

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
January 4, 2022

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:05 pm on January 4, 2022 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustee Appelhanz, Dalrymple, Melnikoff and Mayor Todd
Trustee Evans present via zoom

IV. Consent Agenda consisting of Minutes from December 7, 2021, December 10, 2021, December 17, 2021 and Expenditures from December 2021

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE MELNIKOFF

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor
Todd

Nayes: None

Motion carried.

V. Persons Present Not on the Agenda

VI. Liquor License Renewal for Collbran Cafe, LLC

A. MOTION: TRUSTEE APPELHANZ MOVED TO APPROVE THE LIQUOR LICENSE RENEWAL FOR THE COLLBRAN CAFE, LLC; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

VII. Memorandum of Agreement- Mesa County Risk Mapping Assessment and Planning (MAP) Project- Phase 2 Data Development

1. Joint effort between Mesa County and the Town of Collbran.
2. It's Phase 2 of a project they are working on for flood risk management.
3. This phase is where they start talking to/including us on the project which we want to be involved in. This will be the flood mitigation.

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE MEMORANDUM OF AGREEMENT- MESA COUNTY RISK MAPPING ASSESSMENT AND PLANNING (MAP) PROJECT- PHASE 2 DATA DEVELOPMENT; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

VIII. RESOLUTION NO.1, SERIES 2022- A Resolution of The Board of Trustees of the Town of Collbran, Colorado Reiterating a Regular Time and Date for the Regular Meeting of the Board of Trustees and a Permanent Place of Notice

1. The Board of Trustees Meeting dates will change to the First and Third Tuesday of every month at 6:00pm
2. The Third Tuesday will be the scheduled work session unless it's needed to be a special meeting.
3. The main posting places are the bulletin boards in front of Town Hall, the Auditorium and the big bulletin on Main Street in front of Marigold Market.

A. MOTION: TRUSTEE APPELHANZ MOVED TO APPROVE THE RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO REITERATING A REGULAR TIME AND DATE FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES AND A

**PERMANENT PLACE OF NOTICE; SECONDED BY TRUSTEE
MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

**IX. Ordinance 1, Series 2022- An Ordinance of the Town of Collbran, Colorado,
Amending Sections 9.03.010 (a) and (b) and 9.13.010 (a) of the Collbran Municipal
Code Regarding Water and Sewer Rates and Fees**

1. This is a budget item that we have discussed again following along with the capital improvement plan to keep our water and sewer levels maintained for improvement projects and emergencies.
2. This will take place in the January billing cycle
3. We will send a letter notifying the Town of the increase with the January bill. It will also be posted on the website.

**A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE
ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO,
AMENDING SECTIONS 9.03.010 (A) AND (B) AND 9.13.010 (A)
OF THE COLLBRAN MUNICIPAL CODE REGARDING WATER
AND SEWER RATES AND FEES; SECONDED BY TRUSTEE
MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

X. Approval of the 2022 Holiday Schedule

1. Trustee Appelhanz would like to see the Town Staff get an extra day off before or after the 4th of July.
 - a. Administrator Matarozzo will look into making something happen

XI. Trustee (Informational and/or Items for Future Agenda)

1. Trustee Appelhanz was concerned about the placement of the snow over this last

snowfall. It was piled pretty heavily on the corner of Orchard making it hard for people to pull out onto Hwy 330 safely.

- a. Administrator Matarozzo explained that it had been recently moved. Public Works was really busy trying to clear the road and that is where it was placed in the time being. It has been moved and they will take caution when piling it back up on the corner.
2. Trustee Dalrymple asked about the ordinance in regards to businesses being responsible for the clean up of their sidewalks.
 - a. Administrator Matarozzo brought up that the ordinance wasn't necessarily new and that it had been in the Town of Collbran's municipal code for a while. The prior discussion on the ordinance made it to where code enforcement could write tickets. With that being said, we will not start with issuing tickets, we will start by notifying business owners and reiterating the code.
3. Trustee Melnikoff asked about the signs for the Auditorium.
 - a. Administrator Matarozzo did order 6 signs, 3 for each side of the Auditorium. They gave us a 7-14 day range before they are expected to be here.
4. Trustee Melnikoff asked when the board election packets were available for pick up.
 - a. Administrator Matarozzo stated they became available today for pick up.
 - b. It was posted in the PV Times and we can add it to the Community Page for the public to be aware of.

XII. Monthly Staff Update: Questions?

1. Kudos again on the Cowboy Christmas Festival

XIII. Public Correspondence

1. Delta VWF ladies stopped by to thank the Town for putting up the Christmas Tree for them. Every year they put up ornaments and names of those in the military.
2. Trustee Appelhanz would like to say Thank You to Public Works. They have done a phenomenal job with the snow removal. They have handled the snow and ice very well.

The meeting was adjourned at 6:30pm.



Approved



Attest

