2023 AT APPROXIMATELY 7:15PM ; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Ayes: Trustee Evans, Dalrymple, Zentz, and Mayor Todd

Nayes: None

Motion carried


Approved



Attest 