

# **Town of Collbran**

## **Board of Trustees Meeting Minutes**

Regular Meeting  
August 16, 2022

### **I. Call to order**

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:01 pm on August 16, 2022.

### **II. Pledge of Allegiance**

### **III. Roll call**

**Present:** Trustee Evans, Dalrymple, Zentz and Mayor Todd

**Absent:** Trustee Mellinkoff

### **IV. Consent Agenda consisting of Expenditures from July 2022**

**A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE  
CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE  
EVANS**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nayes: None

Motion carried.

### **V. Persons Present Not on the Agenda (Short Items, 3 minute limit)**

**VI. Mesa County Department of Human Services Presentation**

Various staff members from the Mesa County Department of Human Services did a presentation on all of the services that they offer.

Jill Calvert - Executive Director For Mesa County Human Services

Michelle Trujillo - Director of Economic Assitance

Lindsay Bullock - Manager of the Work Force Center

Joe Kellerbe - Division Director for Child Welfare and Adult Protection Units

Barb Golden - Deputy Director for the Department of Human Services

**VII. Broadband Discussion with Mark McGowan of Optimus Communications**

Mr. McGowan discussed the Broadband project with the Board.

**VIII. BroadBand Update**

Town Manager gave an update on the Broadband project to the Board and present members of the community.

**IX. Proclamation naming the Town of Collbran Santa Rosalia for the week of September 1 - 10, 2022.**

**A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE PROCLAMATION NAMING THE TOWN OF COLLBRAN “SANTA ROSALIA” FROM SEPTEMBER 1, 2022 - SEPTEMBER 10, 2022; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nayes: None

Motion Carried

**X. Special Event Permit - Town of Collbran - Oktoberfest Sept 9, 2022**

**A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE SPECIAL EVENT PERMIT AND ROAD CLOSURE FOR THE TOWN OF COLLBRAN'S ANNUAL OKTOBERFEST CELEBRATION ON SEPTEMBER 9, 2022; SECONDED BY TRUSTEE ZENTZ**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nays: None

Motion Carried

**XI. IVA Pumphouse Update - Town Manager requests approval from the Board of Trustees to award the pump house construction and to purchase pumps and equipment for the Pump House at Gandi Park.**

**A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE TOWN MANAGER'S REQUEST TO AWARD CONSTRUCTION OF THE PUMPHOUSE AS WELL AS THE ABILITY TO PURCHASE PUMPS AND EQUIPMENT FOR THE PUMPHOUSE AT GANDI PARK; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nays: None

Motion Carried

**XII. Auditorium Update**

**a) Approval to submit DOLA Tier II application for \$750,000 for Auditorium renovation.**

**b) Approval to submit State Historic grant application for \$250,000 for Auditorium renovation.**

**A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE SUBMISSION OF THE DOLA TIER II APPLICATION FOR \$750,000; SECONDED BY MAYOR TODD**

**B. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE SUBMISSION OF THE STATE HISTORIC GRANT APPLICATION FOR \$250,000; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nays: None

Motion Carried

**XIII. Approval to submit grant application to BLM Community Fire Mitigation Program.**

**A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE SUBMISSION OF THE GRANT APPLICATION TO THE BLM COMMUNITY FIRE MITIGATION PROGRAM; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustee Evans, Dalrymple, Zentz and Mayor Todd

Nays: None

Motion Carried

**XIV. Approval to submit a grant application for a Tier 1 Energy and Mineral Impact Assistance Program for the Wastewater Treatment Upgrades.**

**TOWN MANAGER REQUESTED THAT ITEM XIV BE REMOVED FROM THE AGENDA. ITEM WAS SO REMOVED.**

**XV. Review Budget Calendar and Process - Discuss any date changes**

**a) Discuss schedule for Discretionary Fund Presentations**

Town Manager and Financial Director spoke with the Board about the upcoming budget process as well as a tentative schedule for Discretionary Fund presentations.

**XVI. Authorize Mayor to sign contract for professional services with Mesa County Building Department**

**A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE AUTHORIZATION OF THE MAYOR TO SIGN THE CONTRACT FOR PROFESSIONAL SERVICES WITH THE MESA COUNTY BUILDING DEPARTMENT; SECONDED BY TRUSTEE DALRYMPLE**

**XVII. Monthly Staff Update: Questions**

- 1) MOU with School Board Regarding Marshal substation.
- 2) American Legion Memorial
- 3) Community Cookout was a HUGE success
- 4) Jenni Adams was hired as Admin Assistant
- 5) Countertops in front area have been refinished

**XVIII. Trustee informational and/or items for future agenda**

**XIX. Public Correspondence**

**XX. Adjournment**

**MEETING ADJOURNED AT 8:04PM**



Approved



Attest

