

# **Town of Collbran Board of Trustees**

## **Meeting Minutes**

Regular Session  
August 4, 2020

\*\*\*Please note that the Board of Trustees did conduct a Board Work Session prior to the beginning of this meeting. Minutes are not required at a work session.

### **I. Call to order**

Mayor Keith Todd called to order the special meeting of the Town of Collbran Board of Trustees at 6:10pm on August 4, 2020 at Collbran Town Hall.

### **II. Pledge of Allegiance**

### **III. Roll call**

Present: Trustees Appelhanz, Melnikoff, Evans, White and Mayor Todd.  
A quorum was present.

### **IV. Consent Agenda**

- a) Minutes from 6.19.20 and 7.7.20
- b) Expenditures from July 2020

#### **A) MOTION: TRUSTEE WHITE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE EVANS**

##### **Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Evans, White and Mayor Todd.

Nays: None

Motion carried.

### **V. Persons Present Not on Agenda**

### **VI. Concern of Public Nuisances/Refuse – Mr. and Mrs. Gregory**

- A) Mrs Gregory was present to ask the Board of Trustees to address concerns with the property located next to hers at 807 and 808 Wagon Wheel Court.

The Board has directed staff to write a letter to the property owner at 807 and 808 Wagon Wheel Court and inform them of our Ordinances and request their cooperation in mitigating the problem.

**VII. Professional Services Contract – Town Planner**

- A) **MOTION: TRUSTEE EVANS MOTIONED TO APPROVE A PROFESSIONAL SERVICES CONTRACT BETWEEN THE TOWN OF COLBRAN AND DAVIS FARRAR FOR PLANNING SERVICES; SECONDED BY TRUSTEE MELNIKOFF**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Evans, White and Mayor Todd.  
Nays: None  
Motion carried.

**VIII. Public Hearing – Land Use Variance Request – 2015 High Street**

- A) **MOTION: TRUSTEE EVANS MOTIONED TO APPROVE THE VARIANCE REQUEST REGARDING A SHED TO BE LOCATED AT 2015 HIGH STREET; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Evans, White and Mayor Todd.  
Nays: None  
Motion carried.

**IX. Trustee Information Items**

**X. Monthly Staff Update – Questions**

- a) A question was asked regarding vicious dogs and was answered by Marshal Appelhanz

**XI. Public Correspondence –**

The Board directed staff to reply on behalf of the Board of Trustees to the letter from Linda Marsh.

Mayor Keith Todd adjourned the meeting at 6:33pm.

  
Approved



  
Attest