

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting - 6:00 pm - June 18, 2024

1. Call to Order

The regular meeting of the Board of Trustees was called to order at 5:59pm

2. Pledge of Allegiance

3. Roll Call

Present: Trustees Zentz, Evans, Winkleblack, Price and Mayor Wilcox

Absent: NA

Staff present: Administrator Matarozzo, Finance Manager Distel,
Administrative Assistant Adams

4. Changes or Deletions to the Agenda

None

5. Persons Not on the Agenda

None

6. Discussion with the Mesa County Sheriff's Office Regarding Provision of Law Enforcement Services on a Contract Basis to the Town of Collbran

Undersheriff Matt King and Lieutenant Art Smith from the Mesa County Sheriff's Office came to the Board to discuss the potential agreement with the Town of Collbran to provide Law Enforcement Services.

This agreement is a turnkey law enforcement solution that will provide the Town with two full time officers. Officer presence in and around the Town of Collbran will increase greatly to provide 7 day a week coverage. Evidence, investigations, and all administrative duties will be handled by the MCSO. The contract costs include all the necessary training, equipment outfitting, insurances, and wages needed to provide the Town with law enforcement coverage.

Currently, it makes sense to write tickets directly into the County as all of the systems are already in place. Officers could write citations into any court, including our municipal court, but as of right now most tickets will be written into County Court. Financial implications were discussed, currently court costs an average of \$8,000/year with average revenue around \$3,000/year.

The Town may terminate the contract and services provided by the MCSO with sufficient notice.

A final copy of the Memorandum of Understanding will be brought to the Town Board for consideration. The contract will then go to the Mesa County Commissioners for their final approval. Coverage will increase upon signing the contract.

Public comments were made.

7. Consideration of an Intergovernmental Agreement between Mesa County and the Town of Collbran for Cooperative Law Enforcement Services

MOTION: TRUSTEE EVANS MOVED TO FINALIZE NEGOTIATIONS WITH MCSO TO PROVIDE LAW ENFORCEMENT COVERAGE FOR THE TOWN OF COLLBRAN; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

8. Plateau Valley School Waterline and Lift Station Discussion/Update

Superintendent Long came to the Board requesting the Town to submit a grant application on behalf of the School District to help fund the potential water line extension, as the grant desired by the school can only be applied for and awarded to a governmental entity. The grant would be written by representatives from Plateau Valley School District, and the Town would submit the final application.

Mr. Long expressed his desire to establish an Intergovernmental Agreement with the Town regarding this water line issue and future projects.

Discussion among Board Members followed.

9. Possible Motion to Direct Staff to Work with Plateau Valley Schools to Prepare and Submit an Energy Impact Grant Tier II Application to the Colorado Department of Local Affairs for Construction of the Plateau Valley School Waterline Project

MOTION: TRUSTEE ZENTZ MOVED TO DIRECT TOWN STAFF TO WORK WITH PLATEAU VALLEY SCHOOL TO PREPARE AND SUBMIT AN ENERGY IMPACT GRANT TIER II APPLICATION TO THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR CONSTRUCTION OF THE PLATEAU VALLEY SCHOOL WATERLINE PROJECT; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

10. Consideration of KLJ Task Order 2404-00219-03 for the Water Distribution/Wastewater Collection System Model Update with Authorization for the Mayor to Sign

The Town of Collbran recently received grant funding in the amount of \$25,000 to complete a capacity study for water and wastewater for the Town and potential future developments. The costs for the capacity study are proposed to total \$75,000, \$25,000 of that balance being the funds that were just awarded.

MOTION: TRUSTEE EVANS MOVED TO APPROVE AND AUTHORIZE MAYOR TO SIGN THE KLJ TASK ORDER 2404-00219-03 FOR THE WATER DISTRIBUTION/WASTEWATER COLLECTION SYSTEM CAPACITY STUDY; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

11. Consideration of Change Order #1 to Foothills Environmental in the Amount of \$5,884.54 with Authorization for the Mayor to Sign

MOTION: EVANS MOVED TO APPROVE CHANGE ORDER #1 TO FOOTHILLS ENVIRONMENTAL IN THE AMOUNT OF \$5,884.54 AND AUTHORIZE THE MAYOR TO SIGN; SECONDED BY TRUSTEE PRICE

VOTE RESULTS:

Trustee Zentz - Yes
Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

12. Approval to Submit a Request to the Office of the Colorado State Auditor for Extension of Time to File the Audit for the Year Ended 12/31/2023 and Authorizing the Mayor to Sign the Request Form

Town Staff are requesting an extension due to staff being out of the office on extended leave. The Town's auditors support this extension request.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE REQUEST TO THE OFFICE OF THE COLORADO STATE AUDITOR FOR AN EXTENSION OF TIME TO FILE THE AUDIT FOR THE YEAR ENDED 12/31/2023 AND AUTHORIZE THE MAYOR TO SIGN THE REQUEST FORM; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

- Trustee Zentz - Yes
- Trustee Evans - Yes
- Trustee Winkleblack - Yes
- Trustee Price - Yes
- Mayor Wilcox - Yes

MOTION CARRIED

13. Trustee Informational and/or Items for Future Agenda

Trustee Evans requested to change up the roll call vote order.

The American Legion is planning a Labor Day horseshoe and cornhole event. They expressed their interest in partnering with the Town to make the event bigger and better.

Susie Bevan asked the Board questions about orientations and/or training for current Board members. She explained her extensive professional background, specifically regarding Board education, decorum, professionalism, and leadership development. She offered her consulting services to the Board.

14. Upcoming Meeting Dates:

- a. July 16, 2024 - Regular Board Meeting
- b. Jul 23, 2024 – Comp Plan work session
- c. Aug 6, 2024 – Regular Board Meeting
- d. Aug 20, 2024

15. Adjournment

MOTION: TRUSTEE ZENTZ MOVED TO ADJOURN; SECONDED BY TRUSTEE EVANS

VOTE RESULTS:

- Trustee Zentz - Yes

Trustee Evans - Yes
Trustee Winkleblack - Yes
Trustee Price - Yes
Mayor Wilcox - Yes

MOTION CARRIED

Meeting adjourned at 7:35pm.


Approved


Attest

