

**Collbran Board of Trustees Meeting Minutes**  
**Friday, August 3, 2018**  
**Special Meeting**  
**9:00 AM Collbran Town Hall**

Mayor Evans called the Special Meeting of August 3, 2018 of the Collbran Board of Trustees to order at 9:07am. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Melnikoff, S. Appelhanz, Todd, White, and Mayor Evans.

**ABSENT:** none.

**OTHERS PRESENT:** Administrator Farrar, and Town Clerk/Treasurer Phillips.

**CONSIDER APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH DMA CONSULTING LLC FOR TOWN ADMINISTRATION AND PLANNING SERVICES**

Mayor Evans asked if DMA Consulting LLC is Elyse Casselberry, and Admin. Farrar affirmed that they are the same. He explained that the contract is for her management services and it essentially mirrors the contract that the Town has with him (Davis Farrar, Western Slope Consulting LLC). He said the agreement includes all the terms and conditions that the Board has discussed. Mayor Evans asked if Town Attorney Neu has looked over the agreement; Admin. Farrar said that the Town Attorney prepared the contract and recommends approval. Trustee Melnikoff said she liked that the Town did not have to provide insurance; she stated she had no problem with the agreement. Admin. Farrar said that the Independent contractor agreement makes it straightforward for either party to decide to part ways if either decides to do so in the future and this arrangement limits Collbran's liability. Trustee S. Appelhanz said the agreement provides ten calendar days' notice of termination; Trustee Todd added that it also says termination can be without cause. Mayor Evans asked if the Trustees had any further comments regarding the agreement; the Trustees said that they did not.

**MOTION:** Trustee Todd moved to approve the Agreement for Professional Services with DMA Consulting LLC for Town administration and planning services; seconded by Trustee White.

**ROLL CALL VOTE:** 5 Yes votes – S. Appelhanz, Todd, White, Melnikoff, and Evans. 0 No votes. Motion passed.

**TRUSTEE/STAFF COMMENTS**

There were no comments.

**ADJOURN**

**MOTION:** Trustee Melnikoff moved to adjourn the Town of Collbran Board of Trustees Special Meeting of August 3, 2018; seconded by Trustee S. Appelhanz.

**ROLL CALL VOTE:** 5 Yes votes – Todd, White, S. Appelhanz, Melnikoff, and Evans. 0 No votes. Motion passed.

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The Special Meeting of August 3, 2018 adjourned at 9:12am.

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Approved

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Attest