

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
November 1, 2022

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:10pm on November 1, 2022 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

IV. Consent Agenda consisting of minutes from October 4th, 8th, and 11th 2022 as well as October 2022 expenditures.

A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVED CONSENT AGENDA AS PRESENTED; MOTION SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried.

V. Persons Present Not on the Agenda (Short Items, 3 minute limit)

VI. Mayor Todd completed the First Reading for the adoption of the 2018 International Energy Conservation Code - Ordinance No. 2, Series 2022.

Town Administrator will be sitting on several committees with the county to approve new energy ordinances. Most new ordinances will apply to new construction projects or structures in town.

VII. Guidance and Motion to Accept Proposal for Library Roof Repair

The Stockman Bank Building is a structure owned by the Town and we are responsible for the building and its necessary repairs. The Board was presented with three options for roof repair:

- A) 1 year leak proof warranty - \$3,200.00
- B) 10 year leak proof warranty - \$10,000.00
- C) 20 year leak proof warranty - \$20,000.00

After discussing the possible options, the Board of Trustees has agreed to allocate funds from the Town's contingency fund to repair the roof and in the Board's words, "Do It Right."

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE PROPOSAL FOR \$20,000.00 AND A 20 YEAR LEAK PROOF WARRANTY FOR THE LIBRARY ROOF REPAIR; MOTION SECONDED BY TRUSTEE ZENTZ

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

VIII. Motion to Confirm the Board of Trustees Intent to set \$364,000 in the 2023 Budget for Match for Auditorium Grants.

A. MOTION: TRUSTEE EVANS MOVED TO APPROVED THE \$364,000 IN THE 2023 BUDGET FOR MATCH FOR AUDITORIUM GRANTS; MOTION SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

IX. Motion to Approve Purchase of 2022 Marshall's Vehicle

The original Durango order that the Town submitted has been canceled due to product shortages on the exact model that the Marshall requested. A different 2022 Durango that is in current stock has been presented to the Board for approval of purchase. The cost of the vehicle and its necessary Police equipment upfitting should fall well within the allocated budget for the new Marshall Vehicle.

A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE PURCHASE OF THE NEW 2022 MARSHALL'S VEHICLE; MOTION SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

X. Motion to Approve Purchase of Conduit for Broadband Project

KLJ Engineering recommended the sole source purchase of conduit in the amount of \$135,360.00 for the Broadband Project for the greatest benefit of the Town

A. MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE SOLE SOURCE PURCHASE OF CONDUIT PER KLJ'S ENGINEERING RECOMMENDATION FOR THE BENEFIT OF THE TOWN IN THE AMOUNT OF \$135,360.00; MOTION SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

XI. Street Closure Application for Cowboy Christmas Event and Parade

A request to shut down Main St on December 10th, 2022 from 4:30 to 7pm for a Holiday celebration including a Parade of Lights, Dinner with Santa, and a Community Dance

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE STREET CLOSURE ON DECEMBER 10, 2022 FROM 4:30PM TO 7PM FOR THE COWBOY CHRISTMAS EVENT; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

XII. Mesa County Regional Resiliency and Recovery Road Map Discussions

Town Administrator gave the Board a quick rundown of the County’s Regional Resiliency and Recovery Plan. The Town is “ahead of the game and on the right track.”

XIII. Town Hall Hours Discussion

Town Administrator wanted to discuss the possibility of a “Quiet Hour” with the Board for Town Hall Hours. This hour would be a time when staff could hold development meetings, trainings, or catch up on projects uninterrupted. Town Hall would lock its doors and forward calls during this time. Town administrator requested that the “quiet hour” be from 2 to 3 pm Monday through Thursdays, or a time that would least impact our community members.

After discussion, The Board agreed that this time allocated specifically for uninterrupted work between 2 & 3 pm Monday - Thursday would be of great benefit to the Town employees.

XIV. Monthly Staff Update

The Board of Trustees is invited to the Municipality Dinner November 30, 2022 at 6pm at the Harry Butler Board Room on 22nd Street, Grand Junction, CO.

XV. Trustee Informational and/or Items for Future Agenda

None

XVI. Public Correspondence

None

XVII. Adjournment

MOTION: TRUSTEE MELNIKOFF MOVED TO ADJOURN THE BOARD OF TRUSTEES MEETING FOR NOVEMBER 1, 2022; MOTION SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustee Evans, Dalrymple, Melnikoff, Zentz and Mayor Todd

Nayes: None

Motion carried

Approved

Attest

