

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
February 1, 2022

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:00 pm on February 1, 2022 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustee Appelhanz, Evans, Melnikoff and Mayor Todd
Trustee Dalrymple showed up at a later time

IV. Consent Agenda consisting of Minutes from January 4, 2022 and Expenditures from January 2022

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE EVANS

Vote Results:

Ayes: Trustees Appelhanz, Evans, Melnikoff and Mayor Todd

Nays: None

Motion carried.

V. Persons Present Not on the Agenda

VI. Mother's Park Playground Area

1. Cindy Price presented in front of the board as a member of the council for the Congregational Church.
2. Requesting that the Town provide the funding and labor for putting a safe covering under the playground equipment at Mother's Park.
3. Mayor Todd asked if there was any idea of what kind of cost they were talking about.
 - a. Cindy was hoping that Public Works had an idea of cost
4. Trustee Melnikoff mentioned that every fall the Town does Discretionary funds and thinks that might be a good way to go about it.

- a. Administrator Matarozzo added that we send those applications out in September and that they can come pick one up as well.
5. Public Works Supervisor Nichols called around and got information about the covering. They have what's called a bonded rubber mat underneath the swings. There needs to be an 8-foot fall barrier underneath the swings to prevent injury. With that, it's about \$17 a square foot. There is a company out of Grand Junction that would come up and look at it.
6. Mayor Todd took that price and we are looking at anywhere from \$1,700-\$3,400. This does not include other materials or labor or the other park that needs to be done.
7. Public Works Supervisor Nichols mentioned that we may be able to get away with only doing the thicker portion underneath the swingset and thinning it out the farther out in the playground you go. Maybe a little cheaper if that's the case.
8. Mayor Todd would like to table this agenda item and get a little more information on pricing.

VII. Liquor License Renewal- Main Street Liquor Store

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE LIQUOR LICENSE RENEWAL FOR MAIN STREET LIQUORS; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Appelhanz, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

VIII. Public Hearing- CDBG Grant

1. Finance Director Distel gave a powerpoint presentation on the Proposed CDBG Grant Application.
2. Trustee Melnikoff asked if it was and if it would help that the building was a State Historical Site.
 - a. Sylvia Spangler, member of the Plateau Valley Historical Preservation Society, stated that the auditorium was not a State Historical Site, but a Mesa County Historical Site. She also mentioned that it just takes paperwork to get it changed from County to State.
 - b. Finance Director Distel doesn't know at this time if it will help the application process stating that this is a State Historical Site.
3. Mayor Todd opened the meeting to a public hearing.
4. Sylvia Spangler mentioned the PVHPS has some funding set aside to help in anyway with the auditorium
5. Val Dussor, also a member of the Plateau Valley Historical Preservation Society, asked if this grant would bring things up to code such as electrical systems.

- a. Finance Director Distel ensured that we will rely on any recommendations from the architect.
6. Val Dussor also stated that the Town can rely on anyone in the Society for help.
7. The Plateau Valley Historical Preservation Society will get a letter together with some more input to help with the grant.

A. MOTION: TRUSTEE APPELHANZ MOVED TO APPROVE GOING FORWARD WITH THE CDBG GRANT; SECONDED BY TRUSTEE EVANS

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor Todd

Nays: None

Motion carried.

IX. Purchase of Public Works Lawn Mower

1. Public Works Supervisor Nichols asked the board to go forward with the purchase of a lawn mower with a slightly higher price than what they had previously asked for.
 - a. Last summer they had to do a lot of repairs with the one they have now.
 - b. They are needing something that can handle more; bigger areas, more storage for the clippings.
 - c. He did look at different options and this was the best fit. It will help them mow the alleys and pick up more of the weeds whereas the other can not do that.
2. Administrator Matarozzo did state that they had budgeted \$8,500.00 for the purchase of a new lawn mower which was approved.
3. The price of this lawn mower they are looking at did increase by \$2,000.00 so the total would now be \$10,500.00.

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PURCHASE OF A NEW LAWN MOWER FOR PUBLIC WORKS; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nays: None

Motion carried.

X. Discretionary Funds Award Letters- Authorize Mayor to Sign

1. Administrator Matarozzo has the letters for the Discretionary Fund Letters ready, but needs approval for the Mayor to sign so they can be sent out.

A. MOTION: TRUSTEE APPELHANZ MOVED TO APPROVE THE DISCRETIONARY FUND LETTERS; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nays: None

Motion carried.

XI. Trustee (Informational and/or Items for Future Agenda)

1. Trustee Melnikoff stated that at the last meeting we were going to talk to CDOT and ask them if we could get another grant to do the study on the walkway.
 - a. Finance Director Distel mentioned that they did not feel it was an expansion beyond our existing scope of work so they were happy to have us pursue that. We will circle back with KLJ and give them approval to do that.
2. Trustee Melnikoff asked about staff trainings
 - a. Administrator Matarozzo mentioned Public Works Supervisor Nichols just attended a week long Public Works Management Training in Salt Lake City, UT.
 - b. He thinks there are three levels of training, so this was level one.
 - c. Mesa County is going to look at possibly bringing the next level training to Grand Junction.
 - d. As far as Marshal's Department training goes, Marshal Appelhanz is the trainer himself and he is looking into doing a community trauma med class. He is looking at more of an everyday accident that happens around the house, ie. chainsaw injury, broken bones, lacerations. It would be a half day class offering it a couple of times a year. We would be putting together a trauma first aid kit which would include tourniquets etc.
 - e. Both Appelhanz and Meyer did attend a training at Cameo that they really benefited from
3. Administrator Matarozzo did receive a grant for the body cameras for the Marshal's Department

XII. Monthly Staff Update: Questions?

1. Administrator Matarozzo is very happy to have the bulk water station up and running again.
 - a. We are now going through Elite Broadband and very thankful for all of their work.
2. Trustee Melnikoff asked if there was any update on Broadband.
 - a. Administrator Matarozzo is waiting on the final report to come in. She is expecting that this week and we will then close that out with the engineers.

They are meeting with Grand Valley Power and the County on Thursday and Elite Broadband this week as well.

3. Mayor Todd was wondering if the Health Department could give a little more notice of when they are coming up for the vaccine bus.
 - a. Administrator Matarozzo reminded him that these are pop up clinics so they only plan out so far.
4. Administrator Matarozzo had an election update.
 - a. There was one mayor position open and three trustee positions open. We only had one come out for mayor and three come out for trustees so with that, we can cancel the election. In March she will be coming with a resolution to cancel the election as we didn't have enough people.
 - b. With that being said, we will have Mayor Keith Todd, Mayor Pro-Tem Kris Melnikoff, Trustee Terri Dalrymple, Trustee Lorraine Zentz and Trustee Tilda Evans. Everything will change out at the first April meeting.
5. Administrator Matarozzo also received an award of \$20,000.00 from the Corona Virus Relief. We were able to take and submit the water treatment facility project to get these funds.

XIII. Public Correspondence

The meeting was adjourned at 7:43pm.



Approved



Attest

