

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting 6:00 pm -Tuesday March 19th, 2024

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:05pm.

II. Pledge of Allegiance

III. Roll Call

Present: Trustee Dalrymple, Trustee Evans, Trustee Melnikoff, Trustee Zentz, and Mayor Todd

IV. Persons Not On The Agenda

None Approached

V. The Pre- Annexation Agreement and Purchase of Out-of-Town Water Taps - Forrest Towns

Mr. Towns recently purchased land that he wishes to purchase two out of town water taps for the purpose of potentially annexing and subdividing the parcels. He worked with the Town's attorney to draft this preannexation agreement. The agreement entails annexing the land into Town to appropriately match property lines set by the Mesa County surveyor. At this time, it is not recommended to annex in this section of land, but the agreement has been drafted to start the process of annexation when available. This agreement is not yet complete, but has been created as a sign of good faith for all parties to "agree to be nice and get some water taps installed at the property. This process is still dependent upon Mesa County approval and contingent upon the division of two parcels through Mesa County.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE PRE-ANNEXATION AGREEMENT AND THE PURCHASE OF OUT-OF-TOWN WATER TAPS FOR MR.TOWNS NEWLY ACQUIRED LAND CONTINGENT UPON THE DIVISION OF THE TWO PROPERTIES; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

MOTION CARRIED.

VI. Declaration of Surplus Marshal Equipment and Direction for Disposition

When Marshal Appelhanz suddenly retired, the Marshal department was left with quite a bit of surplus equipment that was kept and used for training purposes. (ie: air soft guns, paint ball guns, paint balls, etc) After completing the audit of the Marshal's office, the Town Manager is requesting permission to surplus this equipment and have an auction team sell the materials.

MOTION: TRUSTEE EVANS MOVED TO APPROVE THE DECLARATION OF THE SURPLUS MARSHAL EQUIPMENT AND THE TRANSFER OF THAT EQUIPMENT TO THE AUCTION COMPANY FOR DISPOSITION WITH ALL PROCEEDS TO BE DEPOSITED INTO THE TOWN'S ACCOUNTS; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

MOTION CARRIED.

VII. Authorize Town Manager to Return 4 Firearms the Marshal's Office Acquired Through the 1033 LESO Program

During Marshal Appelhanz's time serving the Town, his department acquired equipment from the 1033 LESO program. This program donated equipment to the department for an undetermined amount of time. Per the agreement with the 1033 LESO Program, the equipment must be recorded and maintained on an annual basis. As the Town does not currently employ personnel qualified to record and maintain this equipment, it has been recommended by the Marshal's audit team that the equipment be returned to the 1033 LESO Program.

MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE AUTHORIZATION FOR THE TOWN MANAGER TO RETURN 4 FIREARMS TO THE 1033 LESO PROGRAM; SECONDED BY TRUSTEE DALRYMPLE.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

MOTION CARRIED.

VIII. Authorize Town Manager to Return 2 Night Vision Pocketscopes the Marshal's Office Leased From the Naval Surface Warfare Center Crane Division.

Marshal Appelhanz had leased 2 night vision pocketscopes during his time working for the Town. The lease on the pocketscopes is timing out and the Town Manager has requested that we terminate this lease and return the equipment. If and when a new Marshal is hired for the department, he or she will have the opportunity to re-enroll in this leasing program if they desire.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE AUTHORIZATION OF THE TOWN MANAGER TO RETURN 2 NIGHT VISION POCKETSCOPES TO THE NAVAL SURFACE WARFARE CENTER CRANE DIVISION; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

MOTION CARRIED.

IX. Trustee Informational and/or items for Future Agenda

Meet & Greet for Candidates - 3/20/24 @ 6pm

3.26.24 Special Meeting Canceled

3.28.24 - Public Hearing for CNL at Gandi @ 6pm

*Trustee Evans voiced that the Congregational Church has space for rent in lieu of the Auditorium. The asbestos abatement is set to start on the Auditorium in April.

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Farmer's Market will be held at Mother's Park from June to September.

X. Adjournment

MOTION; TRUSTEE ZENTZ MOVED TO ADJOURN; SECONDED BY ALL

Meeting adjourned at 6:43pm



Approved



Attest

