

Collbran Board of Trustees Meeting Minutes
Tuesday, August 21, 2018
Special Meeting
7:30 PM Collbran Town Hall

Mayor Evans called the Special Meeting of August 21, 2018 of the Collbran Board of Trustees to order at 7:30pm. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Todd, S.Appelhanz, Melnikoff, and Mayor Evans.

ABSENT: Trustee White

OTHERS PRESENT: Administrator Farrar, Administrator Casselberry, Deputy Clerk/Admin. Asst. Matarozzo, Marshal Appelhanz,

Consider Appointment of Town Clerk, Interim Treasurer and Professional Services Agreement for Interim Finance Director

Resolution No. 6, Series 2018: A Resolution of the Board of Trustees of the Town of Collbran, Colorado Appointing the Town Clerk and Interim Town Treasurer

MOTION: Trustee Todd moved to adopt Resolution No. 6, Series 2018; A Resolution Appointing Melonie Matarozzo Town Clerk and Interim Town Treasurer. Seconded by Trustee Melnikoff.

ROLL CALL VOTE: 4 Yes Votes – K. Todd, S. Appelhanz, K. Melnikoff and Evans. 0 No Votes. Motion Passed

Resolution No. 8, Series 2018: A Resolution of the Board of Trustees of the Town of Collbran, Colorado Designating Persons Authorized to Sign Town Checks.

MOTION: Trustee Appelhanz moved to adopt Resolution No. 86, Series 2018; A Resolution Designating Melonie Matarozzo Town Clerk and Interim Town Treasurer, Mayor Lew Evans, and Mayor Pro-Tem Keith Todd as Persons Authorized to Sign town Checks. Seconded by Trustee Melnikoff.

ROLL CALL VOTE: 4 Yes Votes – K. Todd, S. Appelhanz, K. Melnikoff and Evans. 0 No Votes. Motion Passed

MOTION: Trustee Melnikoff motioned to Authorize Mayor Evans to sign a contract between an Interim Finance Director and the Town of Collbran with stipulations added to the contract.

- a) Offer Jeff Phillips the contract first.
- b) Maximum of 16-20 hours of work performed per week. Anything over 20 hours must be approved by Town Administrator.

Seconded by Trustee Todd.

ROLL CALL VOTE: 4 Yes Votes – K. Todd, S. Appelhanz, K. Melnikoff and Evans. 0 No Votes. Motion Passed

Mayor Evans swore in Melonie Matarozzo as Town Clerk.

Review and Discussion of Draft Collbran Sign Regulations

Admin. Farrar led a training with quite a bit of discussion on the proposed Sign Code. Admin. Davis will take Board of Trustee suggestions into consideration as he continues to work on the Sign Code. We will bring this matter back for another Board of Trustee Work Session at a later date.

TRUSTEE COMMENTS

There were no additional Trustee Comments.

ADJOURN

MOTION: Trustee Melnikoff moved to adjourn the Town of Collbran Board of Trustees Special Meeting of August 21, 2018; seconded by Trustee Appelhanz.

ROLL CALL VOTE: 4 Yes votes – Todd, S. Appelhanz, K. Melnikoff, and Evans. 0 No votes. Motion passed.

The Regular Meeting of June 5, 2018 adjourned at 10:05pm.



Approved



Attest

