

**Collbran Board of Trustees Meeting Minutes
 Tuesday, October 6, 2015
 Regular Meeting
 7:00 PM Collbran Town Hall**

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:02pm by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Evans, Entwistle, Sturm, Schowalter, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Cisco Martinez, Tessa Gutierrez, Colby Wilkerson, Elizabeth Marx, and Margaret Eversole.

APPROVAL OF MINUTES

MOTION: Trustee Entwistle moved to approve the Minutes from the Regular Meeting on September 1, 2015; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Nobody came forward.

PUBLIC HEARING: APPLICATION FOR TRANSFER OF OWNERSHIP OF A RETAIL LIQUOR LICENSE (TAVERN) – Kimball Creek Custom Smoked Meats, LLC (dba: Kimball Creek Deli and Ranchers Saloon) – 108 Main St – Elizabeth Marx

Admin. Farrar mentioned that the paperwork submitted was in order and that staff recommends approval of the liquor license transfer. No members of the public offered testimony on the license.

MOTION: Trustee Evans moved to approve the transfer of ownership of a retail liquor license (tavern) for Kimball Creek Custom Smoked Meats, LLC; Elizabeth Marx, owner; at 108 Main Street; seconded by Trustee Entwistle.

ROLL CALL VOTE: 5 Yes votes – Sturm, Schowalter, Evans, Entwistle, and Jones. 0 No votes. Motion passed.

PLATEAU VALLEY SCHOOL ROBOTICS TEAM AUDITORIUM RENTAL REQUEST FOR HALLOWEEN WEEKEND – Wendy Nichols

Tessa Gutierrez, of the Plateau Valley School Robotics Team, thanked the Board for use of the Auditorium last year for Haunted Halloween. She said that this year they would like to use the back half of the Auditorium for the haunted house and the front half for a dinner. Last year the dinner was outside and the weather was cold. She mentioned that they would like to have a “Trunk or Treat” on Main Street for Halloween, but would need to have a portion of the street closed to do so. Admin. Farrar said they would need a street closure permit and the staff would work with them to get that completed. The Board and representatives of the Robotics Team discussed closure times and which street should be closed. The street closure options were Main to Short Street or a portion of High Street adjacent to the Auditorium.

MOTION: Trustee Sturm moved to approve the Plateau Valley School Robotics Team rental of the Collbran Auditorium, waiving the rental fee, for the period of October 22 – 31; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Sturm, Schowalter, Evans, Entwistle, and Jones. 0 No votes. Motion passed.

RESOLUTION NO. 8, SERIES 2015 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO, REINSTATING TOWN EMPLOYMENT BENEFITS AND AMENDING THE PROVISIONS FOR HEALTH INSURANCE PREMIUM PAYMENTS IN THE TOWN OF COLLBRAN EMPLOYEE HANDBOOK

Admin. Farrar mentioned that this resolution is to reinstate employment benefits to pre-recession levels. This topic has been a concern for the employees and the Trustees have had discussions on the issue previously. The Trustees agreed that the benefit should be reinstated.

MOTION: Trustee Evans moved to approve Resolution No. 8, Series 2015, reinstating Town employment benefits and amending the provisions for health insurance premium payments in the Town of Collbran Employee Handbook; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Sturm, Schowalter, Evans, Entwistle, and Jones. 0 No votes. Motion passed.

TOWN EMPLOYEE CONCEALED CARRY DISCUSSION

Admin. Farrar and the Board discussed the issue in general terms. Admin. Farrar suggested the Colorado Intergovernmental Risk Sharing Agency (CIRSA) speak to the Board regarding the topic; he said Tami Tanoue, general counsel for CIRSA, has travelled to Collbran in the past to conduct Public Officials' Liability presentations that were good. The Board agreed to have CIRSA speak to them when a date could be settled upon. Admin. Farrar said that he would research training available to the staff and would discuss the issue with Ms. Tanoue.

ARENA ADVISORY COMMITTEE (AAC) MINUTES

Admin. Farrar noted that the Town has not been receiving agendas and minutes from the AAC in time for posting notice of the meetings or minutes for inclusion in the Trustee packets as is required by Town Ordinance. No minutes were included in the current agenda packet. The Board asked if Trustee Schowalter could check into the matter.

STAFF REPORTS

Town Administrator

Admin. Farrar discussed the recently approved Collbran wastewater discharge permit and the associated ammonia limits that the Colorado Department of Public Health and Environment (CDPHE) had set for the Town. The new limits were more restrictive than the previously approved permit. He said the Town has filed an appeal with CDPHE to review the discharge levels and the justifications for their reduction. He mentioned that there will be a face-to-face meeting with the CDPHE to be scheduled.

Admin. Farrar discussed the sewer jetting project for the year; he said that a manhole was found that had not been found for years because of its location near the creek and had been buried. He also mentioned that jetting the sewer system is important because it reduces liability and maintains the system; he said the Town would continue to jet more portions of the system in future years as part of the budget.

Mayor Jones said that he attended a Colorado Municipal League meeting in Denver recently; he recommends that the next mayor should attend future meetings because it is helpful to discuss similar experiences with mayors of other municipalities.

Town Marshal

Marshal Appelhanz mentioned that it has been busy the past month; he said that he and Deputy Marshal Mitchell have worked a lot of extra hours. He said that abuse of prescription drugs has been a trending issue lately. Marshal Appelhanz also said that he and Deputy Mitchell attended a marijuana class recently that was targeted to School Resource Officers. He mentioned that the new Dodge Durango is in and ready to be picked up; he made sure that the Board was okay with the expenditure. He said that it would cost an additional \$10,000 to equip the vehicle. He asked if he can go ahead with those expenditures or wait until 2016; the Board agreed for him to equip the vehicle now.

APPROVE EXPENDITURES

MOTION: Trustee Entwistle moved to approve the expenditures for the Town of Collbran from September 2, 2015 through October 6, 2015; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Evans, Entwistle, Sturm, Schowalter, and Jones. 0 No votes.

Motion passed.

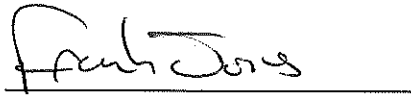
ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of October 6, 2015; seconded by Trustee Entwistle.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes.

Motion passed.

The Regular Meeting adjourned at 8:30pm.



Approved



Attest