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**Collbran Board of Trustees Meeting Minutes
Tuesday, November 3, 2015
Regular Meeting
7:00 PM Collbran Town Hall**

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:02pm by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Evans, Entwistle, Sturm, Schowalter, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Public Works Assistant Keith Encke, Administrative Assistant Melonie Matarozzo, Laura Brown, Julie Shiflett, Luann Wallace, Tilda Evans, and Margaret Eversole.

APPROVAL OF MINUTES

MOTION: Trustee Evans moved to approve the Minutes from the Regular Meeting on October 6, 2015; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes. Motion passed.

MOTION: Trustee Sturm moved to approve the Minutes from the Regular Meeting on September 1, 2015 that corrected the date on the Approval of Minutes section; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Sturm, Schowalter, Evans, Entwistle, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Nobody came forward.

**PUBLIC HEARING: REQUEST APPROVAL FOR KEEPING OF LIVESTOCK (ONE HORSE)
AT 4011 POPLAR CT – Laura Brown**

Mayor Jones opened the public hearing. Laura Brown stated that she was applying for approval to keep her daughter's horse at her residence of 4011 Poplar Ct. She said that her property is located on the edge of Town limits. She also mentioned it adjoins the Strasser property in the County and he said that she could use his pasture for the horse. Admin. Farrar reviewed the staff memo on the application with the Board. He mentioned that the 4011 Poplar Ct. property is small in size for keeping a horse. He also noted that the Marshal's Office has documented previous animal violation issues (dogs) with Ms. Brown. Staff does not recommend approval of the request. He said that if the Board decides to approve this request, that the staff report included possible conditions of approval that he was willing to review with the Board. The Trustees discussed the topic and asked questions. Mayor Jones asked how long the horse would be at the property; Ms. Brown was not sure of the duration. Mayor Jones asked for comments from the public, but no one was present to discuss this request. Mayor Jones closed the public hearing at 7:20pm.

MOTION: Trustee Entwistle moved to approve the keeping of one horse at 4011 Poplar Ct. care of Laura Brown along with the conditions recommended by staff; no second. Motion died for lack of a second.

MOTION: Trustee Sturm moved to disapprove the keeping of one horse at 4011 Poplar Ct. care of Laura Brown; seconded by Trustee Schowalter.

ROLL CALL VOTE: 4 Yes votes – Schowalter, Evans, Sturm, and Jones. 1 No vote – Trustee Entwistle. Motion passed.

CITIZEN INQUIRY ABOUT TOWN'S INTEREST AND INVESTMENT IN RECYCLING – Julie Shiflett

Julie Shiflett distributed a handout on recycling to the Board. She mentioned that she recycles a lot and takes recyclables down-valley. She said that the Fairgrounds has recycle bins, but you have to separate items and the facility is often full. Ms. Shiflett said that she was there to plant the idea with the Board about future recycling options and possible expansion. The Board discussed the topic. Admin. Farrar said that he has had experience with recycling facilities and as they expand it is often necessary to have a person oversee the facility to ensure unacceptable products are not deposited; he noted that recyclable materials can be contaminated easily by the wrong materials thereby negating the benefit. He said if the Board is interested in expanding the operation that the staff could look into various options. The Board took no specific action

RESOLUTION NO. 9, SERIES 2015 – A RESOLUTION OF THE TOWN OF COLLBRAN, COLORADO, ADOPTING THE COLLBRAN ARENA MASTER PLAN

Admin. Farrar presented the resolution adopting the Collbran Arena Master Plan and mentioned that Norris Design did a good job with an excellent public process. He said that at the direction of the Board the staff was pursuing a GOCO grant to implement Phase 1 of the Master Plan. He noted that the project will require some level of project management as well as engineering for drainage and other components. Admin. Farrar mentioned that if the Town is successful with receiving grant funds, work would need to be coordinated with the events at the Fairgrounds so they could still take place. He noted that it was important to keep these events ongoing to avoid losing momentum at the facility. He also said that if the grant was successful, the implementation work would take place during summers of 2016 and 2017.

MOTION: Trustee Evans moved to approve Resolution No. 9, Series 2015, adopting the Collbran Arena Master Plan; seconded by Trustee Entwistle.

ROLL CALL VOTE: 5 Yes votes – Evans, Entwistle, Sturm, Schowalter, and Jones. 0 No votes. Motion passed.

RESOLUTION NO. 10, SERIES 2015 – A RESOLUTION OF THE TOWN OF COLLBRAN, COLORADO, SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND AND PHASE 1 OF THE COLLBRAN ARENA IMPLEMENTATION

Admin. Farrar mentioned that the resolution supports the Great Outdoors Colorado (GOCO) grant application for \$350,000 of grant funds on a \$500,000 project. This resolution is required by GOCO as a prerequisite to grant submission.

MOTION: Trustee Sturm moved to approve Resolution No. 10, Series 2015, supporting the grant application for a local parks and outdoor recreation grant from the State Board of the Great Outdoors Colorado Trust Fund and Phase 1 of the Collbran Arena Implementation; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes. Motion passed.

DISCUSSION REGARDING A COLLBRAN USE TAX

Admin. Farrar asked the Board if they were interested in establishing a use tax in Collbran. He explained that a use tax essentially the same thing as sales tax on materials used in construction that are purchased outside the community. In essence, this is not a new tax because individuals that purchase materials

outside Collbran in Grand Junction, still pay sales tax but those revenues go to the jurisdiction in which they are paid. If Collbran had a use tax, purchasers of building supplies would not pay the sales tax to Grand Junction (or the community within which they are purchased), but instead, those funds would be paid to Collbran. The Board inquired about how these taxes are collected. Admin. Farrar explained that use tax is typically collected in association with a building permit or a certificate of occupancy. The majority of communities in Colorado have use taxes and the methodology for collection is a proven science. If Collbran decided to pursue this option, a question would have to be placed on the April ballot for a vote by Town residents. The Board discussed the topic briefly and they expressed interest in pursuing because residents are already paying sales tax on the materials, but Collbran is not benefitting from it. The Board emphasized that a good education campaign will be necessary to inform the voters prior to an April election.

DISCUSSION REGARDING A COLLBRAN SIGN CODE

Admin. Farrar mentioned that the Town does not have a sign code and he said that most communities regulate signs. He noted that he has had feedback from some Trustees about the need for a sign code. There was discussion among the Trustees about an interest in having a sign code in order to keep the character of the community. Admin. Farrar mentioned that the new LED illuminated signs are new territory that communities are working to address because they can be very bright, distracting, and out of character. The Board directed the staff to pursue developing a sign code. Admin. Farrar said he will pursue sign regulations and bring the Board information.

ARENA ADVISORY COMMITTEE MINUTES

AAC Minutes that had been provided to the Board were from the September and October AAC Meetings. The Board briefly discussed a few items contained in the minutes.

STAFF REPORTS

Town Administrator

Admin. Farrar updated the Board about the meeting with Colorado Department of Public Health and Environment (CDPHE) that he, Town Wastewater Operator Tom Kachin, and Steve LaBonde attended. They met with two representatives of CDPHE about the wastewater discharge permit. He mentioned that the CDPHE was willing to run their “model” again with some of the more accurate ammonia background stream data and will share their results with the town. CDPHE was willing to consider the Town’s modifications on some items, but they were resistant on others. It is anticipated that Collbran will receive revised and updated information in early December. At this point, the Town was not going to withdraw their request for an appeal until updated results were received from the CDPHE.

Admin. Farrar discussed the planning of a Community Counts meeting in Collbran in November. He mentioned that the group serves as intermediaries between energy companies, local governments, and the public. He said that the Town informs Community Counts when we have events, such as Independence Day and Cowboy Christmas, so they can inform energy companies about street closures or traffic in Town. Admin. Farrar also mentioned that the Annual Meeting for Community Counts is on November 4 in Parachute.

Admin. Farrar briefly reviewed the results of the public meeting he attended earlier in the day on the final presentation of the Collbran Arena Master Plan and a possible GOCO implementation grant. As he noted previously in the meeting, he recommended that the Town utilize a project manager for portions of the project if the Town receives grant funding.

Admin. Farrar asked the Board if they would like to schedule a budget work session on Tuesday, November 10 at 5:30pm; the Board agreed.

Town Marshal

Marshal Appelhanz mentioned that he and Deputy Marshal Mitchell attended a required 4-hour event at the Mesa County Sheriff's Office recently. He also said that they both attended a school resource officer (SRO) marijuana class recently. Marshal Appelhanz mentioned that the Trunk or Treat in Collbran on Halloween was successful. He said that he is equipping the newly-purchased Dodge Durango and would like to be done this month in order to put it in service by December 1. Marshal Appelhanz mentioned that calls have been up 140% and it is busier now than it was during the last oil boom.

Admin. Farrar mentioned that Town Attorney Jim Neu will put an ordinance together to prevent individuals from occupying structures that do not have water or sewer service.

APPROVE EXPENDITURES

MOTION: Trustee Entwistle moved to approve the expenditures for the Town of Collbran from October 7, 2015 through November 3, 2015; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Evans, Entwistle, Sturm, Schowalter, and Jones. 0 No votes.

Motion passed.

Trustee Schowalter asked about Manny Sanchez' written request to have an American Legion sign connected to the Town of Collbran sign on the west end of town; the Board was okay with that.

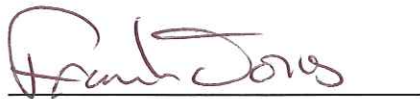
ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of November 3, 2015; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes.

Motion passed.

The Regular Meeting adjourned at 8:40pm.



Approved



Attest

