

AGENDA
BOARD OF TRUSTEES
DATE: November 5, 2024
Regular Meeting 6:00pm
Town Hall – 1010 High Street
Collbran, Colorado

The Public Is Encouraged To Attend

Zoom link available on our website townofcollbran.colorado.gov

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Changes or Deletions to Agenda
5. Persons not on the agenda
 - A. Please limit comments to three (3) minutes, and address your comments directly to the Mayor.
 - B. Identify yourself by name and address when making comments.
 - C. Comments should be courteous, civil and constructive.
 - D. The Town Board will make no decision nor take action, except to direct the Town Manager.
6. Approval of Minutes - October 1, 2024
7. Approval of Expenditures - October 2024
8. Presentation from Laramie Energy – Chris Clark
9. Present a Proclamation for HopeWest
10. Possible Approval of Street Closure Permit for Cowboy Christmas Parade of Lights
11. Direction to Staff – Possible Declaration of Bus as Surplus and Directing Town Manager to Make Arrangements for Sale or Auction
12. Approval of Sale of 2022 Dodge Durango
13. Approval of RESOLUTION NO. 9, SERIES 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPROVING AN AGREEMENT WITH GOVPRO CONSULTING FOR INDEPENDENT HEARING OFFICER SERVICES
14. The Board may enter into Executive Session pursuant to C.R.S. 24-6-402(4)(e) to determine positions relative to negotiations with Optimus Communications concerning a communications site lease at Gandi Park, developing a strategy for those negotiations, and instructing negotiators.
15. Attorney Update - Wilson Scarbeary
16. Monthly Staff Update: Questions
17. Trustee Informational and/or items for future agenda

18. Public Correspondence

19. Upcoming Meeting Dates:

- a. November 19, 2024- Board Work Session, 2025 Budget
- b. December 3, 2024 - Regular Meeting and Public Hearing Re: 2025 Budget

20. Adjournment

*BOARD WORK SESSION IMMEDIATELY FOLLOWING
2025 Budget*

Possible Board Work Session may Follow Regular Meetings

Work Sessions are for the purpose of Board members informally receiving reports and discussing town business. No formal action shall occur at a work session. Any decisions proposed during a work session shall be approved at a subsequent board meeting in the appropriate manner.

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Trustee's part as issues have been discussed by Trustees in workshop or committee meetings which are open to the public. **The Board of Trustees may take action on any of the agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.**

PUBLIC INVITED TO ATTEND: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Clerk or Administrator. Town Trustees may not respond to your comments this evening, rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting - 6:00pm - October 1st, 2024

1. Call to order

The Regular Meeting of the Board of Trustees was called to Order at 6:01pm.

2. Pledge of Allegiance

3. Roll Call

Present: Trustees Zentz, Evans, Winkleblack (via zoom), Price, & Mayor Wilcox

Staff: Town Administrator Matarozzo, Finance Director Distel, Public Works Supervisor Nichols **Via Zoom:** Administrative Assistant Adams and Town Attorney Scarbeary

4. Edits or Deletions to the Agenda

Agenda Item #11 is to be Deleted.

5. Persons Not on the Agenda

None.

6. Approval of Minutes - August 6th, 2024

MOTION: TRUSTEE EVANS MOVED TO APPROVED THE MINUTES FROM AUGUST 6TH, 2024 AS PRINTED; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Evans - Yes

Town of Collbran
Board of Trustees
Meeting Minutes - 10.01.24

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Trustee Price - No

Mayor Wilcox - No

MOTION PASSED

7. Approval of Minutes - September 3rd, 2024

There was discussion among the Board. See recording and/or transcript for details.

**MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE MINUTES AS AMENDED;
SECONDED BY TRUSTEE EVANS.**

VOTE RESULTS:

Trustee Zentz - Yes

Trustee Price - No

Trustee Winkleblack - Yes

Trustee Evans - Yes

Mayor Wilcox - Yes

MOTION PASSED

8. Approval of Minutes Executive Session - September 5, 2024

There was discussion among the Board and with Town Attorney Scarbeary. See recording and/or transcript for details.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE MINUTES WITH CHANGED TITLE OF “BOARD RETREAT/WORK SESSION”; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Price - No

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Zenz - Yes

Mayor Wilcox - ABSTAIN

MOTION PASSED

9. Approval of Expenditures - September 2024

MOTION; TRUSTEE EVANS MOVED TO APPROVE THE EXPENDITURES FOR SEPTEMBER 2024 AS PRESENTED; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Winkleblack - Yes

Trustee Price - Yes

Trustee Evans - Yes

Trustee Zentz - Yes

Mayor Wilcox - Yes

MOTION PASSED

10. Consideration of Plateau Valley School District's Request to Waive the Projected Water Tap Fee of \$173,250.00

There was discussion between the Board and Superintendent Long. See recording and/or transcript for details.

MOTION: TRUSTEE PRIVE MOVED TO DIRECT STAFF AND ATTORNEYS TO PROCEED WITH THE WATER LINE TAP FEES NEGOTIATIONS TO DETERMINE A PARTIAL EQR OF 18.5 WITH 264 STUDENTS AND FACULTY AT \$83,160.00 TO BE APPLIED AND THAT IT BE ON A 5 YEAR REVIEW; SECONDED BY TRUSTEE EVANS.

VOTE RESULTS:

Trustee Winkleblack - No

Trustee Evans - Yes

Trustee Price - Yes

Trustee Zentz - ABSTAIN

Mayor Wilcox - Yes

MOTION PASSED

11. Consideration of Easement Between Mesa County and Town of Collbran fo Placement of Water Storage Tank

REMOVED.

12. Auditorium Update

Derek Hamilton of Asset Construction Provided an update on the Auditorium Renovation Project.

There was discussion among the Board and with Mr. Hamilton. See recording and/or transcript for details.

13. Direction to Staff Regarding Kitchen Options for the Auditorium

There was discussion among the Board and Staff. See recording and/or transcript for details.

MOTION: TRUSTEE ZENTZ MOVED TO ACCEPT THE SINK OPTION FOR \$16,000 FOR THE AUDITORIUM RENOVATION; SECONDED BY MAYOR WILCOX.

VOTE RESULTS:

Trustee Price - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Mayor Wilcox - Yes

MOTION PASSED

14. Direction to Staff Regarding Bathroom Updates for the Auditorium

There was discussion between the Board, Staff, and Mr. Hamilton.

MOTION: TRUSTEE PRICE MOVED TO DIRECT STAFF TO PROCEED WITH THE NECESSARY UPDATES TO THE AUDITORIUM BATHROOMS TO BE ADA COMPLIANT; SECONDED BY MAYOR WILCOX.

VOTE RESULTS:

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

15. Approval of Change Order 001,9/20/24 for Necessary Asbestos Abatement

There was discussion among the Board and Staff. See recording and/or transcript for details.

MOTION: TRUSTEE EVANS MOVED TO APPROVE CHANGE ORDER 001, 9/20/24 IN THE AMOUNT OF \$10,965.35 TO BE PULLED FROM CONTINGENCY FUNDS FOR NECESSARY ASBESTOS ABATEMENT AND TO EXTEND THE CONTRACT TIME BY 21 DAYS WITH SUBSTANTIAL COMPLETION BY FEBRUARY 21, 2025; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

16. Ratify Asbestos Abatement Agreement for the Auditorium to Asbestos Professionals in the amount of \$10,965.35

Finance Director Distel elaborated on this agenda item. See recording and/or transcript for details.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE RATIFICATION OF THE ASBESTOS ABATEMENT AGREEMENT IN THE AMOUNT OF \$10,965.35; SECONDED BY TRUSTEE PRICE.

VOTE RESULTS:

Trustee Price - Yes

Trustee Evans - Yes

Trustee Zentz - Yes

Trustee Winkleblack - Yes

Mayor Wilcox - Yes

MOTION PASSED

17. Review and Presentation of the 2023 Financial Statement and Auditor's Reports by Blair and Associates, P.C. and Karla Distel, Finance Director

The Town's third party auditor, Brian Blair P.C., provided a brief overview of his report. See recording and/or transcript for details.

MOTION: TRUSTEE EVANS MOVED TO ACCEPT THE FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT AS OF DECEMBER 31, 2023 FOR THE TOWN OF COLLBRAN; SECONDED BY TRUSTEE ZENTZ.

VOTE RESULTS:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

18. Possible Approval of KLJ Task order No. 2024-00219-05 for On-Call Planning Services

Town Administrator Matarozzo spoke to this agenda item. There was discussion between the Board and Staff. See recording and/or transcript for details.

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE TASK ORDER NO. 2024-00219-05 FOR ON CALL PLANNING SERVICES; SECONDED BY

VOTE RESULTS:

Trustee Winkleblack - Yes

Trustee Price - Yes

Trustee Zentz - Yes

Trustee Evans - Yes

Mayor Wilcox - Yes

MOTION PASSED

19. Approval of Street Closure Permit for the Town of Collbran for Trunk - or Treat on October 31, 2024 from 3pm - 8pm

MOTION: TRUSTEE PRICE MOVED TO APPROVE THE STREET CLOSURE PERMIT AS PRESENTED; SECONDED BY MAYOR WILCOX.

VOTE RESULTS:

Trustee Evans - Yes

Trustee Price - Yes

Trustee Zentz - Yes

Trustee Winkleblack - Yes

Mayor Wilcox - Yes

MOTION PASSED

20. Attorney Update - Wilson Scarbeary

Addressed Item #11 and Executive Session compliance. See recording and/or transcript for details.

21. Monthly Staff Update : Questions

22. Trustee Informational and/or items for future agenda

Trustee Price asked if the Town of Palisade made an offer on the Police vehicles.

- Town Administrator Matarozzo responded that the Town of Palisade has decided not to make an offer at this time. The vehicles will continue to be advertised as "For Sale."
- Trustee Evans requested Staff to look into tech assistance to transcript the meetings.

23. Public Correspondence

Trustee Evans thanked staff for the Oktoberfest event. Mayor Wilcox also expressed his kudos towards all entities involved.

Trustee Evans asked about the LED portal access. Town Administrator Matarozzo spoke to the issue and Administrative Assistant Adams elaborated on the specific correspondence with the LED and when access to the portal was initiated and granted. See recording and/or transcript for details.

24. Upcoming Meeting Dates

- a. Oct 15, 2024- Board Work Session, Presentation of Proposed 2025 Budget
- b. November 5, 2024 - Regular Meeting and possible work session

25. Adjournment

MOTION; TRUSTEE PRICE MOVED TO ADJOURN; SECONDED BY MAYOR WILCOX.

VOTE RESULTS:

Trustee Evans - Yes

Trustee Price - Yes

Trustee Zentz - Yes

Trustee Winkleblack - Yes

Mayor Wilcox - Yes

MOTION PASSED

Meeting adjourned at 8:01 pm

Approved

Attest

Below is a computer-generated transcript of the October 1, 2024, Board regular Board meeting. It has been edited by staff to reflect the speaker name and for obvious corrections in the computer translation. Individual names have been abbreviated as follows:

Persons in attendance at 1010 High Street:

MKW = Mayor Kendall Wilcox

TME = Trustee Matilda Evans

TJP = Trustee Jessica Price

TLZ = Trustee Lorraine Zentz

TAM = Town Administrator Melonie Matarozzo

FDD = Finance Director Karla Distel

PWN = Public Works Supervisor Mike Nichols

Persons joining via Zoom:

TGW = Trustee Gary Winkleblack

TAS = Town Attorney Wilson Scarbeary

AAA = Administrative Assistant Jenni Adams

Audience members and guest presenters will be identified as they enter the discussion

(0:15 - 0:42)TAS

A little bit. I'm not sure if anyone's talking in town hall, but I can't hear them anymore.

TAM - We are not.

(0:44 - 0:49)TAS

Oh, okay. I was, I was surprised how quiet it got. So that was why I asked.

(0:50 - 1:11)AAA

There's crickets. That was wild. FDD - There's two.

TAM -I think with that. Totally. Yeah, we're, we're trying, trying to get better sound to everything.

(1:13 - 2:11)MKW

Just waiting for y'all to go. We're getting close. You hear us okay when we do speak? And yesterday my voice was just about gone, so I will try and project and it will be harder.

(2:16 - 3:16)

TAM -Perfect. Jenni, you might want to mute. AAA -I'm so sorry.

(3:46 - 4:20)TAM

Yeah, if you, you need to pull the mic closer. Jessica, you also, you talk quiet too. Can you hear me okay? That's, that's good.

TAS -Mr. Mayor, just make sure to try to talk into the microphone whenever you're trying to speak so that everyone on Zoom can hear it. Are we waiting for TTrustee Winkleblack to join us? We are. He's working on it.

(4:23 - 4:38)

He's joining remotely. Sorry, what was the question? Maybe you can hear the mayor a little bit better. Oh, wait, that's someone else.

(4:42 - 4:50)FDD

Oh, that's Denise, I'm sure. Oh, is she there, Denise? Yeah, there we are. But that is him.

(4:51 - 5:01)MKW

All right. Okay. Please stand for the Pledge of Allegiance.

Mayor Wilcox requested attendance roll call

(5:11 - 5:35)AAA

MKW - Thank you. AAA - Thank you. Thank you, Trustee Zentz. TLZ - Here

(5:36 - 5:41)AAA

Trustee Evans. TME - Here Trustee Winkleblack. TGW - Here.

(5:43 - 5:47)AAA

Trustee Price. TJP - Here. Thank you. Mayor Wilcox. MKW - Here

(5:48 - 5:53)AAA

Thank you. Let the record show all are present.

(5:58 - 6:12)MKW

Is there any changes or deletions to the agenda?

TAM - There is. We will be taking number 11 off. He's met with Mesa County.

(6:12 - 6:35)

It's still in the attorney's offices. MKW - Okay. Okay, the person's agenda, if you've signed up on the sheet, please limit your comments to three minutes and address your comments directly to the mayor.

(6:36 - 6:55)

Identify yourself by name and address when making the comments. Comments should be civil and constructive. The town board will make no decision or take no action except to direct to the town manager.

(6:56 - 7:13)

There is no one. Okay, that's an easy one. Sure, so approval for the town minutes of August 6th, 2024.

(7:36 - 7:54)

TME - Trustee Winkleblack's name sits on item number six. Yes. I move we approve the minutes from August 6th as printed.

(7:54 - 8:24)

TLZ- I'll second that. MKW - Any further discussion? Any discussion, Gary? Can you hear me, Gary? Yeah, I can hear you. No discussion for me.

MKW - Thank you. All right, Jessica.

AAA - Trustee Evans.

(8:25 - 8:30)

Yes. Trustee Pratt or Trustee Winkleblack, excuse me. Yes.

(8:31 - 8:38)

Trustee Zentz. Yes. Trustee Zentz.

(8:39 - 8:42)

TLZ - Yes. Trustee Price. TJP - No.

(8:43 - 8:53)

Okay, Mayor Wilcox. MKW -NO Motion passed. Thank you.

(8:54 - 9:20)TME

Before we move on, we have discussed this before, but if we're going to have no votes, we should at least understand the reason why we were not approving something, and we need to have that opportunity during discussion. So I would like to hear why it is that you were voting no, planning to vote no.

TJP - It was not an accurate description of what Kendall said, and that's why we asked to be corrected.

(9:21 - 9:28)TJP

You should have made that. The staff has the recording. The staff has the recording.

(9:29 - 9:58)

I'm not going to argue about it again.

This comment was from an audience member: Okay. Because that means that 40 percent of you guys think that was an inaccurate historical record, right? So shouldn't it be fixed?

TJP: We already asked for it to be fixed.

(9:59 - 10:23)

Audience member: Well, that's your job though, is to tell her why it has to be fixed, and then she has to do it. TJP - We did. We did last month.

TJP There's no reason to hold off for another month. She has the recording. If three-fifths vote that it's true, then it's approved.

(10:26 - 10:53) Audience member

So there just wasn't a good argument that it was wrong? TJP - I'm not up to arguing. I'm not interested in arguing. MKW -Executive session, September 5th, 2024.

(10:54 - 11:00)

TAM - Yeah, September 3rd. Or September 3rd, sorry. September 3rd, 2024.

(11:08 - 11:28)

TJP - There is. There is a few things. I just would like to request for the record, and it can go down in the minutes, that the minutes are a historical, true, accurate representation of a summary of what happened at this meeting.

(11:30 - 12:04)

And item number nine was brought up last month, that Brandy's social security number was posted from Friday to Tuesday, and that is not in here. If she has further problems with that, this is where she comes back and shows that there was a problem, and we confessed it right here. Also, it says town decides to stand up a town marshal's office again.

(12:05 - 13:14)

I think that might be a typo, to start out maybe, a town marshal's office again, and also, at one point I asked about the temporary position that was not board approved, and you said that, you said for the record, it was till December, through December, four to six hours a week. It would be really nice to have these things in writing, and that's not reported anywhere in the minutes that I can find. Under the discussion of us getting rid of the town police cruisers? TLZ - So, we might be in another document here that Brandy's issue was addressed, and how can I say it? TJP - There's no record of that? It was also discussed at our town meeting.

(13:29 - 13:49)

Do you want them? I want to keep them. TLZ - I would like a motion to approve the minutes as amended. TME - I'll second that motion.

(14:01 - 14:13)

TAM - Jenni, do you want to take roll call? AAA - Yes. Trustee Zentz? Yes. Trustee Price? No.

(14:16 - 14:26)

Trustee WinkleBlack? Yes. Trustee Evans? Yes. Mayor Wilcox? Yes.

(14:27 - 14:35)

AAA - Motion passed. Thank you. MKW - Approval of the minutes

(14:37 - 14:51)

For the work session on September 5th, 2024. TJP - There was no mention of a special meeting until we got these minutes in our packet.

(14:52 - 15:19)

And now it says that there was a special meeting at Vega Lake Lodge. TME - What did you prefer it to be called? TJP - What did we advertise for 24 hours in advance? TME - a Board retreat and work session? TJP - Yeah. There was no advertisement of a special meeting.

(15:19 - 15:34)

There was no talk of a special meeting. There was no, in fact, you guys have voted once. Trustee Price voiced her concern and wished to confirm that we were allowed to do an executive session within a work session.

(15:34 - 16:01)

If it was called a special meeting, Trustee Price did not have any problem having an executive session within a work session. TAS - So, if I can speak to this, the statute says that you can have an executive session during any meeting of the Board of Trustees. And any meeting of the Board of Trustees is any time when a quorum of you all is present.

(16:02 - 16:31)

As you may have heard in your CML training, there are lots of ways that you can inadvertently create a meeting that is not properly noticed. And so, and I think, too, the distinction between a special meeting and a work session is there, I would say, under the law, those are really sort of synonymous with each other. A board retreat would be a type of special meeting.

(16:32 - 17:00)

But all that the Open Meetings Law requires is that you can have an executive session during any meeting. And that the Gathering of Theological was a meeting of the Board of Trustees. But I remember public posting for a special meeting or talk that our retreat was classified as a special meeting, correct? I don't have the notice in front of me, so I don't know exactly how it was identified.

(17:00 - 17:18)

But again, you can have an executive session at any meeting. And I mean, and the meeting was noticed ahead of time. So the town complied with all of the requirements under the law for providing ample notice of the meeting and going into the exec session.

(17:19 - 17:24)

There was no discussion, though. You were there. There was no discussion of it being a special meeting.

(17:24 - 17:37)

It was a work session. I'm trying to be transparent and honest, and that's our board members, correct? TLZ -Well, a retreat would be considered a special meeting. We call it a retreat if that is the preferred verbiage.

(17:38 - 18:01)

TJP - What did we advertise for to the public? Does anybody remember what we advertised? Do you have the notice in front of you? Because I'm looking for it to see how it was identified. A social meeting is a public meeting. Oh, please stand up, Bill.

Show us. She's looking for it. MKW - And then I understood it was a retreat and a work session.

(18:01 - 18:30)

And from what I've been reading on the card, a executive session, from my understanding, is an executive session has to be at a regular meeting with an agenda. TAS - That's not correct under the statute. An executive session can be conducted at any meeting of the Board of Trustees, not just a regular meeting. MKW – When did that change?

(18:39 - 19:07)

TAS -I do know there was a new version of the open meetings law that I believe went into effect in August of this year. I'm not familiar with the exact specific changes from that statute to the prior statute, but I do know that that changed recently. TJP -Well, we honestly can't approve these minutes saying that there was a special meeting because that's not what we advertised for.

(19:07 - 19:18)

TME - We can correct the minutes to say a board retreat. TJP - It was advertised as a work session. TME - Okay, we can correct it to say work session.

(19:18 - 19:30)

Whatever it is you would like it to say, we can correct it to say that and approve it. That'd be great. Audience member - Sounds to me like a board meeting is illegal.

(19:31 - 19:43)

Exactly. Nobody wants to go to a board retreat. It was posted as a board retreat.

(19:44 - 19:50)

To me, that's the board. It was posted as a special meeting. It's a special meeting.

(19:50 - 19:55)

It was posted as a regular meeting. It's a regular meeting. And that's the difference between the two.

(19:55 - 20:02)

Audience Member - We shouldn't be talking right now if you want to get into the meeting. If you're kidding, I don't know. We should be silent.

(20:03 - 20:09)

We should. Sign up. No, not for the ministry.

(20:09 - 20:16)

It was an entirely different thing. Yes, it was. MKW - Here's the thing.

(20:16 - 20:36)

It was announced. When it was announced in here to the gallery, it was announced that the public was welcome to come to the two regular meetings that day. Which I have to assume nobody was interested in anyway.

(20:43 - 21:00)

Session. So that's all I'm saying. TME - So Trustee price, what do you want it to say? TJP - I want it to say, I'm looking at the post, the public posting.

(21:01 - 21:14)

That it was a work session. That's what we advertised for board work session. Did you find that Lorraine? TLZ - No, I did not.

(21:15 - 21:22)

TJP - I'll text it to you. I'm going to talk about it. On your September 3rd agenda.

(21:23 - 21:32)

TJP - At the bottom of it, it states that September 5th would be a board retreat. I'm happy with. Work session slash board retreat.

(21:32 - 21:40)

That's what we advertise for. That's what we were told we were going to. I'm perfectly happy with that.

(21:40 - 21:51)

I'm just asking. That the minutes reflect the truth. That we approve these minutes as a Related.

(21:53 - 22:00)

Retreat work session. I second the motion. We have a motion and a second.

(22:01 - 22:11)

Any further discussion. TJP - It also says that we proceeded with the consent of all Trustees that were present. There was no vote to go into that.

(22:15 - 22:22)

There's only one way to proceed with consent. And that's a vote. So I just want to clarify that.

(22:22 - 22:32)

So that needs corrected as well. TAS - Can I, can I ask the other. Trustees.

(22:33 - 22:46)

I mean, I, I believe before we went into the executive session. Everyone was asked to state affirmatively, whether. All of the Trustees were asked whether they wanted to proceed into an executive session and everyone answered in the affirmative.

(22:46 - 23:01)

So I'm. Okay. TJP - Was there a vote? Again, I'm I, I, I wasn't taking minutes in the meeting.

I was there. I remember every Trustee Saying that they wanted to go into exec.

(23:01 - 23:13)

That they wanted to proceed with an executive session. And the minutes reflect that. TJP - You said you weren't taking minutes, but the minutes reflect that.

(23:14 - 23:20)

I mean, I wasn't taking the minutes, but I have. I can read them in the packet. I have access to the packet.

(23:20 - 23:24)

Just like you do. TJP - Right. Says is proceed with consent.

(23:24 - 23:46)

Of all Trustees that were present. And I'm saying that there was no vote held. And that's part of the procedure.

So it means removed. TAS - But are you, are you disputing that All of the Trustees that were present at the meeting did not Agree to proceed into executive session?

(23:46 - 23:57)

TJP - I'm disputing that there was a vote held. And it's come to my attention that there had to be a vote. And there was no vote held.

(23:57 - 24:04)

TME - It doesn't say that there was a vote. It said proceeded with consent. TLZ - Which is true.

(24:06 - 24:18)

TJP - There was no vote. TGW - I think the most important part of it is that we went into an executive executive session. With the consensus of everybody was there.

(24:18 - 24:22)

That's the most important thing. Okay. It seems like we're just spinning our wheels here.

(24:22 - 24:25)

Let's move on to more important things. All right. We met.

(24:26 - 24:35)

We agreed to have the consensus of the, of the meeting. And we had the meeting. TAS - And to Trustee Winkleback's point, there is a motion on the table.

(24:35 - 24:43)

It has not been voted on. Yeah, it's still on discussion. So I would just like to state for the record, there was no vote held.

(24:47 - 24:51)

TME - And the record says that. There was no vote. It says proceeded with consent.

(24:54 - 25:10)TME

I call for the question.

AAA - Trustee Price. NO Trustee Evans.

(25:10 - 25:15)AAA

Yes. Trustee Winkleback. Yes.

(25:17 - 25:26)

Trustee Zentz. Yes.

(25:26 - 25:28)

Trustee Zentz. Thank you. Sorry.

(25:29 - 25:42)

And mayor Wilcox. Abstain Motion Passed – Yes Thank you.

(25:55 - 26:05)

September. 2024. The expenditures.

(26:06 - 26:10)

Okay. I'd like to ask what CNL stands for. On CNL materials.

(26:11 - 26:17)

Page 31. \$1,400. FDD - Carrier neutrall location.

(26:18 - 26:33)

Okay, thank you. I'm still getting a monthly bill from our old attorney. Okay.

(26:34 - 26:44)

How long will that go on? Is he behind on. Does he behind. As he bill out, like for months in the past, or are we still using him? Services.

(26:45 - 26:52)

FDD - There was some transition, some information exchange. Between him and Wilson. Okay.

(26:52 - 26:58)

We are also continuing to use that. For waterrights and portfolio

(26:59 - 27:06)

Related to that. They are also the prosecuting attorney. And I believe some of that.

(27:08 - 27:18)

Prosecuting attorney services. Thank you. Thank you.

(27:28 - 27:43)

MKW -Okay. Do we have a vote On the expenditures?

(27:44 - 27:52)

TME - I move that we approve the expenditures for September. of 2024. TLZ - I'll second.

(27:53 - 28:21)

MKW - We have a motion and a second. I apologize. Any further discussion? AAA -Trustee Winkle-Black.

Yes. Trustee Price. Yes.

Trustee Evans. Yes. Trustee Zentz.

Yes. Mayor Wilcox. Yes.

(28:22 - 28:36)

Motion passed. Thank you. MKW - Consideration of Plateau Valley Elementary School District's request to waive the water project tap fee of \$173,250.

(28:40 - 29:26)

Do you want discussion? TJP - Well, I just want to make it clear that I felt we were elected to represent the best interest of the town constituents and the school is its own entity and they have their own mill levy and water tap fees are part of our ordinance and as board members it is our job to uphold the ordinance and to look out for the people within town's best interest. I'd like to remind everybody about that. I also feel like Lorraine, because

you're a direct employee for School District 50 and Trevor is your supervisor, that you should abstain from this vote or recuse yourself.

(29:26 - 30:36)

TLZ - Well, I will recuse because you're concerned that it would be on both sides of the fence and I am not because my school is not attached to his, but I will recuse from the vote.

TJP - It could just be considered as a conflict of interest. For discussion at the last meeting, work session, for information that was talked about the job board uses quite a bit of water because the students living and such.

It's also been brought to attention that with all the other things that happen at the school and the students do the same there. As far as showering and whatnot is the school meter on the water that you have now, Trevor? Superintendent Trevor Long (STL) Yes, we do have. With our Spring-Fit system, we do have the ability to monitor our water consumption or use.

(30:37 - 31:45)

MKW - So if you're asking for what that might be Does that just include the Spring-Fit system? Does it include the school itself? STL - From our usage we monitor all of our water consumption in the school in two different ways. One for the irrigation and then one for the school building itself. Our water loan request to tap into the town's source would strictly be the usage of our consumption within the school building.

It does not include any water usage for irrigation. MKW - One thing we talked about was that we're spending \$100,000 of town money on the project. Is that correct or no? FDD - No, I think the context for that statement is just we had \$100,000 an engineering estimate of \$100,000 on the line between here and there, but it's serving all of the properties.

(31:47 - 31:56)

So it's just inherent to the existing system. It is not an additional cost associated with the water. I'm sorry if I confused that issue last time.

(31:56 - 32:36)

MKW - I misunderstood. STL - I understand because it is our concern as well, Trustee Price. It's the dollar burden for all of us because our bond is this community's bond.

Those students that we are serving are these community's family and students. Obviously, we understand that another part of the financial aspect is something we'd all like to avoid, but we are investing in our kids. We are investing in our community.

(32:38 - 33:13)

Our partnership with the school and with this community will all be towards the same ends for our community. Ultimately, I feel like the opportunity we feel strongly as a school district that the opportunity to use the water line and the investment that we're making will ultimately serve this town and serve the community members. It's an opportunity to use the facility.

That includes the water for any community events, any community involvement. We know that's going to be a fact that will happen.

(33:13 - 34:18)

Also, again, taking dollars away from the project to put more towards the water line, in this particular case, the tap fees takes away from the opportunity to build that school and to put investments towards educational equipment, educational facilities in general. It takes away from our community. It takes away from our patrons that have kids in that school building if we're taking those dollars and putting it more towards tap fees.

I want to say I do appreciate the opportunity last week to come in and work with the town. We see this as a continued involvement of working with the town. This really gets to where we all room for as a community to pass the bond.

We're putting our dollars towards investing towards kids and not more dollars towards investing in the water line. TJP - The problem is the tap is for everybody. That's capital money that goes into a fund that pays for repairs and the new eventually system that we need to upgrade to.

(34:19 - 34:40)

You guys have a 200,000 gallon tank that's going to be filled. That could strain. If we have a failure in six months and have to rebuild, we have to pass a levy, a mill levy, on only the people that have property within town limits, whereas your school is serving the entire community.

(34:40 - 35:07)

Somebody has to pay this money. It's fair to absorb it throughout the entire community who uses the school, not just the taxpayers of Collbran. I know it's all about the kids.

There's a lot of community members that have kids. I understand that. What we took was to represent these individual property owners and citizens.

(35:09 - 36:23)

This is in our ordinance. That means it's our law. If our board members think that this fee is astronomical, then I guess I'm going to go back and change our ordinance, but we can't just make an excuse to gift one entity, is what I'm saying.

Just my opinion. MKW - As I explained at the last meeting, my understanding was that we do it by law to stay in the black, so there has to be some reserves. I'm not going to remember.

It's been a long time ago, but we lost a sewer line down incannot decipher recording here.. We can't control mother nature. From my feedback and we represent the citizens of the town, from all feedback I've had, we don't think that we should waive the tap fee.

(36:29 - 37:26)

STL - I'm not going to argue that we're on the same side. The school, obviously, the focal point is children, but ultimately this waterline is something that affects our community. We know that.

That's why we've invested the dollars that we have in this specific aspect of the waterline, and we've been very appreciative with the opportunity to go for the donor grant through

the town of Collbran. But I, again, feel very strongly, as well as our school board and I believe our community, there's a lot of opinions out there, but I think the right thing to do and thus we're here tonight to ask, is that there's an adjustment made for the significant commitment we're making to make this happen. And it's, ladies and gentlemen, my belief that long term, this is the best solution.

(37:28 - 38:37)

Sustainability, we did not make this happen so we won't stop. This will be something that gets done regardless. But again, I would ask that the town Trustees consider adjusting this water tap fee with this project.

It's supposed to be the best option for our kids and our community .Audience Member - I'd like to add on some of that, too. My name is Eric Bevan and I'm a school board member.

I took a look at some of the numbers that EQR 36 3.5 gives the \$173,000 tap fee. That's based on 550 students in the facility. That's what the best grant mandated our school be built that size.

We've got to build a new facility per student. That's why we're building a school that size. So that 38.5 EQR comes from a \$173,000 number.

(38:38 - 38:55)

The 18.5 EQR is quite realistic as far as the number of students in the school. It's 264 students. That's down from 30 years ago when I was in school.

(38:56 - 39:17)

But it's consistent for the last 15 or 20 years, probably. And a much more reasonable number. If you scroll up to the 10 months water, the projected usage was the school district, Westwater Engineering, projected 79,000 gallons a month.

(39:19 - 40:09)

Our recent history of use of the school in the last 12 months is about 52,000 gallons per month usage. That's going to put our water bill at just under \$600 a month. Only 2% of that goes to the enterprise fund.

That's \$290 a month. If you're the numbers guy that I am, \$290 a month for the 50 year lifespan of that school is your \$173,000. If the town is getting their money back in more than one way, you're also going to get up to multiple different users on the line, which is a finding point, which shouldn't take much maintenance or expense in the considerable future.

(40:11 - 40:34)

Other TAP fees and liens are coming on there. Plus, when we sign the tie-in, the town now has another \$2.5 million worth of infrastructure that it didn't have before. I believe that makes the \$83,000 asset a no-brainer.

(40:36 - 40:46)

I'm still waiting for the full \$173,000. I think it's valid. I think the town gets \$20,000 a year.

(40:47 - 44:03)

There's some comments in there. It sets some precedence for our town and our community to work together for the best of people in our community, not just the residents of Collbran. There's a lot to be said for that.

STL - I appreciate that. I thank everybody for the opportunity to have some discussion tonight and that you're listening. This is what this partnership has been all about.

I understand precedent. We work in a school. We understand written rules and guidelines.

I also understand, as far as precedent, there is no other school here. There will not be another school that comes forward and says, we need this water line and a tap fee. We are the only school.

There is, in my mind, because we service this community, justification for thinking about some adjustment to work intergovernmentally between this town and the school. Due to the fact that we made this substantial investment to make our side of things amenable to the town, please consider this. This is something that we feel strongly and I know in our minds our investment is equitable to your consideration for the tap fees and we ask that you consider it.

I'll stop there. TME - At this time, I was not in favor of waiving the complete fee, but I would consider looking at the EQRs and billing the tap fee based on current enrollment and looking at options down the road in the language of our intergovernmental agreement as that comes looking at how your enrollment may change and making adjustments based on that as time goes on. Because, like I said, the tap fees go into our reserves.

It helps to it's kind of the jump start for the maintenance, the ongoing maintenance of the line and as you know, the school, you don't if you don't account for maintenance and plan and have the money, you start getting into a whole lot of problems and we need to not get into a whole lot of problems. So I would be willing to consider changing the EQRs at this time from the full EQR 38.5 to 18.5 and adjusting it as necessary in three or five year intervals. STL - And I might add, and Karla, you can verify this, but I understand we're doing a similar kind of adjustment for our sewer fee.

(44:04 - 44:29)

I believe that's figured on 676 or something like that. At that point, doesn't that adjust? Does our enrollment go to that? FDD - The agreement does say that if your enrollment exceeds 676 then we reconsider the 1999 settlement agreement. But your bill adds 536 so that's probably not.

(44:32 - 44:55)

STL - An adjustment can be made when we've done that with our sewer and likewise we're asking the same for the water tap fee. TJP - I'm going to ask why the capacity is the number for the EQRs not including teachers because you said that there was 40 staff plus 264 students. I don't think it's inclusive teachers.

(44:56 - 45:21)

I think that's the way the municipal code, that's how they... Audience Member -Yes, and that's how the best grant is qualifies for the sewer footage that school has to be built to. It's

just by people count, not how many people stack it. MKW - I may have misunderstood what you said, but did you say that 83,000 was a no-brainer? It is, ma'am.

(45:22 - 46:17)

I just wanted to clarify that penalty. Right. TGW - I'd like to I feel that we should waive the fees to the school and based on the EQR of the 38.5, 550 students, I realize that we're going to have to tap into the general fund for anything that arises at this point.

However, I think it's the right thing to do for the school, for the students, for the community, and I think we can recover if we spend that. Plus the fact that if we're consistent with the full EQR, then I think it will improve our opportunity to get approval for the DOLA grant that we've applied for. I think that's something that's important to see that we have followed the code and we're based on the maximum.

(46:18 - 46:40)

But I am, again, I'm suggesting that we waive the fee and again, I realize that it's going to affect the general funds. However, I think it's the right thing to do for the community and for the students, and I think we'll recover from that. I think we have to look forward and it's a one-time deal.

(46:41 - 46:55)

And that's what I have to say. STL - I also concur. I think with the DOLA grant, the investment by the town to be invested in the grant as well will help support our opportunity to win that grant.

(46:56 - 47:03)

So thank you. I appreciate it. That may come back with a million-dollar match.

(47:07 - 47:34)

MKW - Since you're our financial director, what is your opinion on that? FDD - My experience in the past has been, yes, if every entity has contributed to the project, it's going to be considered more competitive and show greater buy-in from local communities. So yes, I do believe that if the town were to contribute the funds from the general fund, it would increase the competitiveness of the grant. Yes.

(47:36 - 48:41)

TJP - I would suggest to the board that we approve the EQR of 18.5 students for the 83,160 students with a five-year review and a mass of a five-year review. That if they have gone up 10%, then we review that. TAS - Just to add from a legal perspective, I think the best way to draw this up would be to have an intergovernmental agreement between the town and the school that basically says exactly what you just said, Trustee Price.

So my suggestion would be, if there were to be a motion tonight, it would be to direct staff so I can work with the school district's attorney to put that IGA together and at the next meeting of both the school board and this board, you can have that agreement up for approval. Thank you. MKW - We put in a motion.

(48:46 - 50:52)

And then work out the negotiation. TAS - Yes. And I can also add, if there's any reason, I know the town and the school district are supposed to present on the school district grant DOLA later this month, we can definitely table it to the next meeting.

If there is some reason why we need to get something done sooner than that, it is possible to call a special meeting or have a brief vote to call a special meeting at the work session. TGW - I believe if we're going to have a work session at that meeting that we leave all of the options on the table, not just narrow it down to one. MKW - Are you saying, Gary, that we should table it to the work session or just Trustee Price that we should do the 18.5? TGW - Well, I mean, I just again, I guess I'll reiterate that I went with what we were presenting with option C and that we would base it on the 550 student because then we're following the code, the methodology that's in the code.

We're not deviating from that. And I think that increases our chances of getting the grant. MKW - Any further discussion? TJP I motion that we direct staff and the attorneys to move forward to determine a partial EQR of 18.5 with 264 students and faculty at 83,160 to be applied and that it be a five-year review.

(50:55 - 51:30)

TME - I second the motion. I second. MKW - Any further discussion? AAA - Trustee Winkle-Black? No.

Trustee Evans? Yes. Trustee Price? Yes. Trustee Zentz ? Abstain

Mayor Wilcox? Yes. Motion passed. Thank you.

(51:39 - 52:05)

Thank you. We have a presentation from asset construction management. They're on their way.

At this point, guests Derek Hamilton (DH) and Ben Shapiro (BS) of Asset Construction Management rose to the podium

(52:06 - 53:13)DH

Really loudly. Well, here in a moment, we'll have 10-12 pictures just to kind of show you guys. You've seen some of the progress we're making on the outside of the building.

These photos will show the progress inside of the frame that we've been putting in. Schedule-wise, right now, we are still on track with our schedule. There was a 21-day addition that we're proposing in the schedule and a changeover that we'll talk about in an upcoming agenda item.

That was just for some additional asbestos and the required state permitting to get there. This is the left space of the building. The lead paint's been removed, reprimed, repainted.

Right now, we also have a price proof of contingency to paint the stairs and the awning. We're looking at the cost for some roof repairs on that awning as well just to fix the entire left space. Next, we'll take us inside.

(53:19 - 54:14)DH

We'll start with the outside. Inside, you'll see we have floor protection down on the other floor. This is the stripped-out demo of the building.

You'll see that we've removed those walls for those two back rooms. The next floor will take us further west. These photos probably you can continue to click through them.

You're just going to see our additional framing. A lot of the existing framing is staying in place. Our new framing is just going in spaces in between them every two feet.

That's for the arch of the building. As we get through these photos, you'll see that we are removing the exterior sheeting and siding from the building. Those are your projectors above the entryway.

(54:19 - 54:39)DH

We are removing the exterior siding. That's in an attempt to preserve and save that beadboard that's on the interior finish walls. That beadboard gets refinished.

We're pulling that off to get our framing in right now. I don't know that we would ever get that beadboard back in correctly. We're putting that framing at the wall level in from the outside.

(54:40 - 54:51)DH

That will also receive new sheeting and new siding. Really, as you click through these pictures, it's a whole lot of framing right now. The longer gate and bolts are in, you'll see the hangers.

(54:52 - 55:17)DH

The building's handling, all the construction we're doing to it, there will be those steel arches going in to match the existing arches that will tie in. Actually, Karla, you can go back to that ceiling. That ceiling shows the area that we're going to need the additional asbestos abatement.

(55:17 - 55:31)DH

You'll see that we pulled, in the original asbestos report, the ceiling of that stage area is tested not hot for asbestos. We pulled that out to gain access to the attic level. There was a false ceiling framed in there just below an asbestos ceiling.

(55:32 - 55:54)DH

As we pulled that apart, we found some more asbestos, reached out to a contractor, got a price from them. Again, that's an upcoming agenda item, but that's just where it's necessary. Schedule-wise, that 21-day delay, that's a week of asbestos payment and then two weeks of state-required permitting.

(55:55 - 56:18)DH

That takes our current completion date to February 21, 2025. It's still very early in the project. Certainly, it's beneficial to us.

It's beneficial to you guys to get that done faster. We'll certainly try to beat that date, but right now, there's the ceiling above the stage. Above that frame, there's where the asbestos ceiling, we have that tested.

(56:18 - 56:31)DH

That was hot. Other items, schedule-wise, discussed, got some information on the reflectivity of the roof. That item's come up a couple times.

(56:32 - 1:01:15)DH

We were able to confirm that it does fall on the direct sole. It is the manufacturer. It is approved for their cool roof rated products.

What that is, is the cool roof is one that strongly reflects sunlight, cools itself by sufficiently emitting any heat that is absorbed. There's a whole packet that effectively compares it to wearing a white t-shirt in the sun versus a black t-shirt in the sun. It's been approved.

It qualifies for that. It doesn't have the same color that is approved. I can leave this packet for you if you'd like to look into it, but I think that is good news for the energy rating.

There's some information in here about cooling roofs like this on buildings that don't have air conditioning, just to help with that heat absorption in the summer and help keep the building cool. Any questions on the general update for the project? MKW -support for the roof? Such as cabling temporarily to hold the paneling in place as you re roof the skin? DH - We talked to the structural engineer today and actually showed him some of the conditions as we were pulling it apart. He just gave us the detailed adds to go over on the inside, some extra bracing. Talked to the Collbran Supply Ace Hardware here on Main and we're gonna get that number up tomorrow. We're gonna have to add in some extra bracing and adding new framing as we're taking the old apart rather than ripping out the length of the building. We're kind of piecing it together as we go. There is some extra bracing that is going on the inside. MKW -So that its safe for everybody?..DH – Yes it is safe. Signed off by the engineer of record. MKW- I appreciate you looking into the because I think that's going to save the Town and the whole valley as far as the building lasting longer and the utilities in the building as well so. I appreciate that.

DH - .Any other questions on the general update?

FDD - This is what it looks right like now. You can really see all that extra support they've put in in there And I know, somebody who isn't a proponent of the project said, "If you're going to do it, make sure you're doing it right." I think our team is doing a really great job. We were in there today and talked with the Chamberlain, their representative.. We do have multiple people with eyes on the project, so

DH – Effectively once we seal each of these arches, those seals will tie into the new framing that we've put in. We're putting a huge skeleton into this building that is supporting the rest of the building. So...After we put the seal in, we won't be reliant on any other original structure. We're tied in at the foundation level so it's going to be a sturdy building.

FDD – We're taking a huge amount of weight off of the roof. Maybe you could describe all the different layers that were in the roof?

DH – As we tore into the roof we found, basically, that this building has been modified or repaired multiple times. Um, there were four layers of shingles, um we're taking it back down to the base and will build it back with new materials.

MKW – Any other questions? I appreciate that.

DH – We're here for the next couple of items as well...

MKW - Direction to staff regarding the kitchen options for the Auditorium.
... FDD – And so...We got a request to do various costing options for kitchen alternatives and so what our team has helped us to do is kind of put together a spectrum and a range. And so the, the most inexpensive option that we were able to identify was to install a single stainless steel sink. It would be back in the annex, kind of between the main hall and the women's restroom. The furnaces that were there have been removed. And so now it can be placed against the wall.

(1:01:15 - 1:01:39)FDD

It would be a large 15 inch, some, a very large stainless steel sink, hot and cold running water and with a garbage disposal. And then we are able by doing that to plumb it back through the women's restroom, through the plumbing in there. And that option is about \$15,000, \$16,000 to do that.

(1:01:40 - 1:01:59)FDD

And that kind of provides maybe a bare minimum of what would make the kitchen more functional. One of the requests we heard is, you know, when you're making coffee or a drink filled, you know, a drink cooler or something like that, that we didn't have that functionality. So that is the low end of the option.

(1:01:59 - 1:02:24)FDD

Then the middle option would be something more like just installing some residential appliances, you know, a residential stove or a residential refrigerator and maybe some stainless-steel counters. Those, because that annex area is pretty small, would not fit there. So then they would almost logically have to go back over to the west side of the building where those original two storage rooms were.

(1:02:25 - 1:02:47)FDD

That then, and I'll let Derek and Ben speak to that, but that requires a significant amount of plumbing to run it then back or to actually trench out into the sewer main on main. DH - Yeah, and that's one of the tough things. If we had the same at the east side in that corridor towards the women's restroom, the plumbing is available, the drainage is available.

(1:02:48 - 1:03:16)DH

If we have to take this kitchen to the west corner of the building just to get the drainage and the sewer line through that crawl space, the crawl space slopes opposite of the direction that we've made it to. As we get into an issue with needing to likely excavate a significant amount, which on this project, we aren't allowed to do without some extensive paperwork. Also just the cost and the labor of being able to get in that crawl space, we're likely talking about a lot of work.

(1:03:16 - 1:03:35)

It needs to get removed just to provide access and do all of that excavation. It can be done, but it does come with a lot heavier cost than just adding the sink on the east side. FDD- And that cost is about \$220,000 again, because of all that plumbing and then the reframing and everything.

(1:03:36 - 1:04:04)FDD

And that again is for just a pretty basic level kitchen. Then to go into a full kitchen, probably like what they have at the community centers with a hood and a major range, and then you have to then get into fire suppression and separate building ventilation. And that, I mean, we didn't even kind of get that far, but that's conceivably around half a million dollars.

(1:04:04 - 1:04:27)DH

This is something, these are budgetary pricing based on working with Chamberlain, Ben and I going through our historical pricing, trying to come up with a relevant idea of what this would cost. If we were really gonna bid this out and price this out correctly, we would need a design. Tying in the sewer, we're gonna be getting civil engineers or architect involved or mechanical engineer involved in the kitchen.

(1:04:28 - 1:04:51)DH

So there's some pretty extensive design work that needs to be able to give us the design that we can take out from subcontractors for pricing. So this is budgetary, but it could be lower, it could be higher. Audience Member - How does that estimation affect the historical part of it? Yeah, so we are not allowed to estimate on this project.

(1:04:52 - 1:05:15)DH

If we were to, if this were to be approved and we were to need to excavate through the crawl space, we haven't excavated it, so we haven't gotten into it, but I think Karla can help explain what that would look like. FDD - It would trigger some additional review through the National Historic Preservation Act. We were able to meet the threshold requirements without, by not excavating.

(1:05:15 - 1:05:51)FDD

That would require multiple additional consultations with Indian tribes, and then that period would be extended pretty soon. TGW - I was the one that was kind of advocating for like kitchen type facility within the auditorium. And after I looked at the numbers, I don't think that's reasonable, but I do, I would like to see if we could consider at least a double sink, a commercial size double sink in the building, and that does allow for some organizations to at least have that available to them.

(1:05:51 - 1:06:04)

And if they need to bring everything else in for whatever their purpose, then they could do that. But I think the \$122,000 estimate is, it's too much. And I'd like to kind of back off of that request.

(1:06:05 - 1:06:16)

MKW - Did you say the sink was? The first option. FDD - It's about 16,000, I think. The size of the sink is 18 inches.

(1:06:18 - 1:06:36)

TJP - Is that a kitchen size or a commercial? DH - It's a commercial. MKW - so it's 18 inches deep. TLZ - I'd be more attuned to that too, because that was one of the things that they wanted was access to fill water and- Coffee pots. Coffee pots and such, and that can be a first step.

(1:06:37 - 1:06:53)

And down the road, you know, it's always like we can revisit at a future date, but I think with the grant we have and the historical stuff, we have to keep the building where it's at. And excavation, to me, it's not an option at all. MKW - Right, I agree.

(1:06:54 - 1:07:22)

TME - I think as they were planning for renovations to the auditorium, this came up, and at that time, it just didn't feel like having a full, whatever kind of kitchen at the West End was really cost-effective for this phase of the project. And that's why it wasn't included, but it wasn't said, no, we'll never do it. It's just right now.

(1:07:24 - 1:07:48)

Getting the functionality back to the auditorium, it really wasn't right at this time. And I think, you know, the \$15,000 or \$16,000 option would be much, much appreciated. MKW - At least the basic appliances and the sink.

(1:07:48 - 1:07:55)

Just the sink. Just the sink. Yeah, that's what I was gonna say.

(1:07:56 - 1:08:15)

That's what I was gonna say. TME - Because part of these renovations is going to include upgrade of the electrical system, and that's going to solve a lot of the other problems, like having, you know, griddles and two crock pots. So you're telling us that now, you don't even want to do that.

(1:08:17 - 1:08:33)

FDD - Yeah. And so, again, maybe just to have you look again at this picture, those two-storage rooms that were on the West End have been demoed . That was necessary both to expose the projectors and to facilitate the installation of those internal trusses.

(1:08:33 - 1:08:50)

So I think if you go in there, I've been lucky enough to be able to go in there, and you really get the grandeur of the building now that those two rooms aren't there. And so, again, even to try to put something back in there, then you'd also need to reclose it all. Now you're getting a lot of lighting in there.

(1:08:51 - 1:09:17)

So it really is pretty cool. TME - So do we need a motion to somehow to not accept this? We can say we're not interested right now. TJP - We are interested in the \$16,000 option or more details.

(1:09:17 - 1:09:44)

MKW - That would be a motion for a change order to have the sink? FDD - Yeah, that's what we would want, is a motion to do the sink, yes. MKW - And if possible, if there's a sink that has any kind of side stainless, you know? BS - This one has, so it has a work station, and it's about eight feet by 20 feet. TJP - And there's counters on each side or no? BS - Just one side.

(1:09:45 - 1:09:56)

Just one side. FDD - And part of the 2025 budget, it's our intent to bring you a budget for fixtures in the building. Now, they are not included, but that would be tables, chairs.

(1:09:56 - 1:10:21)

And we also have looked at some rolling stainless steel tables that could be moved around. They could be easily accessible to the electric, you know, and they have the crock pots and everything to be plugged in, and then they could be rolled out for serving lights and stuff. So I think it could deal with a lot of that functionality with just some fixtures, rather than any hard built-in structure.

(1:10:22 - 1:10:30)

Audience Member - Well, that way you can have a base and you can have a mobile operation that's safe to run. It's a win-win. And a way to clean it up at the sink.

(1:10:30 - 1:10:37)

FDD - Yes, exactly. MKW - I'll forget. No.

(1:10:37 - 1:10:58)

FDD - Yeah, if you could give us a motion to proceed with the sink option, that'll let us move on that. TLZ - I move that we direct staff to accept the sink option for the almost \$16,000 for renovation in the back of the auditorium. MKW - I'll second that.

(1:11:01 - 1:11:22)

We have a motion and a second? Any further discussion?, may we have a vote, please, Jenny? AAA - Yes. Let's do, I'm sorry, excuse me. Trustee Price ? Yes.

(1:11:24 - 1:11:33)

Trustee Evans? Yes. Trustee Winkle-Black? Yes. Trustee Zentz? Yes.

(1:11:33 - 1:11:41)

Mayor Wilcox ? Yes. Motion passed, thank you. Thank you.

(1:11:43 - 1:12:25)FDD

And then the next item on the agenda is to make some upgrades to the restrooms to enhance the ADA accessibility. Those, we have been working with the asset team as well as the architectural team, and so they've given us some preliminary costs for doing that. And it is basically, as you see up here, about \$20,000, \$20,000 to \$24,000 for each restroom to upgrade those, and maybe you can, or Chamberlain can talk a little bit about what those enhancements would do.

(1:12:28 - 1:12:50)DH

Chamberlain directed us, they just gave us a quick narrative for us to do our budget on looking at the restrooms. Fortunately, we believe that in the rooms that are providing fermenting, we can fit the number of fixtures required for the occupancy. That was a big concern that if COVID involved, was there gonna be enough room for the proper amount of fixtures. Fortunately, there is.

(1:12:50 - 1:13:07)

However, there will need to be some pretty extensive work. You know, we'll need to demo the partitions that are in there, demo the doors. There's probably repairs to the door into the restrooms will need to be removed and replaced with a larger door with the correct sling.

(1:13:08 - 1:13:34)

There will need to be new partitions that will probably be all new plumbing fixtures set at different heights, the proper distances from the wall, grab bars added, the backing in the walls for the grab bars. Really, it's, we're gutting those restrooms and refinishing them to get those to full ADA compliance. Also, there would need to be some work likely in those corridors that leads back to the restrooms.

(1:13:34 - 1:13:50)

We can't call them ADA restrooms if the access or the pathway to them isn't also ADA So again, with the narrative provided by Chamberlain, we put together some budgetary pricing. You can scroll down, Karla.

(1:13:55 - 1:14:07)

I believe we're in the... 26,249. We can just start with \$50,000. So in that 25,000, 30,000, we're about in that range. .

(1:14:09 - 1:14:22)

And this project does, you can see, include a little bit of contingency. This is another one that triggered before on this. We will need to engage the design team to give us a design that we can take to market and actually lay it out.

(1:14:24 - 1:14:49)

But overall, I guess any questions on what this scope would entail? TJP - Will the sink make the hallway too narrow to be ADA? DH - The sink, the original sink should not. There's quite a bit of room in that, on the, I guess, the lower corridors, but it would be tough going down the corridor to the right side, which you did back in that. FDD - Is this in the budget still, Karla? It is not, but we need to appropriate additional funding for this.

(1:14:50 - 1:15:09)

MKW - Do we have that in the budget to appropriate? FDD - We have reserves and we could bring a budget supplement to do it, but it's not in the existing budget. But I mean, I believe there is adequate, they put down adequate reserves to cover that. MKW - I guess that's what I'm asking, thank you.

(1:15:09 - 1:15:20)

I appreciate it. TJP - I think it's important. We have a lot of elderly and we have handicapped people, and I think grab bars and an appropriate height are very important.

(1:15:23 - 1:15:43)

TLZ - This being ADA compliant, I think is critical. We're going to invest in anything, put extra money, and I think that probably needs to be where most of our eggs go for the community. So I'm okay with this upgrading the bathroom to ADA compliant for both men's and women's.

(1:15:45 - 1:15:52)

MKW - Yeah, I think this is a good time to do it while we're doing this. While it's going. Or let's get together and get the new restroom.

(1:15:53 - 1:16:09)

Audience Member - ADA, ADA has been around since the 90s. All of this wasn't put in the budget, but it was all put together in the first? TME - The bathrooms are ADA compliant at this time. This is just upgrading them so that they are more compliant.

(1:16:13 - 1:16:31)

MKW - Easier access for them to go around and get through the halls and- Right here. Yeah, right. So- TJP - I motion that we direct the staff to move forward with the necessary ADA bathroom updates of the auditorium.

(1:16:32 - 1:16:47)

MKW - I'll second that. We'll have a discussion. I'm sorry Jenni

(1:16:47 - 1:16:54)

AAA - No, I jumped the gun there. My bad. MKW - May we have a vote, please? AAA -Yes, of course.

(1:16:55 - 1:17:03)

Trustee Winkleback? Yes. Trustee Zentz? Yes. Trustee Evans? Yes.

(1:17:05 - 1:17:13)

Trustee Price? Yes. Mayor Wilcox? Yes. Thank you, motion passed.

(1:17:14 - 1:17:30)MKW

Thank you. Okay. Approval of the change order 001, item 9.24 for necessary asbestos abatement.

(1:17:32 - 1:17:52) FDD

So this, because this is part of the existing conditions of the building, this, we believe appropriately, comes out of the building contingency. So as we've talked about that guaranteed maximum price, we believe this is not new work, new scope of work. This is within the existing conditions.

(1:17:52 - 1:18:18)

So in cooperation with the asset team, we agree that this should come out of the contingency. Their insurance that they have on the project will not allow them to contract directly with the asbestos abatement. And so the town has gone ahead, and we have taken the initiative to go ahead and do that so we can move the project forward.

(1:18:18 - 1:18:38)

So in agreement with that, that we propose to remove that of the project contingency so that the town can pay for the asbestos removal directly. And we'll also probably have some testing. We don't have that number in just yet, but that, I don't know necessarily that we'll take out of the contingency.

(1:18:38 - 1:18:47)

I don't think it'll be hopefully that much. But we did want to remove it from the project contingency. Again, it falls within the guaranteed maximum price.

(1:18:48 - 1:19:12)

And we also do need to extend the contract completion days for the extra 21 days that the asbestos abatement is going to take. So this change of order formalizes both of those items. MKW - Is there a discussion on the change of order? Any mention? Thank you.

(1:19:14 - 1:19:45)TME

I move that we approve change order number 001 to take \$10,965.35 out of the contingency for asbestos abatement and to extend the contract time by 21 days with substantial completion by February 21st, 2025. TLZ - I'll second. MKW - We'll have a motion and a second.

(1:19:46 - 1:20:01)

Any further discussion? And then may we have a vote? AAA - Trustee Zentz ? Yes. Trustee Evans? Yes. Trustee Winkleblack? Yes.

(1:20:03 - 1:20:10)

Trustee Price? Yes. Mayor Wilcox? Yes. Thank you, motion passed.

(1:20:11 - 1:20:23) MKW

Thank you. Thank you. Item 17, review and presentation of the 2023 financial statements and audit report by Blair and Associates.

(1:20:24 - 1:20:32)MKW

We have either number 16. Oh, 16, I thought we were. Sorry, I'm circled there.

(1:20:35 - 1:20:51)

Part of the asbestos abatement agreement auditory and asbestos professionals in the amount of \$10,900. It's similar. I mean, you can use the change of the change order.

(1:20:51 - 1:20:58)

Change order, but don't mention the \$10,000. It's probably about \$3,000. Yes.

(1:21:00 - 1:21:19)

So the asbestos abatement agreement for the auditory and asbestos professionals in the amount of \$10,965.35. Yes. FDD - And so again, this is basically, it was in a false ceiling. It is above this stage.

(1:21:19 - 1:21:26)

It contains, we had it sampled. Wednesday, took the false ceiling down. I discovered it was there, it was sampled.

(1:21:26 - 1:21:44)FDD

It was determined to be an asbestos containing material. Because we have to apply for a new permit with the Colorado Department of Public Health and Environment we did go ahead and proceed with them and we needed to sign the contract but they had to be working for somebody. They have not started the work.

(1:21:45 - 1:21:56)FDD

If the board does not want to proceed, we can halt it. But this is how we ratify that contract. And again, it was necessary just to get the permitting process started.

(1:21:58 - 1:22:12)Audience Member

Wasn't that pretty hot, the stuff you've done? DH - No, it was 2%. 1% too high. It's not much . FDD - So it's... It was immediately the same stuff that was in the entire ceiling.

(1:22:13 - 1:22:34)

We just didn't know what was up in the stage ceiling. I move that we ratify the asbestos abatement agreement for the auditorium asbestos professionals in the amount of \$10,965.35 TJP - . I'll second that.

(1:22:35 - 1:22:44)

MKW - We'll motion and a second. Okay, any further discussion? And vote please Jenni . Yes.

(1:22:45 - 1:22:53)

Trustee Price? Yes. Trustee Evans? Yes. Trustee Zentz ? Yes.

(1:22:54 - 1:23:01)

Trustee Winkleblack? Yes. Mayor Wilcox? Yes. Thank you, motion passed.

(1:23:04 - 1:23:08) FDD

Thank you. Thank you. It's super exciting.

(1:23:08 - 1:23:19)

People are like, oh, they found the old canvas screen today. So we're going to preserve that. And then you saw the projector.

(1:23:19 - 1:23:43)

So I meant to say that earlier on, but I didn't. Thank you. MKW - 17, review the presentation of the 2023 financial statements and auditors reports by Barron Associates, PC and Karla Distel , our financing director.

(1:23:44 - 1:23:58)FDD

Yeah. And we have on Zoom the town's independent certified public accountant, the auditor. They have reviewed the financial statements that we, for the year ended 12-31-23.

(1:24:00 - 1:24:13)FDD

And that report has been completed. It is normally due by the end of July, just because of some timing concerns that both we and Brian had. And we did extend it to September 30th.

(1:24:14 - 1:24:23)FDD

It was by all of Saturday afternoon. So it has been submitted to the state to meet the requirements. Brian now can give you just kind of an overview of this process and the report that he issued.

At this point, Brian Blair (BB) of Blair and Associates, CPAs, the Town's independent auditor, joined the meeting via Zoom

(1:24:24 - 1:24:32)FDD

He's still there. He was sitting on a phone somewhere. So, Brian.

(1:24:33 - 1:24:40)BB

Can you hear me? FDD Yeah, now we can. BB Okay, sorry. I couldn't figure out how to unmute there for a second.

(1:24:40 - 1:24:53)BB

I'm not used to doing it on my phone. So like Karla said, we did complete the audit and we did get it submitted to the state on time. I'm just going to go over some of the high points.

(1:24:53 - 1:25:06)BB

I'm going to be brief. And then if I'm probably going to have to run. So if there's questions, please get with Karla and then email them to me and we can get those answers back on any questions that you might have.

(1:25:07 - 1:25:20)BB

But I'll go ahead and get started. So on page one, that's where the independent auditor's report is. And this is just going to be our overall opinion of the financial statements.

(1:25:20 - 1:25:44)BB

And as you can see in that second paragraph, we stated that we felt like the financial statements were fairly presented in all material respects. So in other words, the financial statements look good, no significant errors in the financial statements. And that's the main purpose of that two page letter there.

(1:25:45 - 1:25:58)BB

So then moving to page B1. And as you can see at the top of the page there, this begins the management discussion and analysis. This is unaudited.

(1:25:58 - 1:26:18)

This is prepared by Karla based off of the financial statements that we prepare starting on page C1. So I probably won't go over these in too much detail, but this is pretty much the narrative version of the financial statements. So if you enjoy words more than numbers, this is where you should be.

(1:26:19 - 1:26:45)BB

But like I said, I probably won't touch on those too much because I'm a numbers guy. So if we move to page C1, like I said, this is where the basic financial statements start. I'm gonna go over some of the main differences from the prior year and some of the new items that you might notice from prior year.

(1:26:47 - 1:27:17)BB

So on the, as you can see, well, you probably can't see because you don't have a comparative analysis, but the cash did go up about 780,000 in the governmental activities due to, due from other governments went up about 60. There was three new line items on the financial statements this year that you wouldn't have noticed before. The first being that lease receivable at the end of the total assets there for the 115,000.

(1:27:18 - 1:27:36)BB

That's a GASB 87 requirement based off the lease with vertical bridge for the land. And then capital assets went up about 763,000. Obviously that's mostly due to the broadband project that the town is doing.

(1:27:37 - 1:27:49)BB

You will notice that last year under assets, there was a net pension asset. You won't see that there this year. You'll actually see it in the liabilities that moved to a net pension liability.

(1:27:50 - 1:28:21)BB

And that was about a \$33,000 swing going from asset to liability. I do have that in the subsequent events note at the end of the report that we're not quite sure how that is going to affect the town moving forward just because we know that the town no longer has any FPPA employees. So we're still researching on how that's going to affect the financial statements moving forward, but this is accurately represented for 2023.

(1:28:23 - 1:28:35)BB

Another one of the new line items you'll see is deferred grant revenue of about 165,000. Again, part of that broadband project. I believe this is the money that you are receiving.

(1:28:36 - 1:29:06)BB

You already received from Mesa County Federal Mineral Leasing District that has not been used yet. And then the last new item that you'll notice on this report, deferred inflows from resources related to the lease with a vertical bridge of the 113,000. And then the net position at the bottom of the page there, it did go up about 1.3 million.

(1:29:07 - 1:29:31)BB

So, and you'll see that breakdown on the next page. As for the big differences in the business type activities, cash did go up about 120 and net position about the same on that end. TME - On the deferred inflows of resources related to lease and the lease receivables, you talked about vertical bridge.

(1:29:31 - 1:29:43)TME

What about our lease receivables with Optimus?

FDD: Those are not material to the financial statements. TME So, thank you. BBYeah, so we left that one off because it was such a small amount.

(1:29:50 - 1:30:10)BB

So then on page C2, this is going to be pretty much the, what most people would refer to as the income statement. The biggest changes here, obviously capital grants went up significantly based on that broadband project. But the other big increase was investment earnings.

(1:30:11 - 1:30:24)BB

Everybody's getting a lot more interest off their bank accounts this year. So that went up about 89,000. And then as far as business type activities, charges for services went up about 23,000.

(1:30:24 - 1:30:44)BB

So that's the big changes for statement of activities. And then page C3. So this will be, it's again, the governmental funds, but it's presented differently.

(1:30:45 - 1:31:00)BB

These statements will not include capital assets, leases, things like that. So that's the main difference you'll see in these statements here. But the big differences from prior year, obviously still cash.

(1:31:01 - 1:31:23)BB

And that's really about it for the big differences from prior year on this statement. As you can see, conservation trust, minimal fund, and not a lot of activity in that fund. Page C4, this is just the reconciliation to get from fund balance to net position.

(1:31:25 - 1:31:30)BB

And you can see all those reconciling items. We've got the leases on there. We've got the capital assets on there.

(1:31:30 - 1:31:47)BB

And these are all statements that are mandatory. We don't have a lot of flexibility on these. So, and then on C5, again, more of an income statement, but again, for the fund balance.

(1:31:48 - 1:32:12)BB

So on this one, you'll see your capital assets as expenditures instead of on the balance sheet. You got the 827,000, again, mostly broadband projects. And then on page C6, again, another reconciliation, but this would just be for the current year additions for capital assets, the current year changes in the pension, liability, compensated absences, thing like that.

(1:32:15 - 1:32:35)BB

And then on page C7, that starts the enterprise fund statements. So you can see you got your water and sewer there, assets, liabilities, the main differences there. Actually, we'll jump to page C8 and talk about the main differences, sorry.

(1:32:37 - 1:32:52)BB

Again, charges for services was up from prior year. And then you can see your changes in net position at the bottom there, and your net position at the end of the year. Positive operations in both, so that's always a good thing.

(1:32:55 - 1:33:17)BB

And then on page C9, you've got the statement of cash flows. Again, positive operations, cash increased in both funds, as you can see about that 118,000 in the middle total for both. And then on page D1 starts the notes, and I'm gonna skip over most of them.

(1:33:17 - 1:33:35)BB

Those first pages are really just describing the mandatory statements within the report. I'm gonna skip to page D11, and there's really just a few notes that I wanna touch on. Again, on D11, we've got the defined benefit plan.

(1:33:35 - 1:34:00)BB

That's the FPPA statement that was for the marshal and the deputy before the marshal retired, and the deputy, I think just moved on. But this is where you'll get all that information on how that net pension liability is calculated. We get those numbers straight from the actuary study, so we don't have any calculation or input on those numbers.

(1:34:01 - 1:34:18)BB

We just pull it straight from the actuary study that you get from FPPA. But it does break down all the details of that plan. On D15, you'll see the breakdown of the capital assets for governmental activities and business type activities.

(1:34:19 - 1:34:42)BB

Main increase, obviously, again, that construction of progress for the broadband project, but there were a few other minor additions for the year. And then obviously the depreciation for those items that the town holds. And then on D16, you'll see that lease receivable again.

(1:34:42 - 1:35:06)BB

This is the breakdown of how we're going to allocate those revenues based on the term of the lease. It takes it out through 2028, at which point vertical lease or the vertical bridge can, I believe, choose to re-up that agreement for another five years. But this is for the current lease that was signed in 2023, the breakdown of how we're going to recognize those revenues.

(1:35:09 - 1:35:33)BB

And then on page D17, again, I was talking about those subsequent events, things that happened after the year end that we've got to look at next year. That first item, like I said, the marshal retiring did leave a void at the law enforcement position at the town. And it does, the town did choose to contract with Mesa County for their law enforcement.

(1:35:34 - 1:36:06)BB

So I do have that information there, as far as that IGA and the commitment moving forward. And that second item, I talk again about the retirement of the marshal, but this time about that FPPA liability and how we're going to have to figure out how to account for that in the future. And then that third bullet point just talks about that CDBG grant for the 855 restoration of the auditorium, which you guys are obviously in the midst of, hearing that last presentation.

(1:36:08 - 1:36:22)BB

And obviously that money will trigger a single audit most likely next year. So that will be another requirement that we have to consider for next year. Is accounting for those federal funds and doing the single audit.

(1:36:26 - 1:36:38)BB

Starting on page E1, this is where your budgetary sheets will start. E1 and two is for the general fund. E3 is for the conservation trust.

(1:36:39 - 1:36:49)BB

Usually the only items we talk about on the budget is whether or not you stayed within your budget for expenditures on both governmental funds. You did stay within budget for expenditures. So that's always good.

(1:36:52 - 1:37:03)BB

And then starting on page E or no, it's F1, sorry. You've got your enterprise funds, budgetary statements. And again, both of those were under budget for expenditures.

(1:37:04 - 1:37:40)BB

So positive there as well. I know that was really quick and a lot of numbers and just kind of information by fire hose, but is there any quick questions I can answer before I get off?

MKW - Okay, I appreciate the presentation. BB -You're welcome.

(1:37:41 - 1:38:06)FDD

I don't know that we have a motion on the sheet, but we would like a motion to accept the results of that. The auditor's results from 1231-23 for the record that it was presented to the board.

TME I move that we accept the financial statements of independent auditors report as of December 31, 2023 for the town **of Collbran**.

(1:38:08 - 1:38:24)MKW

TLZ -I'll second. MKW -We have a motion and a second. Is there any further discussion? Hearing none, may we have a vote, please, Jenni? We need you.

(1:38:29 - 1:38:41)

FDD She just said, oh, snap. What's the video? TAM-I'll do this one. Trustee Zentz Yes.

(1:38:42 - 1:38:48)

Trustee Evans? Yes. Trustee Winkleblack ? Yes. Trustee Price? Yes.

(1:38:49 - 1:38:52)

Mayor Wilcox ? Yes. Thank you. Thank you.

(1:38:56 - 1:39:03)

Okay,item number 18 . Possible approval of KLJ task order.

(1:39:05 - 1:39:30)MKW

Number 2024 – 00219-05 for On- Call Planning Services.

TAM So, a year or so ago, a little while ago, we went under planning services with Mark Chain. Mark had some life events happen this year.

(1:39:31 - 1:39:52)

And so he hasn't been able to be full time. Right now, he's working part time, but he has other clients. I've asked KLJ to help with mainly the planning for the possible Terrell Park subdivision.

(1:39:54 - 1:40:25)

So that is what this is, is to continue that work. Again, if we wanted to look at after the new year, if we wanted to go out with a request for proposals for a possible new planner, we

could do that then. TJP - Is this something Westwater would have been interested in doing?
TAM - They, I don't know that they have a planning department.

(1:40:26 - 1:40:48)

This is separate than engineering. TJP - I just, I mean, with them working as our engineer, I'd rather have an outside planning department that's not the same. TAM - It's actually a different department, or the engineers that we use wouldn't be- TJP - It's the same company.

(1:40:48 - 1:41:05)

TAM - Oh.

TLZ - is that unusual to have the same company where multiple departments work together? TAM - No. TLZ - That's common practice? No. No, it's not.

(1:41:06 - 1:41:11)

TME - It's not unusual. TAM - It's not unusual, okay. That's what I would say.

(1:41:12 - 1:41:25)

TAM - Again, they've been a great part of our team. We do have some possible subdivision on the table. They've expected some reviews.

(1:41:26 - 1:41:40)

So, KLJ stepped in and helped with the initial. Since they know the project, it would be nice to move forward with them on this project. Again, then we can go out and set a request for a proposal.

(1:41:41 - 1:41:49)

MKW - Okay. Do you have a motion to cover? PWN - No. MKW - Okay, you're good.

(1:41:55 - 1:42:11)

Discussion. TLZ - I move that we approve the KLJ task order number 24-04-00215 for on call planning so that we can continue with the Terrell Park subdivision. TME - I second the motion.

(1:42:12 - 1:42:22)

MKW -We have a motion and a second. Any further discussion? Hearing none, may we have a vote, please, Jenni. AAA -Yes.

(1:42:23 - 1:42:27)

Trustee Winkle-Black. Yes. Trustee Price.

(1:42:28 - 1:42:32)

Yes. Trustee Zentz. Yes.

(1:42:33 - 1:42:37)

Trustee Evans. Yes. Mayor Wilcox.

(1:42:37 - 1:42:43)

Yes. Thank you, motion passed. Thank you.

(1:42:49 - 1:43:34)

MKW - Number 19: The approval of the street closure permit for the town of Colborne for trunk or treat on October 31st, 2024 from 3 p.m. to 8 p.m. TAM - So this is an annual event held on Main Street to close the road. We bring vehicles in, the kids come trick-or-treating down Main Street, the community brings candy, hands out candy, and we would like to close the street again for that event. TJP - I move to approve the street closure permit for the town of Colborne for trunk or treat event on October 31st, 2024 from 3 p.m. to 8 p.m. MKW - I'll second.

(1:43:37 - 1:43:51)

We have a motion and a second. Any further discussion? So if people from the community want to buy some candy and bring it to. TAM - That's what this is for.

(1:43:51 - 1:44:04)

Everybody decorates their vehicles and comes in. MKW - We give out of the house, but we noticed last year because of the trunk or treat, we wanted to put it out. We had a two, but not too many.

(1:44:05 - 1:44:11)

So. Yeah. We have to sort it out.

(1:44:11 - 1:44:17)

Just donations and candy that we'd like to send to the town of Collbran. Yep. Yeah.

(1:44:17 - 1:44:22)

Distribute and take care of it. Yep. TLZ - We gave out a lot of candy the last few years.

(1:44:22 - 1:44:29)

It's been great. MKW - Okay. We have a motion and a second.

(1:44:29 - 1:44:37)

Can we have a vote, please? AAA - Trustee Evans. Yes. Trustee Price.

(1:44:38 - 1:44:42)

Yes. Trustee Zents. Yes.

(1:44:43 - 1:44:47)

Trustee Winkleblack. Yes. Mayor Wilcox.

(1:44:47 - 1:44:50)

Yes. Thank you. Motion passed MKW – Item number 20 – Attorney Update with Mr. Scarbeary

(1:44:59 - 1:45:05)TAS

Yes. Thank you, Mayor Wilcox. I'll be quick since it's been a long meeting so far.

(1:45:06 - 1:45:24)TAS

First, I just wanted to briefly address the item that was removed from the agenda at the beginning of the meeting on the approval of the easement for the water tank. I didn't hear

back from the County with some of the necessary information until today. So that was part of why we were unable to get that on the agenda.

(1:45:24 - 1:46:13)TAS

But now I have the information I need from the County to proceed forward and we should have a copy of that easement for consideration soon. The second matter I wanted to address with the Board and I just wanna be clear, we're not gonna get into kind of specifics here, but I just wanted to bring this to the Board's attention and make sure you all are aware. I received a letter a couple of weeks ago during the last month from a attorney that is representing a citizen that is upset about the meeting at Vega Lodge and has indicated that they plan to file a lawsuit to force the town to produce the recording of that executive session.

(1:46:14 - 1:46:38)TAS

Now, the main reason we conducted that discussion in executive session is because the town wanted to respect the privacy of the individuals who were being discussed during the executive session. And so it is my position at this time and certainly my recommendation to the Board that we do not release that recording. I will say the sort of claim they're alleging is something under the open meetings law.

(1:46:39 - 1:46:53)

One of the partners at my firm, Geoff Wilson, was at the Capitol when the open meetings law was written. And if there's anyone in the state of Colorado who knows the open meetings law, it's Geoff Wilson. He, I mean, he literally wrote the book on it.

(1:46:53 - 1:47:15)TAS

And I consulted with Geoff on this and we don't really see how they have a cognizable claim. You know, one unfortunate reality about the legal field is that there are attorneys out there who will sue anyone for anything at any time, even if they have a completely baseless claim. And at this moment, they haven't filed anything.

(1:47:15 - 1:47:30)

When they, if and when they do file something, I can come back to the Board and seek guidance on how we want to respond. But again, it's my recommendation. The, you know, the whole reason that executive session was conducted was to protect the privacy of those individuals.

(1:47:30 - 1:47:48)

And, you know, it's my recommendation that the town protect those individuals' privacy for various reasons. If any Trustees have any questions, I'd be happy to answer them, but I just want to clarify. There's no public comment here.

(1:47:48 - 1:48:04)TAS

So not taking questions from the audience, only from Trustees. MKW - None from me. I appreciate the update.

(1:48:05 - 1:48:13)MKW

Thank you. Number 21 . Monthly staff update, or questions

(1:48:13 - 1:48:23)

(1:48:26 - 1:48:47)

MKW - Nothing there. Trustee informational and or items for future agenda.

TJP - Has there been any further discussion at the Palisade Police Department about the vehicles?

TAM - I heard today that they are not going to make an offer.

(1:48:48 - 1:49:26)TAM

And so the mayor and I will consider, we'll continue to advertise. MKW - Is it a possibility to put up the 2015 for auction. Is that proper of these? TAM - We can do that with- Well, it doesn't mean we have to accept offers, but-

TLZ - Would we have to strip it of all of it?

MKW - We'd have to strip it.

(1:49:27 - 1:49:43)

It doesn't have to be from past experience going to Roller and buying police vehicles and such. Actually, the antennas were left on. The only things that were taken off were the lights and the siren.

(1:49:45 - 1:50:18)

So, and those wires were just cut and the lights removed. TAM - Are you thinking we would do the auction or are we talking like the previous auction house we've used? MKW - Yeah, like the previous auction house that we've used, but if there's a number that comes back so well, we don't have to accept it. We can maybe look at something else.

(1:50:19 - 1:50:31)

TME - So have a reserve on it. MKW - Yeah, have a reserve. TJP - Is there a website for police vehicles then we don't have to strip it? TAM - Not that I'm aware of.

(1:50:37 - 1:51:14)MKW

Yeah, the only other thing that I've seen is, I've seen it on eBay for different states, different cities. And I can see it's sealed goods in the past, putting in a billion cent on an advertising with this past auction house. Since they're familiar with it and everything, I would certainly be open to let them give us an idea.

(1:51:14 - 1:51:38)

And then if we get a number, we can take it from there and make a decision. TME - I'm not opposed to getting rid of the 2015. I would just like to make it as easy as possible on staff to do it in whatever way that they feel is the best way to get rid of it.

(1:51:38 - 1:51:56)

If we go to an auction house, we can't just let somebody say, oh, I want that and the auctioneers have to say, well, it depends on if the town hall agrees with it. If you're gonna go to auction, you go to auction, you take what we get. MKW - Yeah, that's what I was saying.

(1:51:56 - 1:52:08)

I guess we could decide on a reserve. Somebody to offer \$100 and then it'd be worth several hundred dollars in scrap. I mean, I've done it once before.

(1:52:09 - 1:52:24)

Instead of \$100, we re-advertised, we got \$1,500. So, which isn't a lot of money, but. TLZ - What Some of the options for removing it from our inventory?

(1:52:27 - 1:52:40)TAM

Well, we have surplused it. So at this point in time, we can take it to auction. We can keep it for sale with the 22 like we had it.

(1:52:40 - 1:52:51)

We can list it separately. But I think we're taking it to auction and stuff. We are gonna put the work back on staff to strip a vehicle.

(1:52:54 - 1:53:10)

We're in the middle of some pretty good projects and work in here so. TLZ - Yeah, I know. I would say, what's gonna be the easiest way to get it out of our inventory and with the funds that we feel that the value is there.

(1:53:12 - 1:53:38)

It's an arrangement of staff's time with everything else we have going on. TME - And regardless of how it gets sold, if it's going to a non-law enforcement entity, we're gonna have to strip it anyway, so. Yes, sir.

(1:53:39 - 1:53:54) Audience member

I believe Roller Auctions would have the expertise for removing that, since they sold a lot of North **Mata**, North Aurora, I don't think you can see it in Berthod. MKW -Yeah, they do. They do a lot of government and export.

(1:53:54 - 1:54:04)

I see. That's the eastern slope. And actually, that's where all of the fleet vehicles for the bulk of it went was mine at the time.

(1:54:04 - 1:54:25)MKW

Yeah. So, when we were with the phone company, I don't think they might have their piece of sand. I don't know what it would cost for the transport fee, but Roller Auction, actually, they would have a idea of what it would bring, because they've sold thousands and thousands of them.

(1:54:27 - 1:55:01)

And they do, actually, some of them, they will go ahead and, I mean, whether it's a motorcycle or car, whatever, if something's had multiple problems, they will put that right on the windshield. Sometimes they put tolling, and other times they'll put the known, you know, electrical problems or whatever. But they would definitely give staff an idea of what it might bring at auction.

(1:55:02 - 1:55:18)

I don't know what their percentages are for listing anymore, but there's a buyer's fee and a seller's fee. And it's something that they do every day. They do charge extra if you do a reserve also.

(1:55:21 - 1:55:40)

So, but where they have handled thousands and thousands of them, I wouldn't have a problem not putting their reserve on them. If you want to contact them and ask. TLZ - Maybe research that, that compared to advertising it, what we can get.

(1:55:42 - 1:56:05)TJP

This company might have a lead or an auction place to sell police vehicles to for more auctions. TAM -All right, I will look into it Audience Member You have a , repair shop right next door here that can probably take that stuff off for a few hundred dollars. Then they can still sell it to whoever they want to.

(1:56:05 - 1:56:14)

TAM - _ It's an option. MKW - Yeah, that would be fine too.. TAM - So at the last meeting, there was a motion for you and I to work on this.

(1:56:31 - 1:56:52)

So can we continue to work on this? TAM - Yes, and we will bring the auctions back Perfect. MKW -Thanks for the suggestion. I'll meet with Johnny and go over and go through there.

(1:56:58 - 1:57:30)TME

Based on discussions tonight, I'd like to see if staff could look into software or technical assistance in creating the minutes from the recordings so that everything that everybody says is recorded on paper for the minutes. TAM Okay. So actual transcribing?

(1:57:30 - 1:57:53)

MKW - Yes. I believe that's what a lot of the hospitals and doctors are supposed to do now. So it would probably simplify things a lot.

(1:58:07 - 1:58:17)

Public correspondence. TME - Even though I wasn't there, I'd like to thank the staff for all of their work on Oktoberfest. I hear that it was a great event.

(1:58:18 - 1:58:27)

Thank you very much. MKW - That's right. The staff, the lumber yard, just everybody involved.

(1:58:30 - 1:58:37)

Looked Like everybody was having a good time and enjoyed. TLZ - Good group, good conversation. Right.

(1:58:38 - 1:58:43)

Great time. Thank you for having me, Mayor. You're welcome.

(1:58:43 - 1:58:49)

Thank you. I'm going to make that space up for you. Most of the time.

(1:58:51 - 1:59:13)TME

Can you discuss the LED licensing and portal access a little bit?

TAM --It works. Yeah. So again, the liquor enforcement division has set up a new state portal for clerks to use.

(1:59:15 - 1:59:33)TAM

I guess when they did that, they forgot Colburn existed. And so after it was brought to our attention that somebody did not get theirs, we were able to go in. We had that one remedied the next day and now we have access to the state portal.

(1:59:37 - 1:59:53)TJP

Was this only entity, the only one that had a problem getting their license? Did the other restaurants get theirs in a timely manner?

TAM- They reached out and we were able to get them, yes.

TJP - So then you did have access to the portal when they reached out to you?

TAM - No.

TJP - Okay.

(1:59:55 - 2:00:07)TAM

When Brandy just reached out. Right. And I believe Jenni, did you get Brandy's through the portal? I did get Brandy's through the portal.

(2:00:07 - 2:00:29)AAA

So for the past couple of years, the LED has actually been sending all licenses to me directly. It is just been this year that they integrated the portal and they did stop sending them direct to me.

TJP - So I'm talking about the other people that made their requests around the same time as Main Street Liquors.

(2:00:30 - 2:00:46)AAA

So there are four liquor license holders. There's Main Street Liquors, Mountain High Pie, Brandy's and the Cafe. All of them have received their liquor licenses within the appropriate amount of time, except for Main Street Liquors.

(2:00:46 - 2:01:03)AAA

And it was due to the portal issue. We were not given any kind of correspondence regarding the liquor license portal or how to onboard it. I had to reach out to the state earlier in the month or excuse me, I reached out to the state on the 12th of September.

(2:01:04 - 2:01:26)AAA

And that is when I was told and informed that the town of Collbran didn't even have a case file for the portal and that I would be hearing from LED staff the next week. On the 18th, I did hear from that staff and I was granted access. TJP - I was just curious why the other ones didn't get held up in the portal.

(2:01:28 - 2:01:50)AAA

Because the portal is extremely new and the licenses were sent direct to me before that.

TJP - Okay. Has Monica applied for her license a month after and or two months after?

AAA - I, all license holders have their licenses.

(2:01:52 - 2:02:04)

MKW - So it's pretty much just a transitional thing and that we know what to do in the future. AAA - Yep. MKW - All right, thank you.

(2:02:10 - 2:02:39)

Upcoming meeting dates, October 15th, 2024 for Board work session and presentation of the proposed 2025 budget. A, and then B is November 5th, 2024 for the regular meeting and possible work session. So, let's see, okay, upcoming meetings.

(2:02:39 - 2:02:53)

And then we have adjournment. I have Number 25th, so I will entertain a motion. TJP - I move we adjourn.

(2:02:54 - 2:03:14)

MKW - I will second it. Are we vote ready? AAA - Trustee Evans? Yes, and we can't hear. Trustee Price? Yes.

(2:03:15 - 2:03:23)

Trustee Zentz? Yes. Trustee Winkleblack? Absolutely. Mayor Wilcox? Yes, ma'am.

(2:03:24 - 2:03:31)

Motion adjourned at 8.01 PM. Thank you. Thank you.

**Town of Collbran
Finance Transmittal Sheet
October 2024**

Accounts Payable Invoices:	
See attached payment approval report	\$ 308,531.98
Debit card charges:	
September 2024 (detail only, summary provided last mont)	
October 2024 (detail to be provided next month)	10,977.40
	Includes recurring utility payments (Black Hills Energy, Grand Valley Power, etc)
Payroll checks and transmittals	<u>33,574.74</u>
Total Disbursements	<u>\$ 353,084.12</u>
Receipts:	
Water & sewer	\$ 36,284.54
Main operating account	113,310.04
Interest earned	<u>13,705.14</u>
Total Receipts	<u>\$ 163,299.72</u>
Net cash flow	<u>\$ (189,784.40)</u>
Cash/Investment Account Balances as of 09/30/24	
Grand Valley Bank Operating	\$ 124,092.40
Grand Valley Bank Utility	153,953.79
Grand Valley Bank Money Market	2,094,918.28
Grand Valley Bank Debit Card	12,034.18
ColoTrust	1,364,844.96
CSAFE	<u>929,781.53</u>
Total	<u>\$ 4,679,625.14</u>

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ACP INTERNATIONAL/SA-SO								
864	ACP INTERNATIONAL/SA-SO	24-11821 REV	PW: STREET, YIELD, CHILDREN AT PLAY	09/27/2024	2,116.95	2,116.95	10/25/2024	
Total ACP INTERNATIONAL/SA-SO:					2,116.95	2,116.95		
ASBESTOS PROFESSIONALS								
866	ASBESTOS PROFESSIONALS	24-0188	AUDITORIUM: ABATEMENT STAGE ARE	10/23/2024	9,565.35	9,565.35	10/25/2024	
Total ASBESTOS PROFESSIONALS:					9,565.35	9,565.35		
ASSET ENGINEERING LIMITED								
858	ASSET ENGINEERING LIMITED	AUDITORIUM	AUDITORIUM: CONSTRUCTION	09/30/2024	99,508.20	99,508.20	10/15/2024	
858	ASSET ENGINEERING LIMITED	AUDITORIUM	AUDITORIUM: CONTRACT RETAINAGE	09/30/2024	4,975.21-	4,975.21-	10/15/2024	
Total ASSET ENGINEERING LIMITED:					94,532.99	94,532.99		
BAIR AND ASSOCIATES, P.C.								
812	BAIR AND ASSOCIATES, P.C.	8071 - 123123	AUDIT SERVICES: FYE 123123	10/07/2024	6,750.00	6,750.00	10/15/2024	
812	BAIR AND ASSOCIATES, P.C.	8071 - 123123	AUDIT SERVICES: FYE 123123	10/07/2024	3,375.00	3,375.00	10/15/2024	
812	BAIR AND ASSOCIATES, P.C.	8071 - 123123	AUDIT SERVICES: FYE 123123	10/07/2024	3,375.00	3,375.00	10/15/2024	
Total BAIR AND ASSOCIATES, P.C.:					13,500.00	13,500.00		
BOBCAT OF THE ROCKIES								
602	BOBCAT OF THE ROCKIES	12121926	PW: REPAIR BOBCAT SKID-STEER LOA	09/19/2024	4,365.44	4,365.44	10/15/2024	
602	BOBCAT OF THE ROCKIES	STMT 100124	CREDIT BALANCE:	10/01/2024	92.96-	92.96-	10/15/2024	
Total BOBCAT OF THE ROCKIES:					4,272.48	4,272.48		
CHAMBERLIN ARCHITECTS								
719	CHAMBERLIN ARCHITECTS	17-AUDITORIUM	AUDITORIUM CONSTRUCTION MGMT	10/01/2024	3,750.00	3,750.00	10/15/2024	
719	CHAMBERLIN ARCHITECTS	17-AUDITORIUM	AUDITORIUM DESIGN	10/01/2024	630.80	630.80	10/15/2024	
Total CHAMBERLIN ARCHITECTS:					4,380.80	4,380.80		
COLLBRAN AUTO AND TRUCK PARTS								
290	COLLBRAN AUTO AND TRUCK PARTS	STMT 093024	PW: LOCKING PINS 747895	09/30/2024	2.29	2.29	10/15/2024	
290	COLLBRAN AUTO AND TRUCK PARTS	STMT 093024	PW: O-RINGS AND SUPPLIES 747897	09/30/2024	53.28	53.28	10/15/2024	
290	COLLBRAN AUTO AND TRUCK PARTS	STMT 093024	PW: HOSE FITTINGS AND HOSE	09/30/2024	83.92	83.92	10/15/2024	
Total COLLBRAN AUTO AND TRUCK PARTS:					139.49	139.49		
COLLBRAN SUPPLY								
153	COLLBRAN SUPPLY	OKTOBERFES	TOWN NET BALANCE OF OKTOBERFES	10/10/2024	664.87	664.87	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	WATER: UPS 389868	09/28/2024	29.04	29.04	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: HOLE SAW W/ARBOR AND MLW QU	09/28/2024	32.98	32.98	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	CNL BUILDING: ROOF FLASH	09/28/2024	54.99	54.99	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: DRIVEWAY SEALER 390069	09/28/2024	79.98	79.98	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: HOLE SAW AND MINI VENT 390180	09/28/2024	48.59	48.59	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: MACHINE SCREWS CLAMP DRILL B	09/28/2024	20.13	20.13	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: PAINT PAILS, TROWEL	09/28/2024	27.97	27.97	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: MOUSE RAP AND FILTER	09/28/2024	34.98	34.98	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	SEWER: O-RINGS AND WASHERS	09/28/2024	4.36	4.36	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PARKS: HP ULTRA OIL	09/28/2024	20.94	20.94	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: PAINT AND PAINT TRAY	09/28/2024	46.38	46.38	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: 2 PAIR WORK GLOVES	09/28/2024	37.98	37.98	10/15/2024	
153	COLLBRAN SUPPLY	STMT 092824	PW: HEX KEY SET LONG HANDLE	09/28/2024	5.99	5.99	10/15/2024	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
153	COLLBRAN SUPPLY	STMT 092824	PW: 7 PAIR LEATHER GLOVES 1 PAIR B	09/28/2024	103.91	103.91	10/15/2024	
Total COLLBRAN SUPPLY:					1,213.09	1,213.09		
COLORADO ANALYTICAL LABORATORIES								
846	COLORADO ANALYTICAL LABORATOR	240906028	WATER: DRINKING WATER TESTING	09/11/2024	120.00	120.00	10/15/2024	
Total COLORADO ANALYTICAL LABORATORIES:					120.00	120.00		
COLORADO CONCRETE ACCESSORIES								
826	COLORADO CONCRETE ACCESSORI	90049	PW: SIDEWALK REPAIR	09/30/2024	1,727.48	1,727.48	10/15/2024	
Total COLORADO CONCRETE ACCESSORIES:					1,727.48	1,727.48		
CUSTOMER REFUNDS								
396	CUSTOMER REFUNDS	BULK WATER	BULK WATER REFUND: JEPSON	09/24/2024	102.56	102.56	10/15/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/08/2024	.00	.00		
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/08/2024	.00	.00		
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/08/2024	.00	.00		
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/08/2024	103.48	103.48	10/15/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	50.00	50.00	10/25/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	2.38	2.38	10/25/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	50.00	50.00	10/25/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	2.38	2.38	10/25/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	.00	.00		
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	.00	.00		
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	100.00	100.00	10/25/2024	
396	CUSTOMER REFUNDS	DEPOSIT REF	REFUND	10/21/2024	4.67	4.67	10/25/2024	
396	CUSTOMER REFUNDS	REFUND OVE	REFUND OVERPAY ACCT 458.04	10/21/2024	23.20	23.20	10/25/2024	
396	CUSTOMER REFUNDS	REFUND OVE	WATER REFUND FINAL 45504	10/18/2024	35.00	35.00	10/25/2024	
396	CUSTOMER REFUNDS	REFUND OVE	WATER REFUND 456.04 FINAL BILL	10/18/2024	24.70	24.70	10/25/2024	
Total CUSTOMER REFUNDS:					498.37	498.37		
GOLD SUPPLIES INC.								
505	GOLD SUPPLIES INC.	2739	PW: SUPPLIES DETOUR SIGNS	10/07/2024	1,596.00	1,596.00	10/15/2024	
Total GOLD SUPPLIES INC.:					1,596.00	1,596.00		
GRANDE RIVER ENVIRONMENTAL								
823	GRANDE RIVER ENVIRONMENTAL	02586	AUDITORIUM: AIR CLEARANCE STAGE	10/10/2024	1,400.00	1,400.00	10/25/2024	
823	GRANDE RIVER ENVIRONMENTAL	02588	AUDITORIUM: ADDITIONAL TESTING	10/14/2024	883.60	883.60	10/25/2024	
Total GRANDE RIVER ENVIRONMENTAL:					2,283.60	2,283.60		
IRONEDGE GROUP								
563	IRONEDGE GROUP	IEG-48049	ADMIN: COMPUTER NETWORKING OCT	10/01/2024	999.84	999.84	10/31/2024	
563	IRONEDGE GROUP	IEG-49701	ADMIN: COMPUTER NETWORKING OCT	11/01/2024	999.84	999.84	10/31/2024	
Total IRONEDGE GROUP:					1,999.68	1,999.68		
Julius Larson								
825	Julius Larson	817769	PW: PAVEMENT SEALING	10/21/2024	5,983.20	5,983.20	10/25/2024	
Total Julius Larson:					5,983.20	5,983.20		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
KARLA J DISTEL								
718	KARLA J DISTEL	TRAVEL EXP	TRAVEL AND PER DIEM: EIAF HEARING	10/31/2024	97.40	97.40	10/31/2024	
Total KARLA J DISTEL:					97.40	97.40		
KLJ ENGINEERING LLC								
784	KLJ ENGINEERING LLC	10214068	ADMIN: HOOSIER DITCH EVALUATION	09/19/2024	6,510.00	6,510.00	10/31/2024	
784	KLJ ENGINEERING LLC	10214069	ADMIN: ON-CALL ENGINEERING HWY 3	09/19/2024	3,862.11	3,862.11	10/31/2024	
784	KLJ ENGINEERING LLC	10214070	ADMIN: ON CALL ENGINEERING	09/19/2024	260.00	260.00	10/31/2024	
784	KLJ ENGINEERING LLC	10214071	ADMIN: WATER WASTEWATER CAPACIT	09/19/2024	12,081.50	12,081.50	10/31/2024	
784	KLJ ENGINEERING LLC	10216081	ADMIN: HOOSIER DITCH EVALUATION	10/25/2024	803.50	803.50	10/31/2024	
784	KLJ ENGINEERING LLC	10216083	ADMIN: WATER WASTEWATER CAPACIT	10/25/2024	7,518.37	7,518.37	10/31/2024	
784	KLJ ENGINEERING LLC	10216118	ADMIN: ON CALL TERRELL PARK SUBDI	10/25/2024	1,211.00	1,211.00	10/31/2024	
Total KLJ ENGINEERING LLC:					32,246.48	32,246.48		
LIONS CLUB								
262	LIONS CLUB	2024 DISCRET	2024 DISCRETIONARY FUNDING	10/11/2024	1,000.00	1,000.00	10/15/2024	
Total LIONS CLUB:					1,000.00	1,000.00		
LOCO INC.								
204	LOCO INC.	STMT 12006-3	PW: FUEL	09/30/2024	252.90	252.90	10/15/2024	
204	LOCO INC.	STMT 12006-3	FUEL TAX EXPENSE	09/30/2024	16.12	16.12	10/15/2024	
Total LOCO INC.:					269.02	269.02		
MELONIE MATAROZZO								
581	MELONIE MATAROZZO	TRAVEL EXP	PER DIEM AND TRAVEL: EIAF HEARING	10/31/2024	120.30	120.30	10/31/2024	
Total MELONIE MATAROZZO:					120.30	120.30		
MID-AMERICAN RESEARCH CHEMICAL								
269	MID-AMERICAN RESEARCH CHEMICA	0830075-IN	PW: ICE MELTER, DRAIN CLEANER, DE	09/20/2024	1,760.00	1,760.00	10/15/2024	
Total MID-AMERICAN RESEARCH CHEMICAL:					1,760.00	1,760.00		
NALCO COMPANY LLC								
863	NALCO COMPANY LLC	6602973686	WATER: ULTRION COAGULANT	10/03/2024	1,332.03	1,332.03	10/15/2024	
Total NALCO COMPANY LLC:					1,332.03	1,332.03		
NEUCOMM SOLUTIONS								
854	NEUCOMM SOLUTIONS	1168	WORK 08-20-24 THROUGH 09-05-24 NOT	09/26/2024	63,329.00	63,329.00	10/15/2024	
854	NEUCOMM SOLUTIONS	1181 PAY APP	BROADBAND: CNL AND EQUIPMENT	10/29/2024	38,784.00	38,784.00	10/31/2024	
Total NEUCOMM SOLUTIONS:					102,113.00	102,113.00		
P.V. HERITAGE DAYS RODEO COMMITTEE								
228	P.V. HERITAGE DAYS RODEO COMMIT	2024 DISCRET	2024 DISCRETIONARY AWARD	10/11/2024	2,000.00	2,000.00	10/15/2024	
Total P.V. HERITAGE DAYS RODEO COMMITTEE:					2,000.00	2,000.00		
PARKERSON CONSTRUCTION, INC.								
304	PARKERSON CONSTRUCTION, INC.	2403817-IN	GRAVEL: 15.55 TON	09/24/2024	326.55	326.55	10/15/2024	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PARKERSON CONSTRUCTION, INC.:					326.55	326.55		
PLATEAU VALLEY CANCER FUND								
575	PLATEAU VALLEY CANCER FUND	2024 DISCRET	2024 DISCRETIONARY FUNDING	10/11/2024	500.00	500.00	10/15/2024	
Total PLATEAU VALLEY CANCER FUND:					500.00	500.00		
PLATEAU VALLEY SCHOOL								
402	PLATEAU VALLEY SCHOOL	2024 DISCRET	2024 DISCRETIONARY AWARD FUNDS	10/11/2024	1,000.00	1,000.00	10/15/2024	
Total PLATEAU VALLEY SCHOOL:					1,000.00	1,000.00		
POWER EQUIPMENT COMPANY								
862	POWER EQUIPMENT COMPANY	S22009785-1	PW: ASPHALT TEETH W/GROOVE CEDA	10/01/2024	374.50	374.50	10/15/2024	
Total POWER EQUIPMENT COMPANY:					374.50	374.50		
REPUBLIC WASTE SERVICES #165								
814	REPUBLIC WASTE SERVICES #165	0165-0004637	RESTROOM RENTAL OKTOBERFEST	09/30/2024	300.00	300.00	10/15/2024	
Total REPUBLIC WASTE SERVICES #165:					300.00	300.00		
SGS NORTH AMERICA								
692	SGS NORTH AMERICA	52160157798	DRINKING WATER ANALYZING	09/13/2024	467.90	467.90	10/15/2024	
Total SGS NORTH AMERICA:					467.90	467.90		
SNOW LINE SERVICES LLC								
717	SNOW LINE SERVICES LLC	ORC SERVICE	WATER/WASTEWATER SPLIT	09/30/2024	2,210.00	2,210.00	10/15/2024	
717	SNOW LINE SERVICES LLC	ORC SERVICE	WATER/WASTEWATER OPERATOR	09/30/2024	1,190.00	1,190.00	10/15/2024	
Total SNOW LINE SERVICES LLC:					3,400.00	3,400.00		
STAN CLAUSON ASSOCIATES INC								
841	STAN CLAUSON ASSOCIATES INC	9209	COMP PLAN WORK 07-12-24 THROUGH	10/03/2024	6,239.43	6,239.43	10/15/2024	
Total STAN CLAUSON ASSOCIATES INC:					6,239.43	6,239.43		
TAYLOR FENCE COMPANY								
702	TAYLOR FENCE COMPANY	63089	EVENTS: OKTOBERFEST FENCE RENTA	09/17/2024	526.00	526.00	10/15/2024	
Total TAYLOR FENCE COMPANY:					526.00	526.00		
TERMINIX								
596	TERMINIX	279172	TOWN HALL PEST CONTROL	09/26/2024	55.00	55.00	10/15/2024	
Total TERMINIX:					55.00	55.00		
TJL COPY PRODUCTS								
526	TJL COPY PRODUCTS	TJL49240	ADMIN: COPIER MAINTENANCE CONTR	10/13/2024	389.25	389.25	10/25/2024	
526	TJL COPY PRODUCTS	TJL49240	ADMIN: COPIER MAINTENANCE CONTR	10/13/2024	17.15	17.15	10/25/2024	
Total TJL COPY PRODUCTS:					406.40	406.40		
USA BLUE BOOK								
367	USA BLUE BOOK	INV00497730	WATER: DESICCANT CARTRIDGE	09/27/2024	116.90	116.90	10/15/2024	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
367	USA BLUE BOOK	INV00521964	SEWER: HACH COLOIMETER	10/23/2024	715.79	715.79	10/25/2024	
Total USA BLUE BOOK:					832.69	832.69		
VALLEY RANCH SUPPLY								
374	VALLEY RANCH SUPPLY	STMT 092624	PW: WATER	09/26/2024	5.39	5.39	10/15/2024	
374	VALLEY RANCH SUPPLY	STMT 092624	PW: FLAT REPAIR	09/26/2024	20.00	20.00	10/15/2024	
Total VALLEY RANCH SUPPLY:					25.39	25.39		
WILD VEGETATION MANAGEMENT								
865	WILD VEGETATION MANAGEMENT	WEED CONTR	WEED CONTROL SEWER PONDS, WATE	09/11/2024	632.73	632.73	10/15/2024	
865	WILD VEGETATION MANAGEMENT	WEED CONTR	WEED CONTROL SEWER PONDS, WATE	09/11/2024	632.73	632.73	10/15/2024	
865	WILD VEGETATION MANAGEMENT	WEED CONTR	WEED CONTROL SEWER PONDS WATE	09/11/2024	632.74	632.74	10/15/2024	
Total WILD VEGETATION MANAGEMENT:					1,898.20	1,898.20		
WILSON WILLIAMS FELLMAN DITTMAN								
857	WILSON WILLIAMS FELLMAN DITTMAN	985	LEGAL: OPTIMUS MATTERS	10/01/2024	78.00	78.00	10/15/2024	
857	WILSON WILLIAMS FELLMAN DITTMAN	985	LEGAL: GENERAL COUNSEL SERVICES	10/01/2024	6,473.71	6,473.71	10/15/2024	
857	WILSON WILLIAMS FELLMAN DITTMAN	985	LEGAL: PV SCHOOL WATERLINE	10/01/2024	760.50	760.50	10/15/2024	
Total WILSON WILLIAMS FELLMAN DITTMAN:					7,312.21	7,312.21		
Grand Totals:					308,531.98	308,531.98		

Town of Collbran

Journals - by Reference

Page: 1

Period 09/24 (09/30/2024)

Nov 01, 2024 2:25PM

Report Criteria:

Including transaction count

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CASH DISBURSEMENTS - Debit Card Charges GVB (CD112)						
09/30/2024	1	September debit card charges	01-00-1025	GVB - Debit Card	.00	10,456.94-
09/04/2024	48	Office Depot - admin supplies	10-00-4314	Operating Supplies	90.83	
09/04/2024	49	CenturyLink - PW Shop - telephone	10-30-4398	Utilities Public Works	59.28	
09/04/2024	50	CenturyLink - Town Hall - telephone	10-00-4398	Utilities	188.09	
09/04/2024	51	CenturyLink - Taxes, fees & surcharges	10-00-4355	License, Fees & Permits	27.70	
09/04/2024	52	CenturyLink - Sewer Plant - telephone	52-00-4398	Utilities Sewer	42.50	
09/04/2024	53	CenturyLink - Springs Pump Station - telep	51-00-4397	Utilities Springs Pump Station	42.50	
09/04/2024	54	CenturyLink - Water Plant - telephone	51-00-4398	Utilities Water	42.50	
09/04/2024	55	CenturyLink - WaterPlant - internet	51-00-4398	Utilities Water	59.94	
09/04/2024	56	CenturyLink - Water - taxes, fees & surchar	51-00-4355	License, Fees & Permits Water	13.85	
09/04/2024	57	CenturyLink - Sewer - taxes, fees & surcha	52-00-4355	License, Fees & Permits Sewer	4.62	
09/05/2024	58	Black Hills Energy - Auditorium	10-60-4398	Utilities Auditorium	13.75	
09/05/2024	59	Black Hills Energy - Shop	10-30-4398	Utilities Public Works	25.31	
09/05/2024	60	Black Hills Energy - Library	10-10-4398	Utilities Library	25.31	
09/05/2024	61	Black Hills Energy - Water Treatment	51-00-4398	Utilities Water	42.04	
09/05/2024	62	Black Hills Energy - Town Hall	10-00-4398	Utilities	28.99	
09/06/2024	63	Vega Lodge - Board retreat room and lunc	10-00-4393	Travel & Reimburse	568.44	
09/09/2024	64	Mesa County - water sampling	51-00-4353	Professional Water	25.00	
09/09/2024	65	Martel Electronics - admin - microphone sy	10-00-4940	Capital Outlay	999.99	
09/11/2024	66	Office Depot - admin supplies	10-00-4314	Operating Supplies	43.99	
09/12/2024	67	UPS - Water - Water Sampling shipping	51-00-4310	Postage & Freight Water	19.86	
09/12/2024	68	Smartforce - Marshal software refund	10-20-4348	Marshal - Computer and network	.00	99.99-
09/13/2024	69	Amazon - admin supplies, cable organizers	10-00-4314	Operating Supplies	58.37	
09/16/2024	70	AT&T Premier - Admin - cell phone & hotsp	10-00-4398	Utilities	206.39	
09/16/2024	71	AT&T Premier - PW cell phone	10-30-4398	Utilities Public Works	46.29	
09/16/2024	72	AT&T Premier - PW cell phone	10-30-4398	Utilities Public Works	46.29	
09/18/2024	73	GVP - Springs Pump Station	51-00-4397	Utilities Springs Pump Station	457.28	
09/18/2024	74	GVP - Gandhi Park	10-50-4398	Utilities Parks	32.99	
09/18/2024	75	GVP - Water Plant	51-00-4398	Utilities Water	124.84	
09/18/2024	76	GVP - Sewer Plant	52-00-4398	Utilities Sewer	2,028.15	
09/18/2024	77	GVP - PV School Lift Station	52-01-4398	Utilities School Lift Station	67.94	
09/18/2024	78	GVP - Town Hall	10-00-4398	Utilities	155.89	
09/18/2024	79	GVP - Fairgrounds	10-54-4398	Utilities Fairgrounds	64.45	
09/18/2024	80	GVP - Plateau Creek Light	10-30-4397	Utilities Street Lights	37.44	
09/18/2024	81	GVP - Library	10-10-4398	Utilities Library	119.40	
09/18/2024	82	GVP - Auditorium	10-60-4398	Utilities Auditorium	40.99	
09/18/2024	83	GVP - Public Works Shop	10-30-4398	Utilities Public Works	104.90	
09/18/2024	84	GVP- Gandhi Park CNL	10-08-4398	Utilities - BB	31.50	
09/18/2024	85	GVP - Terrell Park	10-50-4397	Utilities Terrell Park	33.28	
09/18/2024	86	GVP - Street Lights	10-30-4397	Utilities Street Lights	330.15	
09/18/2024	87	GVP - Terrell PK Yard Lights	10-50-4397	Utilities Terrell Park	21.82	
09/18/2024	88	GVP - Spring Streets Lights	10-30-4397	Utilities Street Lights	21.82	
09/18/2024	89	GVP- Gandhi Park Pumphouse	51-00-4398	Utilities Water	93.10	
09/20/2024	90	Amazon - admin supplies, printing calculat	10-00-4314	Operating Supplies	92.98	
09/20/2024	91	Amazon - admin supplies file organizer	10-00-4314	Operating Supplies	22.90	
09/23/2024	92	Republic Services - trash disposal -PW	10-30-4398	Utilities Public Works	276.69	
09/25/2024	93	Town of Collbran - Water - Mothers Park	10-50-4398	Utilities Parks	292.42	
09/25/2024	94	Town of Collbran - Water-Sewer - Town Ha	10-00-4398	Utilities	78.89	
09/25/2024	95	Town of Collbran -Water-Sewer - Collbran	10-10-4398	Utilities Library	53.12	
09/25/2024	96	Town of Collbran - Water-Sewer - Terrell P	10-50-4397	Utilities Terrell Park	2,382.71	
09/25/2024	97	Town of Collbran Water-Sewer - Terrell Pa	10-50-4397	Utilities Terrell Park	53.26	
09/25/2024	98	Town of Collbran -Water-Sewer - Fairgroun	10-54-4398	Utilities Fairgrounds	577.44	
09/25/2024	99	Town of Collbran -Water-Sewer -Auditoriu	10-60-4398	Utilities Auditorium	52.99	

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CASH DISBURSEMENTS - Debit Card Charges GVB (CD112) (continued)						
09/25/2024	100	Town of Collbran - Water -Lilac Park	10-50-4398	Utilities Parks	103.23	
09/25/2024	101	Town of Collbran -Water - Women's Memo	10-50-4398	Utilities Parks	12.29	
09/25/2024	102	Town of Collbran Water-Sewer - Public Wo	10-30-4398	Utilities Public Works	57.94	
09/25/2024	103	Town of Collbran - Water - Gandi Park pu	51-00-4398	Utilities Water	12.30	
Total CASH DISBURSEMENTS - Debit Card Charges GVB (CD112):					<u>10,556.93</u>	<u>10,556.93-</u>
References: 57 Transactions: 57						
Total 924:					<u>10,556.93</u>	<u>10,556.93-</u>
Grand Totals:					<u>10,556.93</u>	<u>10,556.93-</u>

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Transmittal

Includes unprinted checks

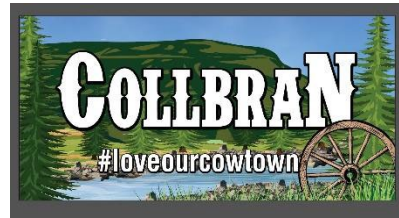
Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
10/12/2024	CDPT		0	COLORADO DEPARTMENT OF R	2	State Withholding Tax State Withh	01-00-1024	444.00-
09/28/2024	PC	10/04/2024	2024003	Adams, Jenni L.	141		01-00-1024	905.44-
09/28/2024	PC	10/04/2024	2024003	Distel, Karla Jean	129		01-00-1024	891.97-
09/28/2024	PC	10/04/2024	2024003	Matarozzo, Melonie A.	123		01-00-1024	2,625.90-
09/28/2024	PC	10/04/2024	2024003	Mcbee, Lorrie Hammett	144		01-00-1024	323.89-
09/28/2024	PC	10/04/2024	2024003	Nichols, Michael A.	121		01-00-1024	1,646.61-
09/28/2024	PC	10/04/2024	2024003	Todd, Keith C.	112		01-00-1024	188.46-
09/28/2024	PC	10/04/2024	2024003	Vig, Michael A.	142		01-00-1024	833.46-
09/28/2024	PC	10/04/2024	2024003	White, Rory C.	126		01-00-1024	1,347.36-
09/28/2024	CDPT	10/08/2024	4110853	CCOERA	8	Retirement CCOERA (taxed volunt	01-00-1024	2,469.67-
10/12/2024	PC	10/11/2024	2024003	Nichols, Michael A.	121		01-00-1024	27.98-
10/12/2024	PC	10/11/2024	2024003	Vig, Michael A.	142		01-00-1024	148.72-
10/12/2024	PC	10/11/2024	2024003	White, Rory C.	126		01-00-1024	148.72-
10/12/2024	PC	10/18/2024	2024003	Adams, Jenni L.	141		01-00-1024	562.16-
10/12/2024	PC	10/18/2024	2024003	Distel, Karla Jean	129		01-00-1024	891.97-
10/12/2024	PC	10/18/2024	2024003	Matarozzo, Melonie A.	123		01-00-1024	2,625.90-
10/12/2024	PC	10/18/2024	2024003	Mcbee, Lorrie Hammett	144		01-00-1024	261.01-
10/12/2024	PC	10/18/2024	2024003	Nichols, Michael A.	121		01-00-1024	1,667.33-
10/12/2024	PC	10/18/2024	2024003	Todd, Keith C.	112		01-00-1024	196.14-
10/12/2024	PC	10/18/2024	2024003	Vig, Michael A.	142		01-00-1024	726.02-
10/12/2024	PC	10/18/2024	2024003	White, Rory C.	126		01-00-1024	1,221.11-
10/12/2024	CDPT	10/25/2024	4110853	AFLAC	11	Supplemental Insurance C/SD Ins	01-00-1024	138.18-
10/12/2024	CDPT	10/25/2024	4110853	CCOERA	8	Retirement CCOERA (taxed volunt	01-00-1024	2,404.02-
09/28/2024	CDPT	10/25/2024	4110853	COLORADO DEPARTMENT OF R	2	State Withholding Tax State Withh	01-00-1024	470.00-
10/12/2024	CDPT	10/25/2024	4110853	COLORADO EMPLOYEE BENEFI	15		01-00-1024	7,776.50-
10/12/2024	CDPT	10/25/2024	4110854	EFTPS	13	tax deposit Federal Withholding Ta	01-00-1024	2,632.22-
Grand Totals:								<u>33,574.74-</u>

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Transmittal

Includes unprinted checks



PROCLAMATION

WHEREAS,

For almost 30 years, HopeWest has been Collbran's community-owned, nonprofit organization where people turn when facing life's most difficult times; and

WHEREAS,

As a nationally recognized hospice, palliative care, adult bereavement, and children's bereavement program, HopeWest provides care to more than 4,000 individuals each year. With every year, the need for HopeWest services is growing; and

WHEREAS,

Hospice and Palliative Care Month highlights the importance of comfort for those facing aging, serious illness, or grief. HopeWest is privileged to provide exceptional care every day, helping patients and their families transform an overwhelming or fearful time into one of comfort, healing, and hope; and

WHEREAS,

This public declaration celebrates our community's unique spirit of helping each other every day and honors the compassion of the many nursing assistants, social workers, chaplains, physicians, counselors, registered nurses, and volunteers at HopeWest; and

WHEREAS,

Hospice and Palliative Care Month presents a unique opportunity to increase awareness of these programs and honor all who make them possible.

NOW, THEREFORE, I, Kendall Wilcox, by the power vested in me as Mayor of the Town of Collbran, do hereby proclaim November 2024 as

"HOSPICE AND PALLIATIVE CARE MONTH"

in the Town of Collbran and ask that the Board of Trustees encourage the support and participation of friends, neighbors, colleagues and fellow citizens in hospice activities and programs now and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official Seal of Town of Collbran this 5th day of November 2024.

Kendall Wilcox, Mayor

Town of Collbran Street Closure Request

All applications for street closure shall be approved by the Collbran Board of Trustees.

Applicant: Town of COLLBRAN
 Representative: Jenni Adams
 Address: 10108 High St
 Phone: 970.487.3751 Cell: 970.331.4082
 Event: Parade of Lights
 Event Description: Christmas Parade down Main St
 Section of Roadway to Be Closed: Plateau, Spring & Main

(Please attach map)

Date of Closure: December 14th
 Time of Closure: 4:30pm - 6 (maybe)

Applicant Signature:  Print Name: Jenni Adams
 Date: 10/29/24

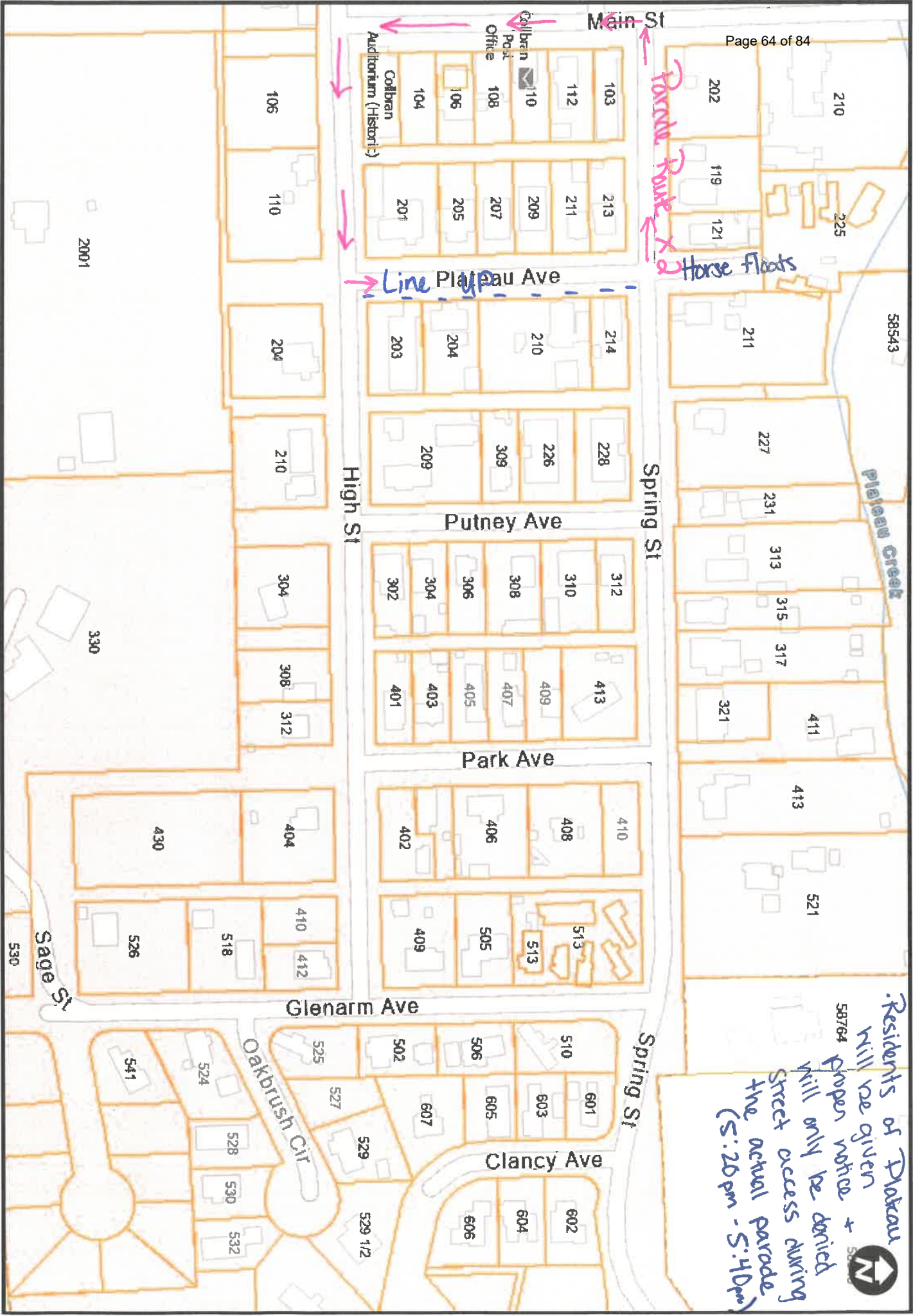
Terms and Conditions:

1. Applicant shall coordinate with public works department and Collbran marshal's Department.
2. Barricades shall be removed to the edge of the street to a safe location within one half hour of the end of the closure.
3. Applicant shall be responsible for the return of all barricades to public works department within 24 hours of the end of the street closure.
4. All sections of the street closed shall be cleaned and left in a clean condition after the closure.

Board of Trustees Decision: Approved Denied

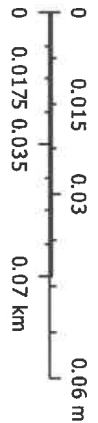
Date of Approval: _____

Town Administrator: _____



Mesa County Map

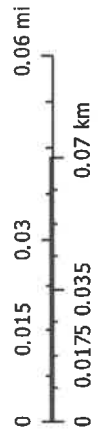
The Geographic Information System (GIS) and its components are designed as a source of reference for answering inquiries. The information contained in this GIS cannot be substituted for actual legal surveys. The information contained herein is believed accurate and suitable for the intended use, and subject to the limitations set forth above. Mesa County makes no warranty as to the accuracy or suitability of any information contained herein, users assume all risk and responsibility for any and all damages, including consequential damages, which may flow from the use of this information.





Mesa County Map

The Geographic Information System (GIS) and its components are designed as a source of reference for answering inquiries for planning and for modeling. GIS is not intended or does not replace legal disposition information in the chain of title and other information contained in official government records such as the County Clerk and Recorder's office or the courts. In addition, the representation of location in this GIS cannot be substituted for actual legal surveys. The information contained herein is believed accurate and suitable for the intended uses, and subject to the limitations set forth above. Mesa County police reserves the right to be accurate in its information and to make any necessary adjustments to the information and its use and responsibility for any and all damages, including consequential damages, which may flow from the user's use of this information.





Intermountain Coach, Inc.
7720 Electronic Drive
Colorado Springs, CO 80922
(719) 570-1122
(719) 570-1124 Fax

Leasing, Inc.

BUYER'S ORDER - INVOICE

285
9050

Letter dated 3022A

SALESPERSON DEAN WALLE CUST.P.O.# 03/07/2001 STOCK # 2240A MFG.# _____

BUYER TOWN OF COLLEBRAN DATE 03/07/2001
ADDRESS 1010 HIGH STREET YR. & MAKE 2001 GOSHEN
CITY & STATE COLLEBRAN, CO 81504 MODEL E-350/PACER BODY BUS
PHONE NO. (970) 487-3751 COLOR WHITE W/MAROON STRIPE
FAX NO. (970) 487-3380 VIN # TO FOLLOW

TERMS: C.O.D. OTHER NET _____ DAYS

BODY & CHASSIS WARRANTY ARE AS STATED BY BODY AND CHASSIS MANUFACTURER. NO OTHER WARRANTY IS IMPLIED OR VALID UNLESS OTHERWISE STATED. CUSTOMER AGREES THE VEHICLE WAS SOLD "AS IS" CUSTOMER INITIALS _____

TRADE-IN NONE
YR. & MAKE _____
VIN NO. _____ MILEAGE _____

VEHICLE PRICE \$ 40,273.00
DELIVERY INCLUDED
TRADE-IN NONE
TOTAL \$ 40,273.00

STATE TAX N/A
COUNTY TAX _____
CITY TAX _____
TOTAL _____

SPECIFICATIONS

OPTION #1:	
BASE COST	\$ 39,733.00
EXTERIOR STRIPE	240.00
LOGOS ON BOTH SIDES AND REAR LETTERING	300.00
TOTAL PURCHASE PRICE	\$ 40,273.00

DEPOSIT W/ORDER N/A
CASH ON DELIV. \$ 40,273.00
TOTAL DOWN PAYMENT _____
AMT. OF FINANCE _____

Buyer guarantees a good and marketable title free of all liens and encumbrances.

Seller is not liable for any delays in delivery caused by body or chassis manufactures due to strikes, shortages, acts of nature beyond the seller's control.

20% deposit is required before any equipment will be ordered, all deposit monies are forfeited on cancellation of order by buyer or from loss of financing after buyer has ordered equipment.

Full payment is due at the time of delivery unless specified in terms section. Buyer agrees to accept late payment charge of 18% per annum on unpaid balance if terms are not met.

By signing this order, no other terms or conditions apply other than what is written on this buyer's order and invoice.

Buyer's Approval Date _____
Buyer's Printed Name _____
Buyer's Title _____
Buyer's Signature _____
Seller's Signature _____

DO NOT ACCEPT WITHOUT VERIFYING EAGLE WATERMARK IN PAPER.

STATE OF COLORADO

CERTIFICATE OF TITLE

MOTOR VEHICLE

VIN 1FDWE35L01HB35655

YEAR MAKE 2001 FOR

BODY CWT/CAP/SIZE BU 11

TAXABLE VALUE 34,232

PREVIOUS TITLE MSO

FUEL 6

DATE PURCHASED 05/25/2001

DATE ACCEPTED 06/20/2001

DATE ISSUED 09/28/2001

TITLE NUMBER 08T012876

ODOMETER 1,886 A

ODOMETER LEGEND:
A - Actual Mileage
E - In excess of mechanical limits
N - Not actual mileage; WARNING- ODOMETER DISCREPANCY

MAIL TO
TOWN OF COLLBRAN
P O BOX 387
COLLBRAN CO 81624

OWNER
TOWN OF COLLBRAN

FIRST LIENHOLDER

FILE NUMBER

DATE FILED

Signature of lienholder's interest in the vehicle
below certifies under penalty of perjury in the second degree the release of the first lienholder's interest in the vehicle.

Lienholder's Name

AMOUNT OF LIEN

LIEN EXTENDED TO

CO. NO.

MATURITY DATE

Authorized Agent Signature

Date

SECOND LIENHOLDER

FILE NUMBER

DATE FILED

Signature of lienholder's interest in the vehicle
below certifies under penalty of perjury in the second degree the release of the second lienholder's interest in the vehicle.

Lienholder's Name

AMOUNT OF LIEN

LIEN EXTENDED TO

CO. NO.

MATURITY DATE

Authorized Agent Signature

Date

THE APPLICANT HAS BEEN DULY REGISTERED IN THIS OFFICE AS THE OWNER OF THE MOTOR VEHICLE DESCRIBED, SUBJECT TO LIENS AND ENCUMBRANCES IN THE ORDER SHOWN.

01260326011VSKO

EXECUTIVE DIRECTOR, COLORADO DEPARTMENT OF REVENUE

FRED FISHER

DATE DUPLICATE ISSUED

CONTROL NO. E7205477
(This is not a title number)

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

DR-2001 (6/00)

VOID IF ALTERED

TOWN OF COLLBRAN, COLORADO

RESOLUTION NO. 9

SERIES OF 2024

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN,
COLORADO APPROVING AN AGREEMENT WITH GOVPRO CONSULTING FOR
INDEPENDENT HEARING OFFICER SERVICES**

WHEREAS, the Town of Collbran, Colorado (the “Town”) has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. §§ 31-15-101, *et seq.*;

WHEREAS, two recall petitions have been filed with the Town pursuant to C.R.S. § 31-4-501, *et seq* (the “Municipal Recall Law”);

WHEREAS, protests have been filed against said recall petitions in accordance with the Municipal Recall Law;

WHEREAS, in the event that a recall petition has been protested, the Town Clerk, or a designated unbiased hearing officer appointed by the Board, shall hold a hearing to determine the sufficiency of the petitions and the protests pursuant to the terms of the Municipal Recall Law;

WHEREAS, the Board of Trustees for the Town of Collbran desires to designate an unbiased, neutral hearing officer to determine the sufficiency of the recall petitions and the protests thereto;

WHEREAS, Judy Egbert of GovPro Consulting has held herself out to the Town as having the requisite qualifications, experience, neutrality, and lack of bias necessary to serve as the hearing officer;

WHEREAS, to memorialize the rate and terms of the hearing officer services, the Town and GovPro consulting have negotiated a services agreement, attached hereto as Exhibit A and incorporated herein by this reference (the “Services Agreement”); and

WHEREAS, the Board desires to approve the Services Agreement and appoint Judy Egbert as the neutral hearing officer responsible for determining the sufficiency of the recall petitions and protests thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF COLLBRAN, COLORADO AS FOLLOWS:

Section 1. The above recitals are incorporated herein by reference.

Section 2. The Board approves the Services Agreement attached as **Exhibit A**.

Section 3. The Board authorizes the Mayor to make any non-material corrections to the Representation Agreement which do not increase the financial obligations of the Town and authorize the Mayor or Mayor Pro Tem to execute the Representation Agreement on behalf of the Town and for the Town Clerk to attest their signature.

Section 4. This Resolution shall take effect immediately upon adoption.

THIS RESOLUTION was read, passed, and adopted by the Collbran Board of Trustees at the Regular Meeting held this 5th of November, 2024.

TOWN OF COLLBRAN, COLORADO

Mayor Kendall Wilcox

ATTEST

Melonie Matarozzo, Town Clerk

SERVICES AGREEMENT
Hearing Officer Services

This Services Agreement (the “Agreement”) is made and entered into effective _____ by and between the Town of Collbran, Colorado (the “Town”) and GovPro Consulting, LLC (the “Consultant”). The Town and the Consultant are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

In consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties as follows:

1. **Active Parties.**
 - (a) Melonie Matarozzo will represent the Town in working with Consultant. The Town may, at its discretion, appoint another person as desired.
 - (b) Judy Egbert, Sole Member of GovPro Consulting, LLC will provide the entirety of the services. No other parties are authorized to act on behalf of GovPro Consulting.
2. **Scope of Services.** The Consultant agrees to provide services as listed in Exhibit A, Scope of Services.
3. **Compensation.**
 - (a) In consideration of the services to be performed pursuant to this Agreement, the City agrees to pay Consultant a lump sum of Three Thousand (\$3,000) dollars for work done as specified in the attached Scope of Services. This rate will cover the entirety of Consultant’s time, travel, and incidentals.
 - (b) Consultant is not entitled to any fees or reimbursements beyond those specified in this contract.
 - (b) Payment is to be made at the conclusion of the contract, and within thirty days of invoice from Consultant.
4. **Time of Commencement and Completion of Services.**
 - (a) The services to be performed pursuant to this Agreement shall be initiated upon execution of this contract.
 - (b) This Agreement will be considered complete upon the conclusion of the Hearing and submission of all required paperwork.

- (c) This Agreement may be terminated by either party upon written notice.
5. **Independent Consultant.** The services to be performed by the Consultant are those of an independent Consultant and not of an employee of the Town. The Consultant is obligated to pay federal and state income tax on any moneys earned pursuant to this Agreement. Consultant is not entitled to workers' compensation benefits from the Town for the performance of the services specified in this Agreement. Consultant is not entitled to any benefits offered to employees.
 6. **Compliance with Laws.** The Consultant is expected to be familiar with laws governing municipalities in Colorado, and to comply with these laws in performing work outlined in the Scope of Services. Consultant is not an Attorney and does not provide legal advice.
 7. **Default.** Every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either Party should fail or refuse to perform according to the terms of this Agreement, such Party may be declared in default.
 8. **Binding Effect.** This writing constitutes the entire agreement between the Parties and shall be binding upon the Parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of the Parties.
 9. **Applicable Law.** The laws of the State of Colorado shall govern the construction, interpretation, execution and enforcement of this Agreement.
 10. **PERA.** Judy Egbert is a PERA retiree. If the Town is a PERA employer, it will be required to comply with all requirements governing this relationship, including remitting employer contributions on payments made to Consultant.
 11. **Severability.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
 12. **Notices.** All which may be given under this Agreement shall be effective when emailed with a "read receipt" or mailed via registered or certified mail to the address shown below.
 13. **No Third Party Beneficiaries.** The Parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or

entity, other than the Parties to this Agreement, shall have any right, legal or equitable, to enforce any provision of this Agreement.

- 14. **Indemnification and Hold Harmless.** To the extent required by applicable law, Town shall hold Contractor harmless from and against all actions, damages, costs, liability, claims, losses, penalties and expenses (including without limitation reasonable attorney’s fees for legal counsel retained by Town, expert fees, litigation costs, and investigation costs) of every type and description to which any or all of them may be subjected by reason of, or resulting from, directly or indirectly, the Consultant’s actions while acting within the scope of services contained herein. As formally appointed by the Town Board of Trustees, Judy Egbert is considered an official of the Town for this limited purpose and therefore covered under the Town’s usual insurance policies. This obligation to defend, indemnify and hold harmless set forth applies to all claims and liability regardless of whether any insurance policies are applicable.

CONSULTANT:



Judy A. Egbert
 GovPro Consulting, LLC
 410 12th Street
 Alamosa, CO 81101
 719/580-9357
 GovPro@outlook.com

TOWN OF COLLBRAN:

Mayor Kendall Wilcox
 Town of Collbran
 1010 High Street
 P.O. Box 387
 Collbran, Colorado 81624

ATTEST

Melonie Matarozzo, Town Clerk

EXHIBIT A

SCOPE OF SERVICES

The Services shall include:

- Directing all needed actions to set the hearing date and give notice as required. Town staff will be asked to handle administrative tasks for this purpose.
- Determining needed subpoenas. Town staff will facilitate service of these subpoenas.
- Conducting the hearing.
- Preparing Findings of Fact and rule on hearing within the statutory required timeline.
- The Town will provide legal counsel throughout the process.
- Preparatory and after-hearing tasks may be done remotely; the hearing will be conducted at the Town facilities.



GovPro Consulting
Judy Egbert

JUDY EGBERT

Owner/Consultant
GovPro Consulting

PROFILE

After 27 years of experience as City Clerk, Judy embarked on the adventure that is GovPro Consulting. She offers services in the areas of elections, records, human resources, process assessment, and interim services.

She continues to train for the Colorado Municipal Clerks Association and was instrumental in development of its curriculum.

CONTACT

PHONE:
719-580-9357

EMAIL:
GovPro@outlook.com

ADDRESS:
410 12th Street
Alamosa, CO 81101

CAREER EXPERIENCE

City of Alamosa
1987 – 2014
City Clerk/Deputy City Clerk

GovPro Consulting
2014 – Current

Judy has provided services to numerous local governments. Projects include election services such as serving as the Designated Election Official, consultant to the DEO, and Hearing Officer. Other services include Interim Clerk/Manager services, process assessment, policy development, organizational assessment, recruiting, focused training, and records management.

Customers are mostly municipalities, with five special districts and one county government.

VOLUNTEER EXPERIENCE

- Pro Bono licensing consulting to Society Hall, a non-profit music venue
- Steering Committee member and Volunteer Coordinator for the 12 Hours of Penitence mountain bike race
- Former President Alamosa Chamber of Commerce
- Former President Colorado Municipal Clerks Association

PROFESSIONAL QUALIFICATIONS

- Master Municipal Clerk (MMC) since 2003
- Certified Municipal Clerk (CMC) since 1994
- Senior Professional in Human Resources (SPHR) since 2011
- Certified Election Official 2006



GovPro Consulting
Judy Egbert

CUSTOMER REFERENCES

Updated October 28, 2024

Town of South Fork July 2014 to October 2015

Gene Farish, Town Attorney

Tom Acre, Interim Town Manager

- Interim Clerk
- Process Assessment
- File System Restructure

City of Salida

Christian Samora, Deputy City clerk

- Designated Election Official for special referendum election March 24, 2015

City of Littleton

Colleen Norton, Acting City Clerk

- Full election support for Special Election March 2015

Town of Lake City

Leslie Klusmire, Town Manager through 2016

Caroline Mitchell, Town Manager 2019

Alexander Mulhall, Town Clerk 2022

- New Clerk training and orientation 2014
- File System Restructure 2014
- General election consulting for special referendum election December 2015
- Full Service election consulting for Regular Election April 2016
- DEO for Special Election June 2019
- Full service election consulting for Regular Election April 2022
- Full service election consulting for Regular Election April 2024

High Valley Recreation District

Jim Collins, Collins Cockrel & Cole, Attorney

- Designated Election Official for Special District formation election 2014. NOTE: Election was cancelled prior to election day

Town of Center

Mark Garcia, Interim Town Manager

Forrest Neuerburg, Interim Town Manager

Scott Herald, Interim Town Manager

Rose DeHerrera, Deputy Clerk current

Brian Lujan, Town Administrator 2018 to current

- Designated Election Official for Special Election January 2011
- Designated Election Official for Regular Election April 2012
- Hearing Officer for candidate petition protest November 2012
- Hearing Officer for referendum petition protest December 2013
- Designated Election Official for Regular Election April 2014
- General consulting for Regular Election April 2018 (election was cancelled)
- General consulting for Regular Election April 2020
- General consulting for Regular Election April 2022
- General consulting for Regular Election April 2024

Town of Montezuma

Helen Moorman, Town Clerk 2014-2016

Lesley Davis, Mayor

Tanya Becker, Town Clerk 2018

Sandra Lerner, Town clerk 2022

- 2014 Election training
- Full service election support for 2016 Regular Election
- Full service election support for 2018 Regular Election
- General election support for 2020 Regular Election
- Full service election consulting for 2022 Regular Election
- Full service election consulting for 2024 Regular Election

Town of Eagle

Jon Stavey, Town Manager

- Process assessment during Clerk transition January 2015

Town of Antonito

Doug George, Town Attorney

-
- Hearing Officer for recall petition protest 2009

City of Florence

Mike Patterson, City Manager

- Process assessment/Clerk transition September 2015

City of Lone Tree

Jennifer Pettinger, City Clerk

- Full service consulting for Special Business Improvement District Election November
- 2015

Town of Crestone

Kairina Danforth, Mayor

Allyson Ransom, Town Clerk 2014 - 2023

Scott Ehresman, Town Clerk 2023

- Clerk training October - December 2015
- Full service election support for Regular Election April 2016
- Full service Consulting for Regular Election April 2018
- Records management training May – September 2018
- General consulting for Regular Election April 2020
- Interim Court Clerk May – July 2020 and August 2021
- General consulting for Regular Election April 2022
- Process and structural assessment September 2022
- Customized Clerk training February – March 2023
- Full service election consulting for Regular Election April 2024

Town of Silver Cliff

Ileen Squires, Town Clerk

- Full service election support for Regular Election April 2016

Town of Arriba

Josie Hart, Town Clerk

- Designated Election Official for Regular Election April 2016

Town of Pitkin

Jody Wise, Town Clerk

- Full service election support for Regular Election April 2016

Alamosa Mosquito Control District

Teyler Hurst, Manager (in 2016)

Sarah Cantu, Manager (current)

- Designated Election Official for Regular Election May 2016
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2018
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2020
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2022
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2023
 - NOTE: Election was cancelled prior to election day

Alamosa County Fire Protection District

Don Chapman, Fire Chief

- Designated Election Official for Regular Election May 2015
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2018
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2020
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2022
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2023
 - NOTE: Election was cancelled prior to election day

Alamosa County Ambulance District

Helen Sigmond, Board President

- Designated Election Official for Regular Election May 2015
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2018
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2020
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2022
 - NOTE: Election was cancelled prior to election day
- Designated Election Official for Regular Election May 2023
 - NOTE: Election was cancelled prior to election day

Society Hall (Pro Bono consulting for local non-profit organization)

Ruthie Brown and Pete Magee, coordinators

- Assistance in filing for liquor license April/May 2016

City of Alamosa

Heather Brooks, City Manager

- Assist with candidate training November 2014
- Interim HR Director June – August 2016

City of Monte Vista

Gene Farish, City Attorney

Forrest Neuerburg, City Manager

Gigi Dennis, City Manager 2022

- Hearing Officer for recall petition protest 2004
- Interim City Clerk September 2016 - May 2017
- Temporary Clerk services January 2018
- Liquor License consulting May 2022

Town of Snowmass Village

Clint Kinney, Town Manager

Rhonda Coxon, Town Clerk

- Process assessment/organizational structure review October 2016 – September 2017

City of Walsenburg

Leslie Klusmire, City Manager

- Records program development January 2017 – August 2017

Mark Ellis, Finance Director

- Transitional and process assessment March 2019

Town of Mead

Helen Migchelbrink, Town Manager

- Interim Clerk, process assessment, Clerk recruitment and training April – August 2017

Town of Crested Butte

Lynelle Stanford, Town Clerk

- Run-off election October – December 2017
- Records Management project September 2017 – current

City of Westminster

Michelle Parker, City Clerk

- Run-off election November 2017

Note: Election cancelled prior to Election Day

Town of Green Mountain Falls

Jane Newberry, Mayor

Jason Wells, Interim Town Manager

Angie Sprang, Town Administrator 2020 – 2021

Becky Frank, Town Administrator 2022 - current

Laura Kotewa, Town Clerk 2019 – 2020

Nathan Scott, Town Clerk 2022

Bo Ayad, Town Clerk 2023

- Interim Clerk services March 2018 – January 2019
- Clerk transition/orientation/training January – June 2019
- Assist with Manager recruitment January 2019
- Full service consulting for Regular Election April 2020
- Full service election consulting for Regular Election April 2022
- Clerk orientation/training February – April 2023
- Full service election consulting for regular election April 2024

Town of Wellington

Kelly Houghteling, Assistant Town Manager

- Process assessment April 2019

City of Steamboat Springs

Julie Franklin, City Clerk

- Full service election consulting, special referendum election April 2019 – July 2019

Baca Grande Water and Sanitation District

JoAnn Slivka, District Manager

- Designated Election Official for Regular Election May 2020
- Designated Election Official for Regular Election May 2022
- Designated Election Official for Regular Election May 2023

Town of Palmer Lake

Bob Radosevich, Interim Town Administrator

- Interim Clerk January 2020 –July 2020

Rio Grande County

John Noffske, Board of Commission Chair 2020

Gene Glover, Board of Commission Chair 2021

- Interim County Administrator October 2020 through December 21, 2020.
- Project work (policies and records) December 2020 – April 2021

Town of Hooper

LeAnn Ledbetter, Town Clerk

- Full service election consulting for special election May 22, 2021
- Full service election consulting for Regular Election April 2022
- Full service election consulting for Regular Election April 2024

Town of Moffat

Karen Lintott, Attorney

- Clerk training, process assessment, and capacity review April 2021

City of Cripple Creek

Carol Stotts, Human Resources Director

- Clerk training, August 2021 – May 2022
- Full service consulting recall election full service January 2023

City of Manitou Springs

Judy Morgan, City Clerk

Denise Howell, City manager

- Interim Clerk 2019
- Full service election consulting for Special Election January 2022
- Small project assistance, policy and minutes 2021 – 2022
- Interim Clerk and transition project August 2023 - current

City of Central

Reba Bechtel, City Clerk

- Full service election consulting for Special Election January 2022

City of Loveland

Delynn Coldiron, City Clerk

- Full service election consulting for recall election May – July 2022 NOTE that petition did not move forward and election did not occur

Town of Firestone

Jan Sloat, HR Director

- Clerk transition/training October – December 2022

Town of Monument

Laura Hogan Director of Administrative Services

- Comprehensive records management project August 2023 – current

Town of Wiggins

Tom Acre, Town Manager

- Clerk transition recruitment and training 2023

Town of Poncha Springs

Leslie Klusmire, Interim Town Manager

- Clerk training October 2023

Town of Alma

Gary Goettelman, Town Clerk/Administrator

- Full service election consulting for Regular Election April 2024
NOTE: Election was cancelled prior to election day

Town of Frederick

Bryan Ostler, Town Manager

- Full service election consulting for Regular Election April 2024



Town of Collbran Staff Report

October 2024

Town Manager/Clerk

Overview of Activities/Projects/Accomplishments

- Trunk or Treat was a huge success! THANK YOU to Town staff for everything you put into creating a fun and safe place for our kids as well as another opportunity for our community to come together.
- Issued a sealed bid packet for the 2022 Dodge Durango Pursuit vehicle and received 3 submissions. The Mayor will review and bring a recommendation to the meeting.
- Staff has been working with Colorado Rural Water Association on the asset/rates analysis and they will be presenting their findings on November 19th at the Work Session.
- Staff submitted a claim to CIRSA regarding an incident with an in-town resident tripping on the sidewalk in front of their home. The municipal code states:
 - 28.12.010 Responsibility For Maintenance Property owners shall be responsible for maintenance and reconstruction of all sidewalks, driveways, curbs, gutters or any combinations thereof, after such improvements have been accepted by the Town as properly constructed.
 - The Town shall be responsible for maintenance of streets and alleys
 - Property owners shall be responsible for repairs to streets and alleys, sidewalks, curbs and gutters and all other public improvements when such repairs are necessary due to actions by the property owners. Such actions by the property owner include, but are not limited to, excavations to repair the property owner's water, irrigation, sewer service lines, or other utility connections.

Staff is working on a possible program for the Board's consideration for community wide sidewalk repairs.

- Staff received a recall petition for Trustee Evans and one for Trustee Zentz. Staff also received 6 letters of protest in the time period allotted. In your packet is a Resolution and a contract to appoint and hire a Hearing Officer. GovPro brings many years of experience and several recommendations from outside entities for their professional services.

Meetings Attended

- Auditorium updates weekly
- Mesa County Emergency Services Meeting
- Traveled to Wray, Colorado with the Town Manager for DOLA grant presentation on school waterline.

MISC

- CIRSA performed their yearly audit of procedures and facilities.
- Completing staff reviews, goal setting

Goals/Focus for Next Month

- 2025 Budget

Capital Improvement Plan Update

- Broadband – NeuComm Solutions has completed the renovation of the Carrier Neutral Location (CNL) building at Gandi Park, the end point of the Collbran Middle-Mile broadband fiber project. The wireless tower and the backup generator are in place. The necessary electronics and routers have been purchased and are being configured for the network by Region 10 personnel. The latest update on lighting the fiber is November.
- Auditorium – While removing the existing roofing, our construction team uncovered some additional asbestos containing materials (ACMs) that will need to be removed by an authorized contractor. We have arranged for further testing and have requested quotes for the removal. Asset had to demobilize from the site until the ACMs are addressed. As soon as we receive further information, we will request a special board meeting with a full schedule and cost update so that we can move forward. In the interim, we arranged to have the building and materials on site covered. We have visited with the Colorado Department of Public Health and Environment to see if we can obtain additional funding to assist with removal and they will consider a request as soon as we can submit a cost estimate. Asset Engineering will provide a detailed project and schedule update once we have resolved these issues, but in preliminary discussions they have indicated that they will be able to do much of the structural interior and HVAC work this winter and resume exterior work in the spring.
- Plateau Valley School Waterline - Town Manager Matarozzo, Finance Manager Distel and Superintendent Long traveled to Wray, Colorado, and presented the Town/School District's application for \$1 million in Energy Impact Assistance Funding to the Advisory Committee. We feel like our project is very competitive and we are hopeful that we will receive funding. Staff will continue to work with the school and our respective engineering and legal teams on the project, including a proposed intergovernmental agreement (IGA) that will cover funding, tap fees, construction, ownership and long-term operations of the waterline.

Finance Director

Overview of Activities/Projects/Accomplishments

- ❖ Ongoing accounting to include accounts payable, payroll, banking, and general ledger reconciliation.
- ❖ CDBG/Auditorium grant oversight
- ❖ 2025 Budget
- ❖ Filed quarterly grant reports

Trainings/Meetings Attended

- ❖ Traveled to Wray, Colorado with the Town Manager for DOLA grant presentation on school waterline.
- ❖ Weekly auditorium meetings with Asset Construction Management and Chamberlin Architects

Goals/Focus for Next Month

- ❖ 2025 Budget

Public Works Manager

Overview of Activities/Projects/Accomplishments

- Replaced stairs at Auditorium
- Filter Tech installed Radio system, tank level measuring device and PH meter
- Homecoming Parade
- Winterized Parks
- Installed tank drain at Pump House tank
- Library air conditioner off and heat on
- Cirsa yearly review
- Crack sealed upper parts of town
- Cleaned out trailer at Gandi
- Readied snow removal equipment
- Trunk or Treat set up and clean -up

Trainings/Meetings Attended

- Auditorium progress
- Job Corp for cement projects
- Budget meetings
- BOT meeting