

Town of Collbran  
Board of Trustees Minutes  
Special Meeting of June 19, 2020

- I. Call to Order
  - A. Mayor Todd called the meeting to order at 9:30am
- II. Pledge of Allegiance
- III. Roll Call
  - A. Present - Trustees Appelhanz, Evans, Melnikoff, White and Mayor Todd
  - B. Not Present - NoneA quorum was present
- IV. Persons present not on Agenda - N/A
- V. *EXECUTIVE SESSION*; Discussion of Town Managers Contract
  - A. At 9:14am Mayor Todd announced we would go to Executive Session to discuss Town Managers Contract.
  - B. Executive Session was concluded at 10:14am
- VI. Approval of Managers Contract
  - A. MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE MELONIE MATAROZZO AT TOWN MANAGER WITH THE INCLUSION OF SEVERANCE PACKAGE AND THE WAGE OF \$2,000 PER MONTH; SECONDED BY TRUSTEE EVANS  
Vote Results: Ayes: Trustees Appelhanz, Evans, Melnikoff, White, Mayor Todd  
Nays: None  
Motion Passes
- VIII. Approve Resolution No. 8, Series 2020 - A RESOLUTION OF THE TOWN OF COLLBRAN, COLORADO AMENDING THE TOWN OF COLLBRAN EMPLOYEE HANDBOOK WITH THE ADOPTION OF A JOB DESCRIPTION FOR TOWN ADMINISTRATOR.
  - A. MOTION: TRUSTEE EVANS MOTIONED TO APPROVE RESOLUTION NO. 8, SERIES 2020 ADOPTING THE JOB DESCRIPTION OF TOWN ADMINISTRATOR; SECONDED BY TRUSTEE APPELHANZ  
Vote Results: Ayes: Trustee Appelhanz, Evans, Melnikoff, White, Mayor Todd  
Nays: None  
Motion Passes
- IX. Adjournment

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Mayor



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Attest