

**Collbran Board of Trustees Meeting Minutes  
Tuesday, February 7, 2017  
Regular Meeting  
7:00 PM Collbran Town Hall**

Mayor Sturm called the Regular Meeting of February 7, 2017 of the Collbran Board of Trustees to order at 7:00pm. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Schowalter, Evans, and Mayor V. Sturm.

**ABSENT:** Trustees Shrope, and P. Sturm.

**OTHERS PRESENT:** Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Admin. Asst. Matarozzo, Tammy Clark, Joyce Chicos, Missy Wallace, Bill Fletcher, Tilda Evans, Dave Edwards, and Bill Hoffman.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Schowalter moved to approve the Minutes from the Regular Meeting of January 3, 2017; seconded by Trustee Evans.

**ROLL CALL VOTE:** 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

**PERSONS PRESENT NOT ON AGENDA**

Nobody came forward.

**PROPOSED LIGHTING ON KIMBALL CREEK TOWER – Rich Pianalto (Commnet Wireless)**

Rich Pianalto of Commnet Wireless was present to explain the three options for aircraft safety lighting for the County-approved Kimball Creek cell phone tower; he described each. Option 1 is a single red flashing light on top of the tower; option 2 is a red flashing light on top and two side marker lights halfway down the tower; and option 3 is a red flashing light at night, white flashing light during the day, and two side marker lights. He noted that the FAA does not require lighting on this tower, but the County commissioners required the lighting. Mr. Pianalto explained that maps would be available to aircraft flying in the area to alert them of the presence of the tower. Mayor V. Sturm asked Mr. Pianalto when the tower is to be built. Mr. Pianalto said that he estimated that it would be built in May 2017.

**MOTION:** Trustee Evans moved to approve recommending lighting option 1, which is a red flashing light on top, for the lighting on the cell phone tower to be built on Kimball Creek; seconded by Trustee Schowalter.

**ROLL CALL VOTE:** 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

**PRESENTATION OF THANK YOU PHOTO AND DISCUSSION ABOUT ELECTRICAL SYSTEM AT COLLBRAN ARENA – Tammy Clark (AAC)**

Tammy Clark was present and explained that she was representing the Plateau Valley Heritage Days Rodeo Committee (Joyce Chicos and Missy Wallace, also of the PVHDRC, were in attendance). Ms. Clark presented a framed thank-you photo to the Town Board of Trustees. She distributed the 2017 P.V. Heritage Days flyers to the Board. She reiterated that the electrical system at the Collbran Arena is a

concern. She said that she has to commit to scheduling participants and that a functioning electrical system and lighting at the Arena was necessary for the event. Admin. Farrar said that \$30,000 is budgeted for electrical upgrades to the Arena. He mentioned that the Town would be pursuing an engineering review before completing any upgrades. He said that he was confident that the electrical will be finished before Heritage Days. Ms. Clark wanted to be sure that the electrical was completed before Heritage Days. Admin. Farrar said that the goal is to be finished by early to mid-June.

#### **GRAND JUNCTION 911 COMMUNICATION CENTER RECOMMENDATION ON FUNDING BOOKLET**

Admin. Farrar explained that a sustainable method of funding is needed for the Grand Junction Regional Communication Center. He reviewed the various long-term funding options that have been explored by the communications board and that the municipalities believe that a County-wide tax was the best option. He encouraged the Board to spread the word. Trustee Evans mentioned that it would be a good idea to have an article in the Plateau Valley Times. Trustee Schowalter said that Plateau Valley Community Connections would also be a good place to distribute this information. Dave Edwards, Mayor Pro-Tem of Palisade, spoke of 911 funding and service, and how it related to Palisade. He said he would like a tax to cover all the 911 expenses. Admin. Farrar suggested that the Board consider a resolution supporting the County-wide tax idea. The Board asked him to have a resolution supporting this idea to be voted upon at the March Regular Meeting.

#### **BOARD OF TRUSTEES ELECTRONIC TABLET USE POLICY**

Admin. Farrar explained that the use policy is like policies other towns have for electronic devices. He said that the policy states tablets will be depreciated for four years on a straight-line basis. A Trustee serving four years could keep the tablet at no cost or shorter-term Trustees would pay a prorated amount depending on the length of their term if they decide to keep the device. He asked each Trustee to sign the use policy.

#### **REMOVAL OF TRUSTEE TONY SHROPE FROM THE BOARD OF TRUSTEES PURSUANT TO SECTION 4.02.050 OF THE COLLBRAN MUNICIPAL CODE**

Admin. Farrar explained that this hearing is conducted according to Collbran Municipal Code, Section 4.02.050, which under certain circumstances, by a majority vote of the Board of Trustees, a mayor or trustee can be removed from office. He explained that notice has been delivered to Mr. Shrope by certified return receipt mail at his last known address. The notice detailed the reasons for termination of the position. The cause for termination included the fact that Trustee Shrope had not attended Board meetings or work sessions since October 4, 2016. He said Mayor V. Sturm and Town staff had made several attempts to contact Trustee Shrope but no response was received. Trustee Evans said that Trustee Shrope is not fulfilling his duty to the Town, and the community is entitled to representation by five members of the Board of Trustees.

**MOTION: Trustee Evans moved to remove Trustee Shrope from the Town of Collbran Board of Trustees; seconded by Trustee Schowalter.**

**ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.**

#### **TRUSTEE COMMENTS**

Mayor V. Sturm mentioned that he will be attending the Western Colorado Oil & Gas meeting on February 26, 2017 to discuss energy impact dollars. Admin. Farrar added that Collbran is one of the primary Mesa County municipalities impacted energy activities.

## **STAFF REPORTS**

### **Town Administrator**

Admin. Farrar explained that this issue was on the agenda to find out if there were Trustee concerns about the recent closure of the recycling center at the Fairgrounds. He explained that the Town did not budget to operate the facility, and there were significantly high costs associated with continuing the operation. He also noted that the Mesa County transfer station near Molina is staffed and accepts recycled materials. Trustee Evans said that the recycling center was not treated properly.

Admin. Farrar reviewed the mayor/manager meeting in Montrose that he and Mayor V. Sturm attended recently; he said that it went well. He also provided an overview of the Colorado City & County Management Association Conference in Glenwood Springs he attended recently.

Admin. Farrar reminded the Trustees that they need to revisit the topic of utility rates. He said a three-tiered rate structure was previously identified by the Trustees as a desired option. He mentioned that implementation should occur before irrigation season. He proposed that the Board have a work session at 5pm, before the March 14 Regular Meeting, and dinner would be provided.

Admin. Asst. Melonie Matarozzo mentioned that the Town now accepts credit cards for payment, and that there is a button on the Town website to allow customers to pay by credit card or electronic check. She said that she will put a notice in the next utility bill to get the word out.

### **Town Marshal**

Marshal Appelhanz asked the Board if they had any questions about his monthly report. He mentioned that four years ago, the school did an active-shooter response training for the staff; he said that they did a refresher course on the 13<sup>th</sup> of January. He said that he submitted a POST grant for training supplies for his department and a Red-Man suit to have fight-drills at the school. He said that he and Admin. Asst. Matarozzo were working on raising donations for emergency response kits for every room in the school. Marshal Appelhanz explained that in active-shooter situations, law enforcement can have the school locked-down up to five hours. He said the kits would include water, an advanced trauma kit, and a place to use the restroom. He mentioned P.V. School would need 70 buckets, and the Job Corps would be getting some as well. He also said he is going to take a tactical medical class in July for first-responders.

Marshal Appelhanz noted that in Grand Junction a relatively new group called Back the Badge are trying to create a fund for families of fallen law enforcement and to help with training. He said that he attended a Boots & Badges fundraiser on January 28. He said that he spoke with the law enforcement chiefs of Palisade and DeBeque about training together. He said that the old fire station in DeBeque was donated to the marshal's department there, so half of it is being turned into a training facility. He explained that he would like his and DeBeque's marshal department to train together for a mass-casualty incident; he would like Palisade's department included as well. He said that he is working with DeBeque's marshal to see if they can get equipment donated to us from the Seized Funds Board from Mesa County.

Marshal Appelhanz noted that the Ford Explorer patrol car is out of service due to brakes locking up. He said that it is 10 years old and he would like to replace it. He mentioned that their Dodge Charger is getting old as well and would prefer that it also be replaced, so there is a reliable backup. He said that a newer, equipped vehicle with 80,000 miles on it could be purchased from Colorado State Patrol for \$6,000; it would only need a radio.

Admin. Farrar mentioned that he and Superintendent Greg Randall from P.V. School are going to pursue a FML grant in the spring cycle to replace equipment in the school district sewer lift station; he said that in the fall grant cycle he would like to submit a grant for a new police vehicle. Marshal Appelhanz mentioned that Mr. Randall informed him that the school has budgeted \$10,000 for the Collbran Marshal Department again this year. Marshal Appelhanz said that he would like to use the funds for training. Dave Edwards, mayor pro-tem of Palisade, mentioned the new Palisade shooting range will allow law enforcement training when it opens; he spoke further. Marshal Appelhanz said that some of the money that the Town pays to the Grand Junction Regional Communication Center goes to support their computer system, which includes the computer-aided dispatching and their report system, none of which the Town of Collbran uses.

**APPROVE EXPENDITURES**

**MOTION:** Trustee Schowalter moved to approve the expenditures for the Town of Collbran from January 4, 2017 through February 7, 2017; seconded by Trustee Evans.

**ROLL CALL VOTE:** 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

**ADJOURN**

**MOTION:** Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of February 7, 2017; seconded by Trustee Schowalter.

**ROLL CALL VOTE:** 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:15pm.



Approved



Attest

