

# **Town of Collbran Board of Trustees Meeting Minutes**

Regular Session  
December 4, 2018

## **I. Call to order**

Mayor Lew Evans called to order the regular meeting of the Town of Collbran Board of Trustees at 7:00pm on December 4, 2018 at Collbran Town Hall.

## **II. Pledge of Allegiance**

## **III. Roll call**

Present: Trustees Todd, White and Mayor Evans.

A quorum was present.

Absent: Trustee Appelhanz, Melnikoff

Also Present: Administrator Casselberry  
Town Clerk/Treasurer MelonieMatarozzo  
Finance Director Karla Distel  
Marshal Adam Appelhanz  
Bill Hoffman  
Dave Edwards  
Rachel Schowalter  
Tammy Clark  
Amanda Schowalter

## **IV. Consideration of Consent Agenda**

- A) MOTION: TRUSTEE TODD MOVED TO APPROVE THE CONSENT AGENDA ITEM A; SECONDED BY TRUSTEE WHITE.**

### **Vote Results:**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- B) MOTION: TRUSTEE WHITE MOVED TO APPROVE THE CONSENT AGENDA ITEM B; SECONDED BY TRUSTEE TODD.**

### **Vote Results:**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

**V. Persons Present Not On Agenda**

**VI. Presentation by Plateau Valley Heritage Days Rodeo Committee to Donya West and present the Board with the updated brochure**

- a) Presented the Board with 2019 Brochure and asked for questions from Board.
- b) Presented Donya West with a Thank You from the committee regarding all of the work she put in this year on the rodeo grounds.

**VII. 2019 Budget Hearing**

- A) Resolution No. 12 Adopting the 2019 Annual Budget and Setting Forth Expenditures

**MOTION: TRUSTEE TODD MOTIONED TO ADOPT RESOLUTION NUMBER 12-SERIES 2018. ADOPTING THE ANNUAL BUDGET AND SETTING FORTH EXPENDITURES AND REVENUES FOR EACH OF THE VARIOUS FUNDS OF THE TOWN OF COLLBRAN FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019; SECONDED BY TRUSTEE WHITE**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- B) Resolution No. 13 Certifying and Levying General Property Taxes for 2019

**MOTION: TRUSTEE TODD MOTIONED TO ADOPT RESOLUTION NO. 13 SERIES 2018. CERTIFYING AND LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF COLLBRAN, COLORADO FOR THE BUDGET YEAR 2019; SECONDED BY TRUSTEE WHITE**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- C) Resolution No. 14 Regarding the Annual Appropriation for Fiscal Year 2019

**A) MOTION: TRUSTEE WHITE MOTIONED TO ADOPT RESOLUTION NUMBER 14-SERIES 2018. REGARDING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

**VIII. Resolution No. 15 Providing Supplemental Appropriations for the Year 2018**

**A) MOTION: TRUSTEE TODD TO ADOPT RESOLUTION NUMBER 15-SERIES 2018. PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018; SECONDED BY TRUSTEE WHITE**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

**IX. Fund Balance Policy**

The Board of Trustees asked to move this to the Agenda in January so that all Board members could be present.

**X. Dental Insurance Plan Switch**

**A) MOTION: TRUSTEE TODD MADE A MOTION TO ENTER INTO AN AGREEMENT WITH DELTA DENTAL FOR EMPLOYEE DENTAL INSURANCE EFFECTIVE JANUARY 1, 2019, AND TO NOTIFY COMPANION DENTAL OF OUR INTENT TO TERMINATE COVERAGE WITH THEM EFFECTIVE JANUARY 1, 2019, AND TO ESTABLISH THE TOWN'S CONTRIBUTION FOR DENTAL AND VISION PREMIUMS TO BE 80% OF THE COST FOR EMPLOYEES WHO HAVE BEEN EMPLOYED FOR 5 YEARS OR MORE AND 50% FOR EMPLOYEES WHO HAVE BEEN EMPLOYED FOR LESS THAN 5 YEARS; SECONDED BY TRUSTEE WHITE**

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

**XI. CDPHE Lift Station/Plateau Valley School Emergency Plan**

Town Manager Casselberry gave an update on the status of this project.

Requested Action: None. This is an informational item only.

**XII. Trustee Comments**

- a) Trustee White asked for status of grant applications and status of Vista Volunteer. Staff has submitted a DOLA Grant Application for the Capitol Plan. Vista Intern is in the works, we have submitted our plan and the review process has started.

**XIII. Staff Reports**

- a) Town Administrator Casselberry
  - (1) Written report is in packet.
- b) Marshal Appelhanz
  - (1) Written report has been added to the packet.

**XIV. Public Correspondence**

**XV. Adjournment**

Mayor Lew Evans adjourned the meeting at 9:15pm.



Approved



Attest

