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**Collbran Board of Trustees Meeting Minutes
Tuesday, February 2, 2016
Regular Meeting
7:00 PM Collbran Town Hall**

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:14pm by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Evans, Entwistle, Sturm, Schowalter, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Lorne Prescott, and Bill Fletcher.

APPROVAL OF MINUTES

MOTION: Trustee Entwistle moved to approve the Minutes from the Regular Meeting on January 5, 2016; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Sturm, Schowalter, Evans, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Nobody came forward.

ORDINANCE NO. 2, SERIES 2016 – AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO, AMENDING SECTIONS 9.03.010(a) AND (b) AND 9.13.010 (a)(1) OF THE COLLBRAN MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES.

Tabled

LORNE PRESCOTT FROM PICEANCE-LARAMIE – UPDATE ON ACTIVITIES NEAR COLLBRAN

Lorne Prescott works for Wayne Bankert. He mentioned that he worked on watershed permit with the Town in the past and has worked for other energy companies. Mr. Prescott said that he specializes in regulatory analysis and environmental compliance. He mentioned that they are changing their name back to Laramie Energy. He said that March 1 they are closing a deal with another oil & gas company. Mr. Prescott mentioned that he will be back for the Town’s Regular Meeting in March to inform us of who it is. Mr. Prescott noted that the permitted wastewater treatment facility has a 1,000,000 gallon capacity. CDPHE air quality permits are required have been approved. COGCC is the oversight agency for this facility. Admin. Farrar asked if tours are available; he said yes. Admin. Farrar mentioned that spring runoff is when there are the greatest concerns about runoff into the “sag pond” in the landslide area east of Town. Mr. Prescott said that their regulations require engineering design for adequate containment of a 24-hour storm event. Admin. Farrar mentioned that Collbran is considering conducting an emergency training drill this spring/summer and suggested that the emergency management training that Mr. Prescott had would be valuable to this exercise. Mr. Prescott said he would be interested in participating.

SIGN CODE DISCUSSION ON DRAFT DOCUMENT

Admin. Farrar mentioned that the sample sign code he provided to the Board came from the Town of Frederick. He said DeBeque, New Castle, and Fairplay have sign codes that are similar to this document. He mentioned the various sign types, and noted that the Supreme Court recently ruled that municipalities can no longer exempt signs for different organizations. Instead, exempt signs must be generic with regard to size, height and location, but could not, for example, state that “real estate signs” or “church signs” are exempt from regulation. Admin. Farrar said that lighting of sign can be regulated in terms of brightness, lighting trespass, glare and other standards. Mr. Farrar said that the code presented to the Board should be considered a starting point that should be used as a guide to craft one specifically for Collbran. Bill Fletcher noted that he advertises with a sign at the Fairgrounds; he wondered if a sign code would prohibit the signs that are used as fundraisers for the arena. Admin. Farrar mentioned that the Fairgrounds is Town property and technically is exempt from the town’s regulations, but did not recommend that the Trustees pursue that option. This comment will be taken into consideration as the sign code is developed. Admin. Farrar suggested to the Board to make margin notes in the delivered sample sign code, so staff can include them in a revised document. He recommended that the trustees take pictures of signs in other communities that they like or dislike to be used as examples in a Collbran sign code. The staff and the board will meet in the future to continue discussions on this code and begin the process of revising the model document for Collbran’s needs.

ARENA ADVISORY COMMITTEE (AAC) MINUTES

Trustee Schowalter asked about the Application for a Special Events Permit for the AAC fundraiser event at the Auditorium on May 7; Town Clerk/Treasurer Phillips said that the Town of Collbran would be the applicant, not the AAC. The trustees agreed to place the Application for a Special Event Permit on the agenda for the Regular Meeting in March. Trustee Schowalter said that the Will Kennon Memorial Rodeo is scheduled for June 11. She said that the next AAC meeting is scheduled for February 23 at 7pm. She said that term limits on some AAC members are up in March; she spoke of posting openings and accepting letters of interest.

STAFF REPORTS

Town Administrator

Admin. Farrar mentioned that he received an email from Axia Energy on their activities. He said that he and other Town employees attended the graduation for Liz at the Job Corps, who had worked for the town as a clerical intern earlier in the year. He also said that the road up Buckskin Hill now has funding and is slated for repair by Mesa County in 2016. Admin. Farrar mentioned that Keith Encke of Public Works had approached him to spend snow removal funds hire a contractor to haul accumulated snow out of the town core. The snow is being put on Fairgrounds property; if that fills up, snow will be taken to town parks. Admin. Farrar said that he approved purchase of a bigger snow bucket for the Bobcat to improve snow removal efficiency. Trustee Schowalter asked about a sidewalk ordinance that requires snow removal within 24 hours of a storm; Mr. Farrar confirmed that residents had 24 hours to remove snow from sidewalks after the storm. She asked about if that information could be put on the community page website as an FYI. Mr. Farrar said he would make sure that was accomplished.

Town Marshal

Trustee Schowalter thanked Marshal Appelhanz for playing the saxophone at P.V. School basketball games. Marshal Appelhanz mentioned he plans to some sidewalks when he can. He also said that there have been only a few vehicle accidents recently. He mentioned that it might get interesting if the snow melts all at once in the Spring. The 911 communications tower in Town was briefly discussed.

APPROVE EXPENDITURES

MOTION: Trustee Entwistle moved to approve the expenditures for the Town of Collbran from January 6, 2016 through February 2, 2016; seconded by Trustee Evans.

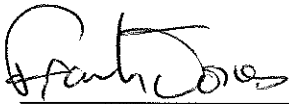
ROLL CALL VOTE: 5 Yes votes – Sturm, Schowalter, Evans, Entwistle, and Jones. 0 No votes.
Motion passed.

ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of February 2, 2016; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Evans, Entwistle, Sturm, and Jones. 0 No votes.
Motion passed.

The Regular Meeting adjourned at 8:09pm.



Approved



Attest

