

**Town of Collbran Board of Trustees**  
**Meeting Minutes (corrected)**

Regular Meeting  
August 6, 2019

**I. Call to order**

Mayor Lew Evans called to order the special meeting of the Town of Collbran Board of Trustees at 6:01pm on August 6, 2019 at Collbran Town Hall.

**II. Pledge of Allegiance**

**III. Roll call**

Present: Trustees Appelhanz, Todd, White and Mayor Evans.  
A quorum was present.

Also Present: Administrator Casselberry  
Town Clerk/Treasurer Melonie Matarozzo  
Finance Director Karla Distel

**IV. Consent Agenda**

- a) **MOTION: TRUSTEE TODD MOTIONED TO APPROVE THE CONSENT AGENDA CONSISTING OF THE MINUTES FOR JULY 19, 2019 AND JULY 2019 EXPENDITURES.**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.  
Nays: None  
Motion Carried

**V. Persons Present Not On Agenda**

**VI. Colorado State Parks and Wildlife Update – Michael Blanck**

- a) Mr. Blanck gave an update on the growing deer population in town limits. Wondering if there will have to be some control of the population in the future. Also gave an update on the increasing number of bear sightings.

**VII. Mural Presentation - #loveourcowtown Grant Recipient**

- a) Lauren King and Mary Claire Nichols presented their ideas for the mural they are working on.

**VIII. Street Closure Permit – Oktoberfest**

- a) **MOTION: TRUSTEE APPELHANZ MADE A MOTION TO APPROVE THE STREET CLOSURE PERMIT FOR OKTOBERFEST ON SEPTEMBER 20, 2019 FROM 2PM-9PM.**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**IX. Con-Sy Inc. Lease for Parking at Rodeo Grounds during the Mesa County Road Project above the Rodeo Grounds.**

- a) **MOTION: TRUSTEE TODD MOVED TO APPROVE RESOLUTION NO. 4, SERIES 2019; TRUSTEE WHITE SECONDED.**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**X. Local Government Designee**

- a) **MOTION: TRUSTEE WHITE MADE A MOTION APPOINTING MELONIE MATAROZZO AS THE TOWN'S LOCAL GOVERNMENT DESIGNEE AND ELYSE CASSELBERRY AS THE ALTERNATE DESIGNEE; SECONDED BY TRUSTEE APPELHANZ**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**XI. Black Market Marijuana Grant**

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO AUTHORIZE STAFF TO SUBMIT A GRANT REQUEST TO DOLA FOR THE**

**BLACK MARKET MARIJUANA GRANT PROGRAM; SECONDED BY TRUSTEE WHITE.**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**XII. University of Colorado Technical Assistance Program Agreement on Auditorium**

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO AUTHORIZE THE MAYOR TO SIGN THE MOU WITH THE UC TECHNICAL ASSISTANCE FUND TO PERFORM ADDITIONAL EVALUATION OF THE COLLBRAN AUDITORIUM, AND AUTHORIZE \$3,480 OF GENERAL FUND EXPENDITURES.**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**XIII. Sewer Dechlor Bid Award**

- a) This item was moved to the Board of Trustees next meeting.

**XIV. Lilac Park Bid Award**

Administrator Casselberry handed out 2 bids we received regarding the RFP we put out regarding the work we would like to be engineered at Lilac Park including a pedestrian bridge and creek side landscaping. The Board was asked to award the bid to DHM pending an agreement can be reached to lower their bid costs after discussing the scope of work further with them.

- a) **MOTION: TRUSTEE APPELHANZ MOVED TO AWARD THE BID TO DHM PENDING AN AGREEMENT CAN BE MADE REGARDING SCOPE OF WORK AND COSTS BEING LOWERED; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

**XV. Trustee Informational Items**

- a) Trustee Appelhanz wondered if we have put out the Discretionary Funding Applications as of yet. They will go out shortly.
- b) Trustee White wondered if we have received any grant proposals from downtown businesses on our beautification initiative. We have not.
- c) Trustee Todd was asking for clarification on our mini grant program from earlier in the summer. Would Mesa County be willing to allow murals to be painted on the new retaining walls they built as part of their road projects above the Rodeo Grounds? Mr. Todd would like the Town to write a letter of support for Mrs. Casselberry in regards to the work she does for us. The BOT asked Melonie to write the letter and authorized the Mayor to sign it.

**XVI. Monthly Staff Updates – Questions**

- a) Updated the Board regarding our ongoing conversation with Black Hills Energy regarding the patch they put in place in our Lilac Park turn around. They will be re-milling the entire cul-de-sac and laying new asphalt to repair the work to like-new condition. We were also to further our relations with them in regards to communications.
- b) Trustee Todd mentioned that the Marshal's Office report was not present. Marshal Appelhanz was available to give an in-person update.
- c) Trustee Appelhanz questioned whether we have put out an RFP regarding out Server, we are working on that now.

**XVII. Adjournment**

Mayor Lew Evans adjourned the meeting at 7:35pm.



Approved

