

Collbran Board of Trustees Meeting Minutes
Tuesday, September 6, 2016
Regular Meeting
7:00 PM Collbran Town Hall

Mayor Sturm called the Regular Meeting of September 6, 2016 of the Collbran Board of Trustees to order at 7:06pm. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Evans, Shrope, P. Sturm, Schowalter, and Mayor V. Sturm.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Administrative Assistant Melonie Matarozzo, Jeremy Miller, Sylvia Spangler, and Mike Pell.

APPROVAL OF MINUTES

MOTION: Trustee P. Sturm moved to approve the Minutes from the Regular Meeting of August 2, 2016; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Shrope, P. Sturm, Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

MOTION: Trustee Evans moved to approve the Minutes from the Special Meeting of August 31, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 5 Yes votes – P. Sturm, Schowalter, Evans, Shrope, and V. Sturm. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Sylvia Spangler updated the Board on the cleaning of the Auditorium. She mentioned that five Job Corps students helped. She said public works brought a vehicle to the Auditorium so items removed could be stored in the truck. She asked about selling some items on eBay; she said Margaret Eversole could help with that. She said that a motor and generator remain in the basement and that removal of these items for possible sale would be a winter project. People think that the motor and generator were originally used to power the movie projectors. Admin. Farrar mentioned a souvenir idea using the old box of roller skate wheels. Ms. Spangler spoke about the upcoming Cowboy Christmas and the craft fair. She said she thought Cowboy Christmas was held earlier in the month than December 17; this was discussed briefly. Admin. Farrar mentioned that he thought that selling the items on eBay was a good idea; however, he said the Town would retain the valuable items found in the Auditorium. He recommended that Ms. Spangler speak to representatives of the Avalon Theater in Grand Junction to see if and how they dealt with the old items stored there. Ms. Spangler said that she hoped to be able to sell some of the items locally.

PUBLIC HEARING: APPLICATION FOR TRANSFER OF OWNERSHIP OF A TAVERN LIQUOR LICENSE - COLLBRAN CAFÉ LLC (dba: COLLBRAN CAFÉ) – 108 MAIN ST. – Applicant: Britney Miller

Britney Miller's husband, Jeremy Miller, was present for the hearing and approached the dais. Admin. Farrar mentioned that the application for the transfer of the tavern liquor license is complete, and staff

recommends approval. Mayor V. Sturm opened the public hearing and asked if there was any public input; there was none. He then closed the public hearing.

MOTION: Trustee Evans moved to approve the application for transfer of ownership of a tavern liquor license for Collbran Café LLC at 108 Main Street for applicant Britney Miller; seconded by Trustee Shrope.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Evans, Shrope, P. Sturm, and V. Sturm. 0 No votes. Motion passed.

PUBLIC HEARING: SPECIAL EVENTS LIQUOR LICENSE – TOWN OF COLLBRAN – OKTOBERFEST ON MAIN STREET – SEPTEMBER 16, 2016

Admin. Asst. Melonie Matarozzo approached the dais. She mentioned that the application for the special events liquor license is for Friday, September 16, 2016 from 4pm to 8pm for Oktoberfest. She said that Collbran Supply and the Town are working together on the event. She mentioned several businesses on Main Street, plus a few more, are participating in the event. She said that Main Street, between Short Street and High Street, will be gated off. She mentioned that there is a two beer per person limit on those attending who are over twenty-one years of age. She said there will be wristbands to identify those whose identifications have been checked, and will also indicate whether an individual has had zero, one, or two beers. Others have contributed items and these will be provided at cost. Trustee Schowalter asked if the public notice for the special event was posted for the appropriate time; Town Clerk/Treasurer Phillips said that it was. Mayor V. Sturm opened the public hearing and asked if there was any public comment; there was none. He then closed the public hearing.

MOTION: Trustee Shrope moved to approve the application for a special events liquor license for the Town of Collbran for Oktoberfest on Main Street between Short Street and High Street between 4pm and 8pm on Friday, September 16, 2016; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Evans, Shrope, P. Sturm, Schowalter, and V. Sturm. 0 No votes. Motion passed.

STREET CLOSURE REQUEST – TOWN OF COLLBRAN – MAIN STREET – SEPTEMBER 16, 2016

Admin. Asst. Matarozzo remained at the dais. She mentioned that chain-link construction fence would be used to border-off the closed portion of Main Street to define the area within which alcohol is served. She said that she will notify Community Counts and post notice on the Town website and Facebook page about the street closure. Admin. Farrar mentioned that staff recommends approval of the street closure with the condition that they comply with the recommendations of the Marshal Department and Public Works.

MOTION: Trustee P. Sturm moved to approve the application for a street closure request for the Town of Collbran on Main Street between Short Street and High Street between 2pm and 9pm on Friday, September 16, 2016; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Shrope, P. Sturm, Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

ORDINANCE NO. 5, SERIES 2016 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO AMENDING TITLE 2, “GENERAL PROVISIONS,” AND TITLE 6, “BUSINESS REGULATIONS AND LICENSES,” OF THE COLLBRAN MUNICIPAL CODE REGARDING LIQUOR LICENSING AND HEARING AND APPEALS PROCEDURES.

Admin Farrar mentioned that Ordinance No. 5 prompted by a local business inquiring about the possibility of having liquor tastings in their establishment. He said that the Town Attorney updated the municipal liquor code to bring it into compliance with state statute. Mike Pell asked about liquor tastings. Clerk/Treasurer Phillips mentioned that the State requires that towns pass an ordinance allowing liquor tastings before a town can allow them. Liquor tastings are included in the recently revised Liquor Code Ordinance.

MOTION: Trustee Shrope moved to approve Ordinance No. 5, Series 2016 amending Title 2, “General Provisions,” and Title 6, “Business Regulations and Licenses,” of the Collbran Municipal Code regarding liquor licensing and hearing and appeals procedures; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Evans, Shrope, P. Sturm, and V. Sturm. 0 No votes. Motion passed.

DISCUSSION REGARDING POSSIBLE REVISIONS TO TOWN TRASH ORDINANCE

Admin. Farrar noted that Mayor Sturm identified a concern about long-term storage of garbage in trailers, dumpsters, and other containers in Town. The problem is that storage of garbage draws bears, skunks, rodents, and other animals. The Board discussed the topic and noted that some people had trash pickup every week, and others had it every other week. The Board and Admin. Farrar suggested revising the trash ordinance to prohibit storage of garbage for periods longer than two weeks. A revised ordinance will be presented to the Trustees at their meeting in October.

REPORT ON COMMUNICATION CENTER BUDGET MEETING

Admin. Farrar said that he attended the Grand Junction Regional Communications Center budget meeting last week. He reviewed the material from the meeting with the Board. Presently, the system is funded by assessments to each of the user entities, but this was not a sustainable funding mechanism and it adversely affected each organization’s budget. The communications board has been discussing a sustainable funding mechanism for the center and there was a consensus that some type of tax was needed to ensure adequate long-term funding. The Mayor of Grand Junction has been communicating with each municipality about the concept of a tax for the communications center. It was noted that the Mesa County commissioners are not receptive to the idea of the new tax even for emergency communications. Mr. Farrar noted that the attendees at the Communication Center meeting supported the concept of forming a subcommittee to explore this topic in more detail. Trustee Shrope asked about funding for the Communications Center; Admin. Farrar explained the current funding mechanism and the new concepts being explored. Marshal Appelhanz also reviewed the Communications Center, funding sources, and how costs are allocated to each user entity. Admin. Farrar clarified that tax funding would be assessed to the whole county. Marshal Appelhanz mentioned that the communications center is struggling to maintain their operations budget. He said that Marshal Department is the busiest it has been since the oil

boom. Admin. Farrar said that the Communications Center needs to have its own funding mechanism. He said that the Town staff would continue to be involved in these funding discussions.

ARENA ADVISORY COMMITTEE MINUTES

Admin. Farrar mentioned that the Fairgrounds keys from resigned AAC member Beau Addison were passed on to AAC member Tilda Evans; he said that the Trustee adopted key policy (2/3/2015) states that the AAC makes that decision. Admin. Farrar mentioned that the Arena Steering Committee/AAC meeting on August 31 was scheduled to be held at Town Hall, but that the AAC held their meeting at the Grand Mesa Tavern. He noted that future AAC meetings should be held at the location identified in the public notice.

TRUSTEE COMMENTS

There were no comments made.

STAFF REPORTS

Town Administrator

Admin. Farrar updated the Trustees about discussions with Laramie-Energy about possible use of Hoosier Ditch water; he noted that Town Attorney Jim Neu is working with attorney Sara Dunn representing Laramie Energy. He said that Laramie energy would pay for Atty. Neu's time. Admin. Farrar explained that Laramie was pursuing this option because it would help eliminate truck trips on Highway 330. It was further noted that most of the water in Hoosier ditch is not presently needed for town purposes (some water is used to irrigate Gandi Park) and that any agreement with Laramie energy would include language were protect the town's interests in the event that the water was needed in the future for town purposes. Administrator Farrar said that he would keep the Board updated as these discussions moved forward.

Admin. Farrar said the staff is starting the 2017 budget process and he would like to meet with the Trustees to discuss their goals for the 2017 budget year. He mentioned that revenues have been slowly increasing, but overall have been flat. He proposed a work session in a few weeks. He asked the Board to let him know of any new ideas. Trustee Shrope inquired about the budget process.

Admin. Farrar discussed the Downtown Improvement project, and DOLA and FML grant applications; he mentioned that Laramie Energy agreed to contribute \$10,000. He said that he spoke to Collbran Job Corps about using students to install textured, colored crosswalks. He also mentioned other aspects of the project, such as solar streetlights, trashcans, two cul-de-sacs, benches, and a Main Street pocket park. He explained that there had been previous Trustee discussions about creating of a revolving fund for businesses facelifts that were in keeping with the Downtown Master Plan design concepts. Admin. Farrar said he recently met with Dave Armbruster, from Grand Valley Bank regarding the pocket park idea in front of the bank downtown. Admin. Farrar noted that the bank had questions about who would maintain the park, and who is liable for it. He proposed that if the bank sign needed to be moved, the Town would pay to do it. He mentioned that the next Grand Valley Bank board meeting is September 22. He said that an alternative location for the pocket park could be on the east side of Town Hall, but was hopeful that the downtown bank location would work.

Town Marshal

Marshal Appelhanz asked the Board if they had any questions about his monthly report. He explained the differences in the types of County assists; some assists are to help Mesa County deputies, some calls are

direct from dispatch to respond to something. Trustee Evans asked about the fraud report that was listed; Marshal Appelhanz explained that it had to do with Internet frauds. Admin. Farrar asked about callouts; Marshal Appelhanz said that it is a call when the officer is not on duty. Admin. Farrar asked if there were ways to minimize County call impacts to the Marshall's office, and whether it would help to talk to the County Sheriff about options. Marshal Appelhanz said that he did not think it would help.

Marshal Appelhanz said that he was approached about having a reserve program; he mentioned a veteran cop is interested. He said that he would like to start up the program again; he mentioned that the reserve officer would train with his department.

Marshal Appelhanz discussed training, CCIC (Colorado Crime Information Center) reporting, school reporting, and NIBRS (National Incident-Based Reporting System) reporting. He mentioned that there have been ATV riders that ride around with young children; he said that he would like to revise the Town ATV ordinance to address that concern. Admin. Farrar said he would meet with the Marshal and bring a revised ordinance to the October Regular Meeting. Marshal Appelhanz briefly discussed the topic of bears in Town.

APPROVE EXPENDITURES

MOTION: Trustee Evans moved to approve the expenditures for the Town of Collbran from August 3, 2016 through September 6, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 5 Yes votes – Evans, Shrope, P. Sturm, Schowalter, and V. Sturm. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of September 6, 2016; seconded by Trustee Shrope.

ROLL CALL VOTE: 5 Yes votes – Shrope, P. Sturm, Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:43pm.

Approved

Attest