

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
June 1, 2021

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:01 pm on June 1, 2021 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd
Absent: Trustee Appelhanz

IV. Consent Agenda consisting of Minutes from May 4, May 21, May 26, 2021 and Expenditures from May 2021

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE DALRYPMLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

V. Persons Present Not on the Agenda

VI. Auditorium Fee Waiver Request from the Plateau Valley Historical Preservation Society for Event during Plateau Valley Heritage Days

A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE AUDITORIUM FEE WAIVER REQUEST FROM THE PLATEAU VALLEY HISTORICAL PRESERVATION SOCIETY FOR EVENT DURING PLATEAU VALLEY HERITAGE DAYS; SECONDED BY TRUSTEE DALRYPMLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

VII. Auditorium Fee Waiver Request from Denise Vanderburgh for Event During Plateau Valley Heritage Days

- A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE AUDITORIUM FEE WAIVER REQUEST FROM DENISE VANDERBURGH FOR EVENT DURING PLATEAU VALLEY HERITAGE DAYS; SECONDED BY TRUSTEE DALRYPMLE**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

VIII. Plateau Valley Heritage Days Rodeo Committee Street Closure Permit Application for July 3 and 4th for the Running of the Horses

- A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PLATEAU VALLEY HERITAGE DAYS RODEO COMMITTEE STREET CLOSURE PERMIT APPLICATION FOR JULY 3 AND 4 FOR THE RUNNING OF THE HORSES; SECONDED BY TRUSTEE DALRYPMLE**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

IX. Plateau Valley Heritage Days Street Closure Permit Application for the Street Dance July 3, Parade July 4 and Kids Carnival July 4

- A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE PLATEAU VALLEY HERITAGE DAYS STREET CLOSURE PERMIT APPLICATION FOR THE STREET DANCE JULY 3, PARADE JULY4 AND KIDS CARNIVAL JULY 4; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

X. Collbran Cafe Application for Modification of Premises for July 4 Beer Garden During the Street Dance

- A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE COLLBRAN CAFE APPLICATION FOR MODIFICATION OF PREMISES FOR JULY 4 BEER GARDEN DURING THE STREET DANCE; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

XI. Collbran Cafe Application for Modification for Premises and Temporary Sidewalk Cafe Permit

- A. MOTION: TRUSTEE DALRYMPLE MOVED TO APPROVE THE COLLBRAN CAFE APPLICATION FOR MODIFICATION FOR PREMISES AND TEMPORARY SIDEWALK CAFE PERMIT; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

XII. Recommendation of award for School Feasibility Trail Proposal to KLJ Engineering

- A. MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE RECOMMENDATION OF AWARD FOR SCHOOL FEASIBILITY TRAIL PROPOSAL TO KLJ ENGINEERING; SECONDED BY TRUSTEE EVANS**

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

XIII. Approval for Town Manager to enter into License Agreement with Elite Broadband for Internet Service to Town Hall and Public Works

- A. MOTION: TRUSTEE EVANS MOVED TO APPROVE THE TOWN MANAGER TO ENTER INTO LICENSE AGREEMENT WITH ELITE BROADBAND FOR INTERNET SERVICE TO TOWN HALL AND**

PUBLIC WORKS; SECONDED BY TRUSTEE DALRYPMLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff and Mayor Todd

Nayes: None

Motion carried.

XIV. Trustee (Informational and/or items for future agenda)

1. Trustee Evans stated that all of the events during the past week went really well
2. Trustee Evans also thanked Public Works for getting things set up ahead of time
3. Trustee Melnikoff asked about Fireworks
 - a. Administrator Matarozzo explains that the Town has discussed with the Plateau Valley Fire Department and having them shoot off the fireworks. They can do it without training if we do a Class C Firework; they may not go as high as the professionals, but they are higher than what we as individuals are able to shoot off.
 - b. We are in the middle of a drought and don't see any change in the forecast anytime soon. Administrator Matarozzo can still order fireworks and the fire department agreed to store them for us.
 - c. Administrator Matarozzo wanted to hear feedback from the board on whether or not there should be fireworks.
 - i. Trustee Evans- If we are going to be in fire ban this year why would we purchase them this year.
 - ii. Trustee Dalrymple- Safety is first and foremost. If we have them and we feel safe to do them, then we can do it. If not, we go ahead and let Plateau Valley Fire Department store them for us.
 - iii. Trustee Melnikoff- Lets act like we are going to do it. If for some reason it is not feasible, then we don't do it. We can revisit it again on June 18th. Lets go ahead and get them that way we have them. If we use them, we use them. If not, we have them for another event.
 - iv. Mayor Todd- Heart says yes we do it as the community tradition. The heart says no, don't risk it. I am not in favor of fireworks until our drought is over. I can't see as a Town Board that we want to take that responsibility on or even irresponsibility and say yes, let's just do it.
 - v. Mayor Todd went around the table again-
 1. Trustee Melnikoff- Yes with a contingency that we can cancel if we need to.
 2. Trustee Dalrymple- Agrees with Trustee Melnikoff
 3. Trustee Evans- No, agrees that it is too risky.
 4. Mayor Todd- No
 - vi. Administrator Matarozzo offered to speak with Trustee

Appelhanz and get her input. Once she talks to her, she will reach out to the Board and let them know each individually. After she talks to everyone she will take the consensus and do what the Board has asked.

- d. Mayor Todd would like to know where we are at with computer security.
 - i. Finance Director Distel informed everyone that we have a network management agreement with ProVelocity. They have installed a network, virus protection and they back up all of our information nightly. We also get all of our emails through Google which has a very high level of spam protection. Our Caselle system, which is our payroll, is not connected to the internet, not cloud based. It sits on the server in the room that is locked up and is backed up every night.

XV. Monthly Staff Update: Questions?

1. Administrator Matarozzo says we are moving forward with Broadband.
2. Administrator Matarozzo also applied and received a scholarship for the Colorado City and County Manager Conference. That will be a three day training in Glenwood. They are paying for tuition and a hotel.
3. Mayor Todd asked about the hardware for the water treatment plant. Everything was ordered and should have it by the end of next week.
4. Mayor Todd wanted to know if we were going to move forward with the cameras in the parks. Cameras for the Town will be strategically placed.
5. Administrator Matarozzo informed everyone that the bridge construction crew was in town today. She is hoping to have estimates by the end of the week. We are looking at getting some help to see what other alternatives we have. Look at getting some signage from CDOT or a little different build out on the concrete.

XVI. Public Correspondence

1. The Plateau Valley FFA sent the Board members a Thank You card for helping out with their 2021 Recognition Banquet.
2. Plateau Valley FFA has put out flowers all over Main Street and they have hanging baskets out as well.

The meeting was adjourned at 7:14pm

Approved

Attest