

# **Town of Collbran Board of Trustees**

## **Meeting Minutes**

Regular Meeting  
January 5, 2021

### **I. Call to order**

XI. called to order the regular meeting of the Town of Collbran Board of Trustees at 6:03pm on January 5, 2021 at Collbran Town Hall.

### **II. Pledge of Allegiance**

### **III. Roll call**

Present: Trustees Appelhanz, Evans, White and Mayor Todd.

A quorum was present.

Absent: Trustee Melnikoff

### **IV. Consent Agenda consisting of Minutes from November 3, December 1, December 11, 2020 and December 2020 Expenditures.**

#### **A) MOTION: TRUSTEE APPELHANZ MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE EVANS**

##### **Vote Results:**

Ayes: Trustees Appelhanz, Evans, White and Mayor Todd.

Nays: None

Motion carried.

### **V. Persons Present Not on The Agenda.**

#### **A) Community member Tammy Entwistle spoke about her feelings of the Collbran Cares project.**

a. Ms. Entwistle felt the program was not handled well.

b. Ms. Entwistle felt that monies were not spread evenly to local businesses.

c. Ms. Entwistle felt we should have turned the remaining CARES Act funding back to the state instead of spending it locally.

- B) Community member Kendall Wilcox encouraged the Board to seek board training from a state representative. Mr. Wilcox also encouraged the Board to help any business that came in front of the Board regarding “fiber and broadband”.

**VI. Liquor License Application – Mountain High Pie, Inc.**

Monica Etcheverry is requesting a Liquor License for 1006 High Street. The Board has received her application packet for review.

- A) **MOTION: TRUSTEE EVANS MOTIONED TO APPROVE A LIQUOR LICENSE PERMIT FOR MOUNTAINN HIGH PIE, INC. LOCATED AT 1006 HIGH STREET IN COLLBRAN, COLORADO WHEN THE BACKGROUND CHECK COMES IN CLEAR; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Evans, White and Mayor Todd.  
Nays: None  
Motion carried.

**VII. Liquor License Renewal – Collbran Café, LLC**

Brittany Miller is requesting the renewal of her liquor license for the Collbran Café located at 108 Main Street, Collbran, Colorado. Ms. Miller joined us by phone. The Board has received her application packet along with staff reports.

- A) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE LIQUOR LICENSE RENEWAL FOR THE COLLBRAN CAFÉ LOCATED AT 108 MAIN STREET IN COLLBRAN, COLORADO; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustees Appelhanz, Evans, White, Mayor Todd  
Nays: None  
Motion Carried

**VIII. ORDINANCE 1, SERIES 2021 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLO0RADO, AMENDING SECTIONS 9.03.010 (A) AND (B) AND 9.13.010 (A) OF THE COLORADO MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES.**

- a) Community member Brian Mitchell, owner of the Alpine Motel in Collbran Colorado asked to speak to this Ordinance. Mr. Mitchell had several questions regarding the funding of our water and sewer systems, state compliance, grant funding. The Board and staff answered questions regarding these matters.

**A) MOTION: TRUSTEE EVANS MOTINED TO APPROVE ORDINANCE 1, SERIES 2021 AS READ; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Evans, White, Mayor Todd  
Nays: None  
Motion Carried

**IX. Mesa County Animal Services Contract**

**A) MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE MESA COUNTY ANIMAL SERVICES CONTRACT WITH THE TOWN OF COLLBRAN; SECONDED BY TRUSTEE EVANS**

**Vote Results:**

Ayes: Trustees Appelhanz, Evans, White, Mayor Todd  
Nays: None  
Motion Carried

**X. RESOLUTION NO 1, SERIES 2021 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO REITERATING A REGULAR TIME AND DATE FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES AND A PERMANENT PLACE OF NOTICE.**

**A. MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE RESOLUTION NO. 1, SERIES 2021 AS PRESENTED WITH THE CHANGE OF REMOVING A MID-MONTH WORK SESSION IN JANUARY 2021; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Evans, White, Mayor Todd  
Nays: None  
Motion Carried

## **XI. Trustee Information Items**

- a) Trustee Evans wanted to share his gratitude for the Collbran Cares project and pass along positive feedback from the community.
- b) Mayor Todd thanked staff and Board Members for all of the hard work done during budget season.
- c) Mayor Todd wanted to extend appreciation to Kirk Morgan, Water and Wastewater contractor for a job well done with the facility reviews where we received no violations.

## **XII. Monthly Staff Updates**

- a) Town Staff asked the Board to approve a contract hiring MRB construction to perform upgrades to the Public Works office and Shop not to exceed \$10,000.00
- (1) **MOTION: TRUSTEE EVANS MOTIONED TO APPROVE THE CONTRACT WITH MRB CONSTRUCTION TO PERFORM THE REMODEL AND UPGRADES TO THE PUBLIC WORKS OFFICE AND SHOP, NOT TO EXCEED \$10,000.00; SECONDED BY TRUSTEE APPELHANZ**

### **Vote Results:**

- Ayes: Trustees Appelhanz, Evans, White, Mayor Todd
- Nays: None
- Motion Carried
- b) Staff shared numerous community Thank You's for the Collbran Cares Project.
- c) Staff shared a Summary of the CARES Act funding along with a summary of the funding for the Collbran Cares project.
- d) Staff shared information received from DOLA regarding getting some technical assistance regarding our Comp Plan and Project list.
- e) Staff informed the Board that the Town has received a 10% increase from TransDev, a part of Grand Valley Transit that reimburses our Senior Van Program. Our reimbursement will go from \$120/month to \$132/month.

**XIII. Two items were in the packet regarding Public Correspondence.**

- a) An update on the COVID-19 vaccine from Mesa County Public Health.
- b) A Thank You from PV Robotics team for the donation for 2021.

**XIV. Kendall Wilcox asked if he could address the Board for a moment, the Board said yes. He is recommending that the Town Marshal be allowed to set up the large vehicle he has in storage as a Command Center for Search and Rescue. He states Adam can get the equipment for free and tax payer revenue should not be spent.**

The meeting was adjourned at 7:40pm.



Approved



Attest

