



AGENDA
for the Board of Trustees
of the Town of Collbran, Colorado
1010 High Street (Collbran Town Hall)

October 7, 2025

5:00 pm Work Session Meeting
Public Safety Service Options - Bob Dalley
A live stream of the meeting may be viewed at:
<https://us02web.zoom.us/j/85949725798>

6:00 pm Regular Meeting
A live stream of the meeting may be viewed at:
<https://us02web.zoom.us/j/86888161893?pwd=sxh0VhIT3XKJHxWZM1sKvdzwQawAi2.1>

I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. AGENDA ADOPTION

V. ANNOUNCEMENTS

A. GET INVOLVED WITH OUR COMMUNITY! UPCOMING EVENTS:

1. **Classic Car Show** – Elm Ave., Collbran, Saturday, October 18, 2025, 5:00pm to 7:00 pm
2. **Chili and Chills** – Terrell Park, Saturday, November 1, 2025, 3:00pm to 6:00 pm
3. **Plateau Valley High School Homecoming Parade** – Downtown Main Street, October 24, 2025 from 10:30 am to 11:00 am

VI. PRESENTATIONS

- A. Oath of Office for Town Clerk and Treasurer – Travis Boyd, CPA to be sworn-in**
- B. 2024 Financial Audit Presentation by Blair and Associates, P.C., Independent Financial Auditors**

VII. TREASURER AND TOWN CLERK REPORT

VIII. CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. 2026 CIRSA Insurance Renewal

- Approval of renewal of insurance coverage by CIRSA for 2026

B. Liquor License Renewal

- Brandi's Hotshots LLC 2025 License Renewal #03-20013

C. Street Closures

- Elm Ave from High Street to Branch Street, Classic Car Show, October 18, 2025 from 5pm to 7pm
- Main Street, High Street, Plateau Ave, Spring Street loop, Homecoming Parade, October 24, 2025 10:00 am to 11:00 am

IX. NEW BUSINESS**A. Creation of Board Committee – Finance Committee**

The Board of Trustees will consider whether a committee of the Board of Trustees shall be created to oversee the financial matters of the Town.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 4, 2025), [Sample Motion: "I motion to create a Finance Committee of the Board of Trustees for the Town of Collbran that is comprised of at least one Trustee and the Treasurer to oversee the finance matters of the Town"].

B. Payment of Chamberlin Architects for Auditorium Remodel Project

The Board of Trustees will consider whether to approve payment on Chamberlin Architects, PC invoices 2130-23 and 2130-24.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 4, 2025), [Sample Motion: I motion to approve payment on Chamberlin Architects, PC invoices 2130-23 and 2130-24].

C. Substantial Completion of the Auditorium Remodel Project and Change Orders 5 and 6

The Board of Trustees will consider whether to accept the Auditorium Remodel Project as substantially complete and accept Change Orders 5 and 6 from Asset Engineering Limited.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 4, 2025), [Sample Motion: I motion to accept the Auditorium Remodel Project as substantially complete and accept Change Orders 5 and 6 from Asset Engineering Limited and authorize the payment for those change orders].

D. Substantial Completion and Closeout of Collbran and Plateau Valley Middle Mile Broadband Project

The Board of Trustees will be apprised of the current status of the Collbran and Plateau Valley Middle Mile Broadband Project and authorize payments to Aperion Utility Construction on invoice #18914 for \$59,080.67

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 4, 2025). [Sample Motion: I motion to accept the Collbran and Plateau Valley Middle Mile Broadband Project as substantially complete and authorize the payment of invoice #18914 to Aperion Utility Construction as final payment of the project].

X. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

All emails sent to the Town Clerk for public comment will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read to the Board of Trustees is required to appear in person and make said statements to the Board directly.

XI. DEPARTMENT REPORTS

XII. ADJOURNMENT