

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting - 6:00pm - June 4, 2024

1. Call to order

Mayor Wilcox called to order the regular meeting of the Town of Collbran Board of Trustees at 6:04pm.

2. Pledge of Allegiance

3. Roll Call

Present: Trustees Zentz, Evans, Winkleblack, Price and Mayor Wilcox
Absent: NA

Staff present: Administrator Matarozzo, Finance Manager Distel,
Administrative Assistant Adams

4. Edits or Deletions to the Agenda

None

5. Persons Not on the Agenda

- a. Mark McGowan approached the Board without being asked. Mayor Wilcox stated that the proper process is to go through the sign-up list first and that Mr. McGowan had his own agenda item to address his concerns. Mr. McGowan replied that "he didn't care about the process and was going to go ahead anyway." Mr. McGowan stated that the last meeting's minutes should not be approved. He voiced frustration with the Town's bidding procedures.
- b. Bill Bethel spoke regarding concerns about safety and privacy for residents without having current law enforcement coverage. Mr. Bethel also inquired about having potential person(s) in the back office during public meetings. Mr. Bethel said that he hears noises and shuffling around in the back offices during meetings and requested not to have people in the back offices.

- c. Theresa Wilcox requested information on the OSHA issue that she brought up several meetings ago. Mrs. Wilcox requested copies of the minutes where she first brought this issue to attention and would like an answer/update on her concerns. Mrs. Wilcox was told she would be able to find the minutes online after they were approved, signed, and posted on the website or could complete a CORA request.

6. Approval of Amended Minutes from the April 9th and 16th, 2024 Board Meetings

MOTION: TRUSTEE EVANS MOVED TO APPROVE THE AMENDED MINUTES FROM APRIL 9TH AND APRIL 16TH, 2024 BOARD MEETINGS; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - No
Mayor Wilcox - No

MOTION CARRIED

7. Approval of Minutes from May 7 and 21, 2024 Board Meetings

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE MINUTES FROM MAY 7TH AND MAY 21ST, 2024 BOARD MEETINGS AS PRESENTED; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - No
Mayor Wilcox - No

MOTION CARRIED

8. Approval of Expenditures from May 2024

MOTION: TRUSTEE EVANS MOVED TO APPROVE THE EXPENDITURES FROM MAY 2024 AS PRESENTED; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

9. Approval of 3 Street Closure Permits for Plateau Valley Heritage Days

- a. Parade
- b. Running of the Horses
- c. Street Dance

MOTION: TRUSTEE EVANS MOVED TO APPROVE ALL OF THE STREET CLOSURE PERMITS FOR PV HERITAGE DAYS AS PRESENTED; SECONDED BY MAYOR WILCOX.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

10. Modification of Premises for Collbran Cafe - Plateau Valley Heritage Days

Brittany Miller, owner of the Collbran Cafe came to the Board requesting the approval for a modification of premises for the PV Heritage Days Street Dance occurring on July 3, 2024. She explained that a fence will be

set up outside so that patrons may safely enjoy a drink from her establishment while listening to the live music being performed during the PV Heritage Days Street Dance.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE MODIFICATION OF PREMISES FOR THE COLLBRAN CAFE AS PRESENTED: SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

11. Optimus Communications - Mark McGowan

Mark McGowan, with Optimus Communications, explained his history in providing internet services to the area for the past 20 years. He expressed his frustration in working with the Town. Mr. McGowan explained his concerns with the costs associated with the current services he provides versus the costs that were quoted to him by Region 10 - the entity that will be operating the fiber processes. He stated that he has only 60 or so customers up here and there's no way he can do business with the proposed costs through Region 10. He stated his belief that none of the current ISPs here in Collbran are going to be able to afford to tie into the CNL tower.

Mr. McGowan also expressed his concerns with the Town extending fiber to the anchor institutions.

Mr. McGowan requested a meeting between all entities involved in the Broadband project. Region 10, the Town Board, ISPs, and potentially County Commissioners should be invited to the meeting.

Regarding who will be performing repairs and maintenance on the fiber line and CNL, Mr. McGowan stated his belief that an entity or person that already has experience in this field would be preferred over the "Town" running it.

He stated that if we can't figure stuff out, he will leave and go do something else.

Public comments were made.

Mr. McGowan stated Optimus Communications started working up here 20 years ago. He expressed how he appreciates the work the Town Administrator has taken to build the Middle Mile as there was a need for a secondary route. He mentioned several instances from the past about service interruption and what efforts he has taken to fix those issues including environmental and physical factors.

12. Review the Request for Proposals for Town Attorney and Approval for Town Staff to Issue the Proposal

Board Members previously requested to review the RFP for a new Municipal Attorney before submitting the RFP. The Board requested the RFP be posted in the Daily Sentinel.

MOTION: TRUSTEE PRICE MOVED TO APPROVE THE RFP FOR A NEW TOWN ATTORNEY AND FOR TOWN STAFF TO ISSUE THE PROPOSAL; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

13. Approval of RESOLUTION NO. 5, SERIES 2024 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPOINTING THE MUNICIPAL JUDGE, TOWN CLERK AND TOWN TREASURER

MOTION: TRUSTEE EVANS MOVED TO APPROVE RESOLUTION NO. 5 SERIES 2024 OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPOINTING GREG MUELLER AS THE MUNICIPAL JUDGE AND MELONIE

MATAROZZO AS TOWN CLERK AND TREASURER; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - No
Mayor Wilcox - No

MOTION CARRIED

14. Law Enforcement Committee Update

Trustee Evans did a brief overview of the topics discussed at the Marshal's Office Committee meeting. She explained the difficulty in getting qualified applicants. The job notice has never been removed and all postings are still active. No other applications have been submitted. The committee discussed the length of time and the processes that are required to hire qualified law enforcement. MCSO has presented an offer which includes two full-time deputies providing coverage to the Town seven days a week. Additional coverage would come from other Remote Area Deputies (RAD). Services would include, but not be limited to general traffic enforcement, business checks, development and maintenance of crime prevention programs, town events, command services, investigation of criminal offenses, narcotics investigations, court appearances, VIN checks, administrative and records management services, and school resource officers. The full resources of the SO will be available to the Town.

The work group recommends that the Board direct the Town Administrator to continue negotiations with the Mesa County Sheriff's Office to finalize an agreement to provide law enforcement services to the Town of Collbran.

Public comments were made.

Discussion among Board Members followed.

MOTION: TRUSTEE EVANS MOVED TO DIRECT THE TOWN MANAGER TO CONTINUE NEGOTIATIONS WITH MESA COUNTY SHERIFF'S OFFICE TO FINALIZE AN AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES TO THE TOWN OF COLLBRAN; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

15. Update on the Senior Shuttle program

The Senior Shuttle program is funded in part by a grant program involving Grand Valley Transdev and the Area Agency on Aging. The funding opportunity through this program will end June 30, 2024. Costs to run the senior shuttle program are approximately \$400/month. Board Members requested a detailed report of liability, medical, and passenger insurance coverage. Any licensing that may be required to continue the program. Staff will continue to research possible options for continuing this service.

There was public comment made and discussion amongst Board Members.

16. Monthly Staff Update: Questions

The 2024 Comprehensive Plan is ready to gear up again. Representatives will be coming to the July 23rd meeting to discuss what the comprehensive plan is and how they can go about working on it.

The Town Administrator presented a quote for upgraded tech in Town Hall from Snob Productions. Their quote included sound and video amplification technologies, installation, and training for in-house and hybrid meetings. Their quote came in at \$10,495. Town Administrator Matarozzo said she was willing to go out for quotes from other companies for the upgraded technologies.

Mayor Wilcox asked about recent road projects and requested to have an update from the Public Works Supervisor.

School Water Line Committee is meeting at PVS on June 12th at 5pm regarding the potential water line extension to the new PVS build.

Mayor Wilcox asked about the status of the feasibility study. Town Administrator

Matarozzo responded that the capacity study is still in progress.

17. Trustee Informational and/or items for future agenda

Trustee Price requested that Staff presence be noted in the minutes. Names and titles

18. Public Correspondence

19. Adjournment

MOTION: TRUSTEE EVANS MOVED TO ADJOURN; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

Meeting Adjourned at 7:47pm.


Approved


Attest

