

**Collbran Board of Trustees Meeting Minutes**

**Tuesday, August 4, 2015**

**Regular Meeting**

**7:00 PM Collbran Town Hall**

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:06pm by Mayor Jones. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Schowalter, Sturm, Entwistle, Evans, and Mayor Jones.

**ABSENT:** none

**OTHERS PRESENT:** Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Administrative Assistant Melonie Matarozzo, Thena Walton, Beau Addison, Beverly Duzenack, Valerie Dussor, Hazel Place, and Margaret Eversole.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Schowalter moved to approve the Minutes from the Regular Meeting on July 7, 2015; seconded by Trustee Sturm.

**ROLL CALL VOTE:** 4 Yes votes – Sturm, Evans, Schowalter, and Jones. 0 No votes. Trustee Entwistle abstained. Motion passed.

**PERSONS PRESENT NOT ON AGENDA**

Margaret Eversole spoke about the 2015 Consumer Confidence Report (CCR) for Calendar Year 2014 for the Town of Collbran. She mentioned it was difficult to understand. Admin. Farrar said that the form used is from the Colorado Department of Public Health and Environment, which is handed down from the Environmental Protection Agency. Ms. Eversole said that she compared other states' forms and thought that some of those were easier to understand.

Thena Walton of the Arena Advisory Committee (AAC) read aloud some concerns that the AAC had regarding the selection of the Arena Master Plan Steering Committee and the planning process. Admin. Farrar responded to the concerns and noted that the Town was doing what it was alleged it was not. He also said that information presented was not correct. Ms. Walton mentioned that she would like better communication with the Board. Trustee Entwistle asked Ms. Walton to have those interested in getting information about the planning process contact Town Hall and deliver email addresses so they can be on a contact list. Admin. Farrar identified where around Collbran that meeting notices are posted and identified the official meeting posting place outside Town Hall.

**LETTER FROM PLATEAU VALLEY PRESERVATION SOCIETY AND REQUEST**

Representatives of the P.V. Historical Preservation Society passed around to the Board their suggested goals for the Collbran Auditorium. Grants, matching funds, budgeting, electrical upgrade and disposal of

assets were discussed. Admin. Farrar said he could help them with developing a grant request and would assist them with defining the work that needed to be addressed. He said he would attend the P.V. Historical Preservation Society meeting on Tuesday, August 11 at 9:30am.

**APPOINTMENT OF SECOND ARENA ADVISORY COMMITTEE (AAC) MEMBER TO MASTER PLAN STEERING COMMITTEE**

Admin. Farrar mentioned that the AAC had recommended Eric Bevan to serve as the second AAC representative on the Arena Master Plan Steering Committee.

**MOTION: Trustee Evans moved to approve the appointment of Eric Bevan to the Arena Master Plan Steering Committee; seconded by Trustee Entwistle.**

**ROLL CALL VOTE: 5 Yes votes – Entwistle, Evans, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.**

Trustee Entwistle asked about which Board members were placed on the Steering Committee. She was informed that it was her and Trustee Sturm.

**STREET CLOSURE REQUEST – SHORT ST – AUGUST 15, 10am-3pm – Andre Clark**

Admin. Farrar presented the request and mentioned that no map was delivered with the submittal. He left a message for Ms. Clark requesting the additional information, but he had not heard back. Trustee Sturm said that it is a customer appreciation barbeque from Collbran Supply and they wished to close Short Street for several hours. Admin. Farrar recommended that the closure include a condition that the applicant work with Public Works on barricades placement and removal.

**MOTION: Trustee Entwistle moved to approve the Street Closure Request on Short Street for Collbran Supply on August 15, 2015 from 10am to 3pm with the condition that the applicant work with Public Works on barricades; seconded by Trustee Evans.**

**ROLL CALL VOTE: 4 Yes votes – Evans, Schowalter, Entwistle, and Jones. 0 No votes. Trustee Sturm abstained. Motion passed.**

**STAFF REPORTS**

**Town Administrator**

Admin. Farrar mentioned that he canceled the 6pm Marijuana Presentation Work Session because participants were not available and that it wasn't coming together as it should. He asked the Board for direction on the marijuana topic. Admin. Farrar noted that the 2014 Collbran Regular Election included an advisory question about marijuana uses in Collbran. The outcome of the election identified 62% of the electorate supporting prohibition of recreational marijuana. The Board discussed the topic. Trustees Evans, Sturm, and Schowalter indicated that they would support prohibition of recreational marijuana; Trustee Entwistle indicated that she would not support prohibition. The Board agreed to make a decision at the September 1 Regular Meeting.

Admin. Farrar mentioned the upcoming budget season and asked the Board about scheduling a work session before the September 1 Regular Meeting; the Board agreed to have a work session about the 2016 Budget on September 1, 2015 at 5:30pm. Admin. Farrar noted that the Board's meeting packet included the first half of 2015 financial report. He said that the Town is in good financial shape. Admin. Farrar updated the Trustees about the "Notice of Claim" which included Collbran and the Plateau Valley School. He said Collbran's insurance carrier (CIRSA) is working on it. Admin. Farrar reviewed the results of the July 27 Arena Master Plan Steering Committee meeting; he also said that the next meeting is August 5. Admin. Farrar said that an employee had a health insurance age bracket change which caused the out of pocket costs for that individual to increase; he said that Colorado Municipal League sent the Town information about an insurance plan that has a single rate independent of age. The Board agreed for him to look into options.

#### **Town Marshal**

Marshal Appelhanz said that he is on track to have double the number of police incidents and resulting reports compared 2014. He also said that he and Deputy Marshal Mitchell have spoken with CIRSA about the claim against the Town and P.V. School. Marshal Appelhanz then noted that the Marshal Department's Ford Explorer was not working.

#### **APPROVE EXPENDITURES**

Treasurer/Clerk Phillips introduced to the Board an invoice from the Colorado Department of Public Health and Environment for an annual clean water permit for the sewer system for \$1,230.00.

**MOTION: Trustee Schowalter moved to approve the expenditures for the Town of Collbran from July 8, 2015 through August 4, 2015 including the \$1,230.00 invoice from the Colorado Department of Public Health and Environment; seconded by Trustee Evans.**

**ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Evans, and Jones. 0 No votes. Motion passed.**

Mayor Jones brought up security concerns for Town Hall staff and suggested safety glass for the front counter at Town Hall; he said the topic had been discussed in the past. The subject of concealed carry firearms was also mentioned. Mayor Jones said he is concerned about the employees; Marshal Appelhanz said that he is also and something should be done. Admin. Farrar suggested that the topic be put on the next agenda.

#### **ADJOURN**

**MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of August 4, 2015; seconded by Trustee Sturm.**

**NON-ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Evans, Schowalter, and Jones. 0 No votes. Motion passed.**

The Regular Meeting adjourned at 8:53pm.

Frank Jones

Approved

[Signature]

Attest

