

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting 6:00 pm -Tuesday January 2nd, 2024

I. Call to order

Mayor Todd called to order the regular meeting of the Town of Collbran Board of Trustees at 6:01pm.

II. Pledge of Allegiance

III. Roll Call

Present: Trustee Zentz, Trustee Evans, Trustee Dalrymple, Trustee Melnikoff, & Mayor Todd

IV. Consent agenda consisting of Minutes from December 5th, 2023 and Expenditures from December 2023.

MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

Motion carried.

V. Persons Not on the Agenda

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VI. Resolution No. 1, Series 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO REITERATING A REGULAR MEETING OF THE BOARD OF TRUSTEES AND A PERMANENT PLACE OF NOTICE.

MOTION; TRUSTEE DALRYMPLE MOVED TO APPROVE RESOLUTION NO. 1, SERIES 2024 AS PRESENTED; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

Motion carried.

VII. Resolution No. 2, Series 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO CERTIFYING AND LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF COLLBRAN, COLORADO FOR THE 2024 BUDGET YEAR AND MODIFYING THE AMOUNTS PREVIOUSLY ADOPTED IN RESOLUTION 2023-04.

MOTION; TRUSTEE MELNIKOFF MOVED TO APPROVE RESOLUTION NO. 2, SERIES 2024 AS PRESENTED; SECONDED BY TRUSTEE DALRYMPLE.

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

Motion carried.

VIII. Authorization for Mayor to negotiate and Sign Easement Agreement with Craig McDaniel for the placement of Underground Broadband.

Town Manager was recently made aware that members of the Broadband Team who were tasked with contacting private landowners during the construction process did not contact Mr. Craig McDaniel about burying broadband fiber under a section of his property. Construction crews had already been on Mr. McDaniel's property and buried over 1000 ft of fiber on his land.

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This fiber was originally supposed to be attached overhead on GVP power poles on an already existing easement. When the Town received additional funding for the Broadband project, the planners determined that burying the fiber in this section would be more beneficial than running aerially on the poles and went ahead with construction.

The Town Manager apologized multiple times for not contacting Mr. McDaniel herself and for not following up with the Broadband team members on this matter.

Mr. McDaniel wanted to note that he could have called law enforcement and had the Broadband construction halted due to trespassing on his land. Mr. McDaniel then requested that the Town compensate him for the use of his land (an easement) where the fiber has been buried.

The Town Manager consulted the Town Attorney and brought Mr. McDaniel's request of a one time payment of \$20,000.00 for the easement to the Board.

There was discussion on the dollar amount but the Board ultimately decided that maintaining a good relationship with Town residents and landowners would be the main priority.

The Board voted to compensate Mr. McDaniel the one time payment of \$20,000.00 as he requested.

MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE AUTHORIZATION AND NEGOTIATION OF THE EASEMENT AGREEMENT WITH CRAIG MCDANIEL FOR THE PLACEMENT OF UNDERGROUND BROADBAND; SECONDED BY TRUSTEE DALRYMPLE

Vote Results:

Ayes: Trustees Dalrymple, Evans, Melnikoff, Zentz, & Mayor Todd

Nayes: None

Motion carried.

IX. Authorization for Mayor to Sign Ballot Box Box Response Letter

Mesa County approached the Town with the possibility of hosting an entire polling team for the 2024 election in November. The Board discussed the desire to have a ballot drop off location here in Town but did not see the need for a full polling center here in Collbran.

The Town Manager was asked to do some more research to see if the Town could provide a camera monitored ballot drop box for the election. This item has been tabled until more information is known.

X. School Water/Lift Station Discussion

The Town Manager and the Board discussed the lift station located at the PVS. This station pumps sewage away from the school to our plant. The Town was made responsible for the Lift Station some years ago and have maintained the station to the best of our abilities since taking over.

PVS will soon be upgraded and a new school will be constructed over the next few years. Construction plans for the new school show that a section of the new building will be directly over the top of the current lift station's location. In light that the lift station will have to be moved and potentially upgraded to keep up with increased school volumes, the Town Manager is looking into the possibility of extending the Town's sewer and water lines all the way to the school.

The Board asked that the Town Manager pursue a feasibility study on the matter.

XI. Monthly Staff Update

Jenni Adams, the admin assistant has been presented with a lucrative opportunity here in the area and will be eventually leaving the Town's employment. She has offered to stay on part-time until someone new is hired. The Town Manager and Jenni discussed the possibility of her staying on part time and hiring another part time individual to work the days that Jenni is no longer available to work.

XII. Trustee Informational and/or Items for Future Agenda

The Board and Town Manager discussed possibilities and logistics of hiring a new Marshal. The Board asked the Town Manager to obtain some more information regarding whether or not hiring a Marshal or signing under the Mesa County Sheriff's Office will be more beneficial for the Town and its residents.

The Town Manager discussed the annual water and sewer rate increases. She requested that we send out increase notices in January and raise rates starting that February so that we are not sending out rate increases just in time for the Holidays.

There will be a special meeting held Next Tuesday January 9th, 2024 for presentations from the 2024 Discretionary Fund Applicants. Presentations start at 5:30pm and are scheduled every 15 minutes until 7pm.

Two trustee positions and the Mayor's position are all up for potential election this year. The Town Clerk is hosting an informational meeting for persons interested in running for the Board next Wednesday January 10th, 2024 at 6pm. The Town Clerk highly encourages all those interested in running to attend.

XIV. Public Correspondence

XV. Adjournement

Meeting Adjourned at 8:05pm

**MOTION: TRUSTEE MALNIKOFF MOVED TO ADJOURN THE MEETING;
SECONDED BY TRUSTEE DALRYMPLE.**



Approved



Attest

