

Town of Collbran Board of Trustees

Meeting Minutes

Regular Session
November 6, 2018

I. Call to order

Mayor Lew Evans called to order the regular meeting of the Town of Collbran Board of Trustees at 7:00pm on November 6, 2018 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
A quorum was present.

Also Present:

- Administrator Casselberry
- Town Clerk/Treasurer MelonieMatarozzo
- Finance Director Karla Distel
- Marshal Adam Appelhanz
- Bill Hoffman
- Dave Edwards
- Lt. Matt King – Mesa County Sheriff’s Office
- Sergeant Marco Montez – Mesa County Sheriff’s Office
- Susie Bevan – Plateau Valley Hospice & Palliative Care
- Mackenzie Matarozzo
- Brandon Melnikoff
- Logan Butterfield
- Tucker Wiltse
- Weston Hilgenfeld
- Klayton Shepardson
- Rachel Schowalter
- Tammy Clark
- Lauren King
- Heather Jenkins
- JoLynn Dorman
- Jack Hamm
- Joyce Chicos
- Sylvia Spangler

IV. Consideration of Consent Agenda

**A) MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE
CONSENT AGENDA; SECONDED BY TRUSTEE TODD.**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

V. Persons Present Not On Agenda

VI. Update From Mesa County Sheriff's Department

- a) Lieutenant Matt King gave an update on Mesa Counties Coverage in our rural area.

VII. Proclamation naming November Hospice & Palliative Care Month

- a) Presented to Representative Susie Bevan

VIII. 2019 Town Board Discretionary Fund Applicant Presentations

- a) Presentations were presented to the Board of Trustees by all applicants, giving the Board of Trustees a chance to ask questions.

IX. Consideration to Submit Grant Application December 1, 2018 to EIAF for Capitol Improvement Plan

- a) **MOTION: TRUSTEE APPELHANZE MADE A MOTION TO SUBMIT THE GRANT APPLICATION TO EIAF FOR THE CAPITOL IMPROVEMENT PLAN; SECONDED BY TRUSTEE WHITE**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

X. Contract for Services with Chamberlain Architects.

- a) Staff is requesting Board approval to sign the contract with Chamberlain Architects regarding the State Historical Fund Grant in regards the Collbran Auditorium
- b) **MOTION: TRUSTEE APPELHANZ MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
Nays: None
Motion carried.

XI. Approval of Contract for Town Water/Sewer Operator

- a) Introduction of Kirk Morgan
- b) **MOTION: TRUSTEE MELNIKOFF MOTIONED THAT WE APPROVE THE CONTRACT BETWEEN THE TOWN OF COLLBRAN AND KIRK MORGAN; SECONDED BY KEITH TODD**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
Nays: None
Motion carried.

XII. Approval to submit application to Americorps Vista Program

- a) Staff presented an explanation of the volunteer program
- b) **MOTION: TRUSTEE WHITE MOTIONED TO SUBMIT THE APPLICATION TO THE AMERICORPS VISTA VOLUNTEER PROGRAM; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
Nays: None
Motion carried.

XIII. Lease Agreement for Staging Area for Kimball Creek Project @ Arena.

- a) ConSy Inc. has requested use of the pull-out above the Rodeo Grounds and a portion of the parking area at the Rodeo Grounds for staging and sorting
- b) **MOTION: TRUSTEE APPELHANZ MOTION TO APPROVE RESOLUTION NUMBER 11. SERIES 2018, A RESOLUTION APPROVING A LEASE AGREEMENT FOR REAL PROPERTY TO BE USED FOR THE CONSTRUCTION OF THE KIMBALL CREEK ROAD PROJECT; SECONDED BY TRUSTEE TODD**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, and Mayor Evans.
Nays: None

Motion carried.

XIV. Employee Benefits Renewal & Policy Changes

- a) An explanation of current and proposed employee benefits was given by staff.
- b) **MOTION: TRUSTEE TODD MOTIONED TO APPROVE MEDICAL, VISION AND DENTAL BENEFITS OFFERED TO TOWN STAFF AND EXTENDED TO PART TIME EMPLOYEES; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, and Mayor Evans.

Nays: None

Motion carried.

XV. Discussion on Town Meeting Calendar and Frequency

- a) Possibly moving meeting time up to 6pm and adding a 2nd meeting every month.

XVI. Trustee Comments

- a) A discussion of State Voting Results
- b) A discussion adding a scholarship for law enforcement or criminal justice students.

XVII. Staff Reports

- a) Town Administrator Casselberry
 - (1) Schedule discussion
 - (2) **MOTION: TRUSTEE MELNIKOFF MOTIONED TO APPROVE CLOSING TOWN HALL ON THE DAY AFTER THANKSGIVING, NOVEMBER 23; SECONDED BY TRUSTEE TODD**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, and Mayor Evans.

Nays: None

Motion carried.

- (3) Discussion regarding Davis Farrar still be on the payroll while working on the Sign Code and asked to keep his hours to a minimum.

- b) Marshal Appelhanz
- c) Town Clerk/Treasurer

XVIII. Public Correspondence

XIX. Adjournment

Mayor Lew Evans adjourned the meeting at 10:15pm.



Approved



Attest

