

**Collbran Board of Trustees Meeting Minutes**  
**Monday, March 13, 2017**  
**Regular Meeting**  
**7:00 PM Collbran Town Hall**

Mayor Sturm called the Regular Meeting of March 13, 2017 of the Collbran Board of Trustees to order at 7:01pm. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Schowalter, Evans, and Mayor V. Sturm.

**ABSENT:** Trustee P. Sturm.

**OTHERS PRESENT:** Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Admin. Asst. Matarozzo, Susie Bevan, and Tilda Evans.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Evans moved to approve the Minutes from the Regular Meeting of February 7, 2017, and the Special Meeting of February 21, 2017; seconded by Trustee Schowalter.

**ROLL CALL VOTE:** 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

**PERSONS PRESENT NOT ON AGENDA**

Nobody came forward.

**HOPE WEST REQUEST FOR FUNDING – Susie Bevan**

Susie Bevan approached the dais. She explained that she represents Hope West for Plateau Valley and DeBeque. She said that Hope West did not submit a discretionary fund request form during budget time for the Town because of a staffing change and things fell through the cracks. She mentioned that Hope West's Annual Spring Swing in Mesa is on April 8. She asked the Board for a donation; she said that all of the dollars raised goes to the Plateau Valley and DeBeque. She spoke further about Hope West; she asked the Board if they had any questions. Admin. Farrar said that Hope West had received \$1,000 donation in past years; this year they are requesting a \$2,000 donation. Ms. Bevan explained that costs continue to increase; she spoke further about Hope West. Admin. Farrar asked about prices of rural care compared to urban; Ms. Bevan explained the differences. Trustee Evans asked about Hope West's budget. Ms. Bevan said that they raised \$58,000 at the Spring Swing last year. She mentioned that Edith Ann Power is the volunteer coordinator. She said that Spring Swing is going ticketless this year. She passed out Spring Swing flyers to the Board.

**MOTION:** Trustee Schowalter moved to approve a \$1,000 donation to Hope West for 2017; there was no second and the motion died.

Trustee Schowalter explained that Hope West missed the deadline four months ago during the budget process for requesting discretionary funds for 2017; she said the Board was adamant about the deadline at the time. She said that not all of the requests made by the deadline were funded and because of limited available funds, organizations did not receive more dollars than in previous years. Ms. Bevan said that the request fell through the cracks; she was fighting cancer at the time. Trustee Evans noted that he was torn because of the circumstances and that this was a hard decision to make. He said he would vote for

donation of \$1,500; Mayor V. Sturm agreed. Ms. Bevan spoke further. She said that Hope West does not stop with a death; they also help grieving families. She thanked the Board for their time.

**MOTION: Trustee Evans moved to approve a donation of \$1,500 to Hope West for 2017; seconded by Mayor V. Sturm.**

**ROLL CALL VOTE: 2 Yes votes – Evans, and V. Sturm. 1 No vote - Schowalter. Motion passed.**

**P.V. CANCER FUND BUTTERFLY RELEASE, COLLBRAN AUDITORIUM, MAY 28, 2017 – Joyce Chicos**

Ms. Chicos was not in attendance. Admin. Farrar explained that the P.V. Cancer Fund was requesting use of the Collbran Auditorium and waiving the \$120 rental fee for the annual Butterfly Release event; he said that they already paid their \$250 deposit.

**MOTION: Trustee Schowalter moved to approve the waiving of the rental fee for the P.V. Cancer Fund's Butterfly Release event at the Collbran Auditorium on May 28, 2017; seconded by Trustee Evans.**

**ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.**

**BOARD OF TRUSTEES VACANCY APPOINTMENT**

Admin. Farrar noted that the deadline to submit a letter of interest for the vacant trustee seat had passed on March 8, and that a single letter of interest was submitted by Mr. Mike Pell. He noted that on April 29, Mr. Pell will have resided in the community for one year in compliance with the State statute. He asked the Board if they wanted to wait until the May Regular Meeting to consider an appointment, and recommended extending the deadline to submit a letter of interest until April 26, 2017. The Board agreed with the recommendation and agreed to continue soliciting letters of interest until April 26.

**ENERGY IMPACT GRANT CONTRACT (DOLA GRANT)**

Admin. Farrar asked the Board if they would make a motion to authorize Mayor V. Sturm to sign the \$150,000 Colorado Department of Local Affairs (DOLA) grant contract with the Town. He briefly spoke about street lights for the Downtown Improvements Project. Trustee Schowalter noted that Grand Valley Power is changing bulbs at Collbran Job Corps; she said that the new bulbs are more efficient. Admin. Farrar reviewed the planned street light locations for downtown that will be funded in part by the grant.

**MOTION: Trustee Evans moved to approve the Mayor of the Town of Collbran to sign the \$150,000 Grant Agreement with the Colorado Department of Local Affairs for the Downtown Improvements Project, and to move forward with the project; seconded by Trustee Schowalter.**

**ROLL CALL VOTE: 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.**

**MESA COUNTY BUILDING CONTRACT FOR PROFESSIONAL SERVICES, AMENDED**

Admin. Farrar explained that the Mesa County attorney made some changes to the building contract that was previously approved by the Town this past January. He mentioned that the new building inspection services contract is presented for adoption, and the previous contract should be repealed.

**MOTION: Trustee Evans moved to repeal the Mesa County Building Contract for Professional Services that was approved January 3, 2017, and to approve the amended Building Contract as presented; seconded by Trustee Schowalter.**

**ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.**

**ARENA ADVISORY COMMITTEE (AAC) MINUTES**

Trustee Schowalter asked if there were any questions. Admin. Farrar said that March 24 is the deadline for electrical bids for the Plateau Valley Fairgrounds, with a stipulation that work needs to be done by June 1. He and Mayor V. Sturm briefly spoke of lighting at the Arena. Trustee Schowalter said that there were two vacant positions on the AAC. Admin. Asst. Matarozzo said that she spoke with an AAC member, and since it would only be a few weeks that a notice would be posted asking for letters of interest before the April Regular Meeting, she recommended posting the opening until April 26 and the Trustees consider an appointment at the May Meeting.

**TRUSTEE COMMENTS**

Trustee Schowalter mentioned that she will be gone the first week of May; she requested that the Regular Meeting be changed from May 2 to May 9. Admin. Farrar said that he would not be able to make a meeting on May 9, but could attend if it was on Monday, May 8. The Board agreed to move the Town of Collbran Board of Trustees Regular Meeting in May to Monday, May 8, 2017. Town Clerk/Treasurer Phillips asked the Board if it was okay to extend the deadline to submit a letter of interest for the vacant trustee position from April 26 to May 3; the Board agreed to the extension.

**STAFF REPORTS**

**Town Administrator**

Admin. Farrar mentioned that the deadline for electrical bids for the Plateau Valley Fairgrounds is Friday, March 24 at 4pm; he said that the bids will be read aloud at 4:15pm that day. He said that bids will be available to the public at that point.

Admin. Farrar said that the CML-CIRSA Effective Governance Forum is coming up in Glenwood Springs on April 26 and encouraged attendance by the Trustees.

Admin. Farrar explained that the little league previously asked the Town to grade and gravel the Gandhi Park parking lot during the budget process. He noted that the prices are estimated at \$6,000 to \$8,000 which is more than he hoped it would be.

**Town Marshal**

Marshal Appelhanz mentioned that he completed firearms training. He said that there were three child abuse calls in one day last month. He said that he was awarded a \$1,500 grant for ammunition. Admin. Farrar said that \$10,000 has been granted to the Town from P.V. School District 50 and will require a Memorandum of Understanding (MOU) is prepared and signed. Marshal Appelhanz said that those dollars would allow him to purchase extra training equipment. He asked if the Board had any questions.

**APPROVE EXPENDITURES**

**MOTION: Trustee Schowalter moved to approve the expenditures for the Town of Collbran from February 8, 2017 through March 8, 2017; seconded by Trustee Evans.**

**ROLL CALL VOTE: 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.**

**ADJOURN**

**MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of March 13, 2017; seconded by Trustee Schowalter.**

**ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.**

The Regular Meeting adjourned at 8:07pm.



Approved



Attest

