

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
March 1, 2022

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:09pm on March 1, 2022 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustee Dalrymple, Evans, Melnikoff and Mayor Todd
Absent: Trustee Appelhanz

IV. Consent Agenda consisting of Minutes from February 1, 2022, February 15, 2022 and Expenditures from February 2022

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE EVANS

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

V. Persons Present Not on the Agenda

VI. Master Agreement with KLJ Engineering, LLC Contract- Marc Kenney- Authorize Mayor to Sign

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE MASTER AGREEMENT WITH KLJ ENGINEERING, LLC CONTRACT; SECONDED BY TRUSTEE EVANS

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

VII. Approval of On-Call Task Proposal with KLJ Engineering

A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE ON-CALL TASK PROPOSAL WITH KLJ ENGINEERING; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

VIII. Approval of Proposed Amendment to the Trail Feasibility Contract

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PROPOSED AMENDMENT OF THE TRAIL FEASIBILITY CONTRACT; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

IX. Approval of Proposed Survey Services for the Wastewater Treatment Plant

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE PROPOSED SURVEY SERVICES FOR THE WASTEWATER TREATMENT PLANT; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

X. Approval of Proposal for Engineering Services for Cedar Crest Lane

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FOR CEDAR CREST LANE; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

XI. Trustee (Informational and/or Items for Future Agenda)

1. Trustee Dalrymple asked who was responsible for clearing the snow out from the parking lot between the parking lot of the bank and auditorium. When it snows and people park all up and down Main Street particularly in front of the Liquor Store, they miss the snow so it piles up on the side making it hard especially for delivery trucks.
 - a. Administrator Matarozzo informed her that our Public Works is in charge of that. She will let them know and figure something out. She also mentioned that their first and foremost are the streets, they have bus routes so that is the first thing they take care of.
2. Trustee Melnikoff was wondering if the utility bill was normal. It is a lot higher than it usually is.
 - a. Finance Director Distel informed her that yes, the bill has gone up. That is the Grand Valley Power bill. The reason being is everyone had to raise prices to "catch up" from last year.
3. Trustee Melnikoff asked about the signs again for the auditorium. The signs are to inform everyone of the snow that falls off the auditorium.
 - a. Administrator Matarozzo did talk to Public Works Supervisor Nichols earlier about the signs and they should be here in the next few days.

XII. Monthly Staff Update: Questions?

1. Administrator Matarozzo let everyone know that the Mayor was invited to speak with Channel 5 news out of Grand Junction regarding the Broadband Project.
2. Administrator Matarozzo had a lunch meeting with the other Town and County Managers and our State Representative with DOLA as well as Dana. We discussed past and upcoming projects we had/have with them and our future goals.
3. Administrator Matarozzo mentioned that the Mayor will be having lunch with the County Commissioners this month. This is just to keep our relationship going with them.
4. Finance Director Distel had a meeting earlier today with Dana and a discussion of the CDBG grant came up. He did say that there were not a lot of CDBG applications so he is going to really help us push the process.
5. Finance Director Distel found some used desks for the back offices that they will be getting later on this week.
 - a. We are trying to decide what we want to do for the front of the office, meeting area, so we are still looking at all options.
 - b. We are wanting to redesign the front counter as well. Looking at making it

more user friendly for staff and guests. We have a couple of contractors coming to look and give us quotes/layouts.

6. Administrator Matarozzo asked about the Local Farmers Market
 - a. Tilda Evans was in the audience and is hoping to have the farmers market every Saturday beginning late May or early June until the end of September

XIII. Public Correspondence

The meeting was adjourned at 6:55pm.

A handwritten signature in black ink, appearing to be 'M. Matarozzo', written over a horizontal line.

Approved

A handwritten signature in black ink, appearing to be 'Tilda Evans', written over a horizontal line.

Attest

