

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
August 3, 2021

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:02 pm on August 3, 2021 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustee Appelhanz, Dalrymple, Evans, Melnikoff and Mayor Todd

IV. Consent Agenda consisting of Minutes from July 6, 2021 and Expenditures from July 2021

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE EVANS

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor
Todd

Nayes: None

Motion carried.

V. Persons Present Not on the Agenda

VI. Santa Rosalia Days Proclamation

1. Mayor Todd read and signed the Santa Rosalia Days Proclamation.

VII. Written Update- School Feasibility Study

1. Administrator Matarozzo stated that when we hired KJL engineering, part of

- the contract said to give a monthly update just before the board meetings.
2. Trustee Appelhanz liked the fact that they put in the percentages on both the budget and completion. Looking at it, it looks like the survey tasks were a little bit below what they thought for that budget which is good.
 3. Administrator Matarozzo read the letter that was sent out to the community members that are going to be involved and was very happy with it. They are hoping to talk to the property owners in August and September to move forward.

VIII. Award to NeoConnect- Action Requested: Motion to approve the Town Administrator authority to sign the final contract with NeoConnect for the Broadband Engineering Study

- A. MOTION: TRUSTEE APPELHANZ MOVED TO ACCEPT THE MOTION TO AUTHORIZE THE TOWN MANAGER TO NEGOTIATE AND SIGN A CONTRACT WITH NEOCONNECT IN AN AMOUNT NOT TO EXCEED \$175,000 FOR ROUTE ANALYSIS OF POTENTIAL UNDERGROUND AND AERIAL FIBER OPTIC INSTALLATIONS FROM CDOT'S FIBER ACCESS POINT ALONG I70 NEAR DE BEQUE TO COLLBRAN/MOLIN/MESA AND CONNECTING TO THE VARIOUS ANCHOR INSTITUTIONS IN AND AROUND THE PLATEAU VALLEY, ALONG WITH AN ALTERNATIVE OF WIRELESS DESIGN FROM COLLBRAN TO MOLINA/MESA. WIRELESS OPTIONS FOR SERVICE TO POWDERHORN SKI AREA AND VEGA LAKE STATE PARK WILL ALSO BE DEVELOPED. CONTRACTOR WILL PROVIDE A FOR-CONSTRUCTION DRAWING SET AND FINAL POST-CONSTRUCTION AS-BUILT DRAWINGS FOR THE ROUTES SELECTED AS PER NEOCONNECT'S PROPOSAL OF MAY 4, 2021. THIS PROPOSAL IS DETERMINED TO BE IN THE BEST INTEREST OF THE TOWN BASED ON NEOCONNECT'S PRIOR EXPERIENCE IN THE REGION AND EXPERIENCE WITH SIMILAR PROJECTS AND THE BOARD OF TRUSTEES HEREBY WAIVES THE PROVISIONS OF THE TOWN'S PURCHASING POLICY REGARDING COMPETITIVE BIDDING AND REQUESTS FOR PROPOSALS; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

IX. Award of Paving- Action Requested: Motion to Approve Awarding Asphalt Specialties the Contract for Paving High Street and Pinion Street

A. MOTION: TRUSTEE EVANS MOVED TO AWARD THE BID FOR THE 2021 PAVING OF HIGH STREET FROM MAIN STREET EAST TO GLENARM AVE AND PINIONS STREET FROM ELM AVE WEST TO POLAR COURT TO ASPHALT SPECIALTIES AND SUPPLY, INC. AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER AND TO AUTHORIZE THE MAYOR TO SIGN A NOTICE OF AWARD AND CONTRACT WITH ASPHALT SPECIALTIES AND SUPPLY, INC. IN THE AMOUNT OF ONE HUNDRED AND NINE THOUSAND, NINE HUNDRED AND TWENTY SIX DOLLARS AND THIRTY NINE CENTS FOR THE 2021 PAVING PROJECT; SECONDED BY TRUSTEE APPELHANZ

Vote Results:

Ayes: Trustees Appelhanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

X. Purchase of Storage Trailer- Action Requested: Motion to Approve the Purchase of the Travel/Storage Trailer for \$7,000.00

A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PURCHASE OF A USED CARGO TRAILER IN AN AMOUNT NOT EXCEEDING \$7,000.00 FROM A PRIVATE PARTY FOR PURPOSES OF STORAGE OF ASSETS OF THE TOWN OF COLLBRAN; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Allephanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nayes: None

Motion carried.

XI. Financial Statement review

1. Financial Director Distel gave the financial statement review presentation

XII. Budget Calendar Review

1. We will meet with each department individually to see where we are/ where we want to be. The first meeting with the Board of Trustees will be August 20, 2021.

XIII. Trustee (Informational and/or Items for Future Agenda)

1. Trustee Dalrymple had someone approach her asking what we were going to do with the auditorium.
 - a. Trustee Melnikoff mentioned we've been working with the community on this- we've had drawings made up for people to come look up, we've invited them to come in and give us their input.
 - b. Administrator Matarozzo stated that we had been working on this for about 3 years now. We have had community outreach with the Technical Department of CU Denver help us with alternative plans such as rehabbing it or tearing it down and starting new. We are currently working with Chamberlain architectural and design to come in and do specific structural engineering assessments. They are looking at the plumbing and heating, the air conditioner, the wall and foundation of the roof. What she strongly suggests is that when people come and ask about that, tell them we have been working on it and to come in and please talk to us.
2. Trustee Melnikoff is wondering what the status of the SRO is and if we have heard from anyone.
 - a. Administrator Matarozzo has not heard anything yet. The next school board meeting is next week. She had not talked to them or reached out again. We have to remember we did go to them after they had done most of the budget work. It can still be a supplement.
3. Mayor Todd thanked the staff for everything they do at Town Hall.
4. Trustee Appelhanz saw on the PLC replacement report was a letter of appreciation- she would like to see that done because he made sure our system was up and running even after staying up with it until 4:00 in the morning
5. Administrator Matarozzo was wanting to do senior management training for all senior managers and was able to find a law enforcement class here in Grand Junction for Marshal Appelhanz.
6. Administrator Matarozzo was able to find training through Mountain Connect for Broadband. It is a 3 day training in Keystone that she and Financial Director Distel will attend.

XIV. Monthly Staff Update: Questions?

1. Administrator Matarozzo had a Thank You from Bobby Daniel for her visit and the opportunity of being able to look around Town.
2. Administrator Matarozzo also had a Thank You from Hope West for starting the work for the park

3. Administrator Matarozzo has a note from the School asking for a donation. They are trying out a new program this year.
 - a. Trustee Appelhanz speaks highly of this program- very motivational for the kids, not just elementary, they have it for highschoolers as well.
4. **Mayor Todd entertained a motion to provide \$100.00 to the GRIT Program at the Plateau Valley School.**
 - a. **MOTION: TRUSTEE EVANS MOVED TO APPROVE A \$100.00 DONATION TO PLATEAU VALLEY SCHOOL AND THEIR GRIT PROGRAM; SECONDED BY TRUSTEE DALRYMPLE**

Vote Results:

Ayes: Trustees Allephanz, Dalrymple, Evans, Melnikoff and Mayor

Todd

Nays: None

Motion carried.

XV. Public Correspondence

The meeting was adjourned at 7:22pm

Approved

Attest