



AGENDA
for the Board of Trustees
of the Town of Collbran, Colorado
1010 High Street (Collbran Town Hall)

October 22, 2025

5:00 pm Government Finance Work Session

A live stream of the meeting may be viewed at:

<https://us02web.zoom.us/j/81998999451>

6:00 pm Regular Meeting

A live stream of the meeting may be viewed at:

<https://us02web.zoom.us/j/81998999451>

I REGULAR MEETING CALLED TO ORDER AT 6:00 pm

II PLEDGE OF ALLEGIANCE

III ROLL CALL

IV AGENDA ADOPTION

V ANNOUNCEMENTS

A) The Board of Trustees is seeking candidates to fill the position of Town Mayor.

1. Eligible Candidates

- (a) Must be residents of the Town for 12 months preceding appointment.
- (b) Must be a registered voter in the Town.
- (c) Must have a strong commitment to public service.

2. More Information on Position

- (a) Posted on Town website TownofCollbran.Colorado.gov

3. To Apply submit Resume and Letter of Interest No Later than Midnight, October 26, 2025

- (a) By Mail: PO BOX 387, Collbran, CO 81624
- (b) By E-mail: clerk@townofcollbran.us, Subject: "Mayor Application"

B) The Town is seeking to fill the positions of Deputy Town Clerk and Administrative Assistant.

- 1. Vacancies are posted on Town website, Indeed.com, and Connecting Colorado

VI PRESENTATIONS

A) 2024 Financial Audit Presentation by Hinkle & Company, Independent Financial Auditors

VII TOWN CLERK REPORT

VIII CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A) Expenditures

- 1. Approval of Bills from Various Town Funds

IX PUBLIC HEARING I

A) Community Development Block Grant Program: Project CDBG22-545, Collbran Auditorium Renovation

- 1. The Board of Trustees will hear a summary of the Auditorium Renovation project as part of the Community Development Block Grant closeout process.

- (a) Staff Presentation
- (b) Public Comment
- (c) Board Discussion
- (d) Decision - Motion, Second, and Rollcall Vote to:
 - (i) Approve, deny, or postpone (until November 4, 2025), the acceptance of the auditorium renovation project and proceed with all steps required with closing CDBG22-545 **as presented / as amended.**

X CONTINUED BUSINESS

A) Colorado Energy/Mineral Impact Assistance Fund Grant (EIAF) B025: Collbran and Plateau Valley Middle Mile Closeout

1. The Board of Trustees will consider whether to proceed with the closeout of EIAF Grant B025 as it relates to the project known as Collbran and Plateau Valley Middle Mile.
 - (a) Staff Presentation
 - (b) Board Discussion
 - (c) Decision - Motion, Second, and Rollcall Vote to:
 - (i) Approve, deny, or postpone (until November 4, 2025), to proceed with all necessary steps to close out of EIAF Grant B025 as it relates to the project known as Collbran and Plateau Valley Middle Mile.

XI NEW BUSINESS

A) Building Permit Variance Hearing: 1008 Elm Avenue ADU #2 Building Permit

1. The Board of Trustees will consider whether to grant a zoning permit to 1008 Elm Avenue ADU #2 as a zoning code variance.
 - (a) Staff Presentation
 - (b) Board Discussion
 - (c) Decision - Motion, Second, and Rollcall Vote to:
 - (i) Approve, deny, or postpone (until November 4, 2025), granting a zoning permit to 1008 Elm Avenue ADU #2 as a zoning code variance.

B) Broadband Lease Contract and Pricing

1. The Board of Trustees will consider whether to accept the public infrastructure lease contract for access to the Collbran Fiber Loop to Internet Service Providers (ISPs) and establish pricing for that access.
 - (a) Staff Presentation
 - (b) Board Discussion
 - (c) Decision - Motion, Second, and Rollcall Vote to:
 - (i) Approve, deny, or postpone (until November 4, 2025), the acceptance the public infrastructure lease contract for access to the Collbran Fiber Loop to Internet Service Providers (ISPs) and establish pricing for that access.

C) Computer Replacement for Town

1. The Board of Trustees will consider the authorization of replacement for computers at the end of their usable life as part of the maintenance of the Town's information technology infrastructure.
 - (a) Staff Presentation
 - (b) Board Discussion
 - (c) Decision - Motion, Second, and Rollcall Vote to:
 - (i) Approve, deny, or postpone (until January 28, 2025), the authorization of replacement for computers at the end of their usable life as part of the maintenance of the Town's information technology infrastructure.

XII PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Neither the Board of Trustees nor staff will respond to comments at

this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

All emails sent to the Town Clerk for public comment will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read to the Board of Trustees is required to appear in person and make said statements to the Board directly.

XIII COMMITTEE REPORTS

XIV ADJOURNMENT