

Collbran Board of Trustees Meeting Minutes
Tuesday, May 3, 2016
Regular Meeting
7:00 PM Collbran Town Hall

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:00pm by Mayor Sturm. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Evans, P. Sturm, Schowalter, and Mayor V. Sturm.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Donya West, Travis West, Kammy McIllwain, Paula Lynn, Kenny Lynn, and Margaret Eversole.

APPROVAL OF MINUTES

MOTION: Trustee Evans moved to approve the Minutes from the Regular Meeting on April 12, 2016 and the Special Meeting on April 19, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – P. Sturm, Schowalter, Evans, and V. Sturm. 0 No votes.
Motion passed.

PERSONS PRESENT NOT ON AGENDA

No one came forward.

STREET CLOSURE REQUEST (A PORTION OF ELM AVENUE, JULY 4) – Donya West

Donya West explained that the street closure is planned for the 4th of July from 7am to 7pm. Trustee Evans asked about how much of Elm Avenue is proposed for closure. Ms. West said that she is going to go door-to-door to approach residents that will be affected by the closure. She said that she already talked to Nancy Karlson regarding the Congregational Church and they were okay with the street closure. Ms. West mentioned that the plan is to close Elm up to Willow. Trustee Schowalter asked about the parade on the 4th of July. Admin. Farrar said that the parade is at a different time. Ms. West offered additional explanation about the street closure; she said that the parking of the classic cars would only be on the church (west) side of the street. Trustee Schowalter noted that her home is in the area affected by the closure, but she is okay with it. Admin. Farrar mentioned that he has seen car shows in other municipalities and that it adds to the festivities.

MOTION: Trustee Evans moved to approve the street closure of Elm Avenue on the 4th of July from 7am to 7pm by barricading Elm from High Street to Willow Street; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – Schowalter, Evans, P. Sturm, and V. Sturm. 0 No votes.
Motion passed.

LARAMIE ENERGY UPDATE – DISCUSSION OF SITE VISIT DATE – Lorne Prescott

Lorne Prescott of Laramie Energy offered the Trustees an additional update on their activities and mentioned that their primary efforts have been focused on assessment/remediation of some of the assets they have obtained from OXY Inc. that are in proximity to Collbran. He said that all of the necessary data has been collected from the sites that required remediation. He also mentioned that they met with the Colorado Oil and Gas Conservation Commission (COGCC) three times on their project. He said that they discovered that they will have to disturb less soil to remediate than originally proposed. He mentioned that there was a spill at the Hawxhurst 17-4 or 17-2 location on March 29; he explained what happened. He said that the spill stayed on-pad and went to the storm basin and was contained. Admin. Farrar asked for a follow-up memo; Mr. Prescott said that he will get it to him. Mr. Prescott also mentioned that Carlos Lujan of the COGCC signed-off on it. Admin. Farrar mentioned that he likes to keep Marshal Appelhanz, Keith Encke of Public Works, and Town Water/Wastewater Operator Tom Kachin up to date. Mr. Prescott said that he can send updates to them as well. He then mentioned that a Trustee site tour of their Harrison Creek water treatment facility would be held later this summer in July after construction is completed.

DECISION ON LEASING SOUND SYSTEM EQUIPMENT FOR HERITAGE DAYS AND COLLBRAN JUNIOR RODEO

Admin. Farrar said that the Trustees' packet contains proposals and prices for rental of the sound system for the Fairgrounds. The Board discussed various proposals. Admin. Farrar said that two new microphones will be purchased. He also discussed the electrical system at the Fairgrounds; Bill Fletcher recommends that electrical upgrades should be a priority for facility improvements. Admin. Farrar said that Snob Productions thought the current sound system would be okay after some maintenance.

MOTION: Trustee Schowalter moved to approve quote number 16-0365 by Snob Productions to rent sound system equipment for Heritage Days events over the 4th of July weekend for the amount of \$2,091.25; seconded by Trustee Evans.

ROLL CALL VOTE: 4 Yes votes – Evans, P. Sturm, Schowalter, and V. Sturm. 0 No votes. Motion passed.

The Board and Admin. Farrar spoke briefly about evaluating the condition of the existing sound system. The Board agreed to have Snob Productions evaluate the system condition for free as they noted in their proposal.

PRESENTATION ON HEMPFEST AND REQUEST FOR TOWN CONTRIBUTIONS – Kammy McIllwain

Kammy McIllwain and Paula Lynn approached the podium. Trustee Schowalter asked if Mesa County has approved the permit for their planned event. Ms. Lynn mentioned that the event permit was in process with Mesa County. She said they participated in the pre-application step; after which there is an online application process. Ms. McIllwain explained that camping and parking are their biggest needs; they expect to have 1,000 people per day at the event (3000-5000 over the weekend). She said that they hope the HempFest will bring lots of people to Collbran from out of town. Admin. Farrar said that he will review the Municipal Code about use of parks for camping and other provisions. He said that town staff concerns include toilets, trash, parking and other issues that will need to be addressed. He asked the Board to wait on a decision until the staff addresses these topics. Mr. Lynn mentioned that they have been in contact with the Marijuana Enforcement Division and the Sheriff's Department. He said that recreational/medical marijuana will not be allowed at HempFest; he said that they plan on using a private security company from DeBeque to work the festival. Mayor Sturm said the Job Corps expressed

concern about the festival because it is adjacent to their property. Ms. McIllwain said that they sent a letter to Job Corps requesting a meeting with them, and asking if they are interested in helping with security because they have helped at County Jam. Ms. Lynn emphasized that they plan on being extra careful. She said that they plan on having a beer and wine garden. She said the event will be family friendly. Trustee Schowalter asked about how late the bands will be playing each night. Ms. McIllwain responded with times that the final band of each night is scheduled to take the stage. The Board tabled the topic until the June Regular Meeting so staff will have time to discuss impacts and review Town Ordinances. Admin. Farrar mentioned that Glenwood Springs, Basalt, and others provide law enforcement assistance to Carbondale when they have their Mountain Fair attended by thousands of people. Mrs. Lynn said that the permit process with Mesa County will reveal more answers. Ms. McIllwain said that she expects 1,000 people per day. Admin. Farrar asked for more information on things that they know, what they need and expect for the event so Town staff can best assess the impacts. Ms. McIllwain said to contact her if the Town had more questions. Trustee Schowalter suggested to Ms. McIllwain and Ms. Lynn to ask Plateau Valley School about parking and camping. Mr. Farrar said that HempFest will be placed on the June Trustee Agenda.

FINANCIAL REPORTS: YEAR END 2015 & 1ST QUARTER 2016

Admin. Farrar reviewed the financial report for fiscal year ending 2015 and one for the first quarter of 2016 that was included in the Board's packet. Trustee Evans asked about Town sales tax being high in the beginning of 2015. Admin. Farrar said he checked with the Department of Revenue about this anomaly and they explained that it was from oil & gas, but they did not know the exact source of the income; he said that they had cautioned the Town about spending the revenue right away in the event that there was an error and the Town would have to refund the unanticipated revenues. Trustee Evans said he remembered this being discussed previously. Admin. Farrar said that County sales tax is the primary General Fund revenue source to the Town. He said that Mesa County's sales tax revenue sharing is important revenue source to the municipalities and noted that Garfield County does not have a similar sales tax share back.

The Board conversation turned back to the HempFest. Trustee Evans mentioned that after Rainbow gatherings the area is a mess. Admin. Farrar noted that if the Town's parks or facilities are used for camping a fee should be charged but only if the Board okays camping in Town limits for the HempFest. Trustee Schowalter, Trustee P. Sturm, and Mayor V. Sturm all expressed concerns. Admin. Farrar mentioned that the Town is a referral agency in the permit process and that we will offer feedback on the County permit. Trustee Schowalter asked if the event had anything to do with the hemp farm south of Town. Margaret Eversole said that those who own the hemp farm are doing something else at another location outside Town. Trustee Evans mentioned that Collbran Public Works told him that there was no camping in Town parks. The Board, Admin. Farrar, and Margaret Eversole discussed the topic further; it was mentioned that unknowns are also an issue. Trustee Evans said that he worked at the first Country Jam and there were security problems.

Trustee Evans asked about library expenditures. Mayor V. Sturm asked about a property for sale that borders Town limits.

CONSIDERATION OF JUNE 7 BOARD OF TRUSTEES' REGULAR MEETING DATE CHANGE TO JUNE 8 OR ANOTHER DATE

Staff noted that the Municipalities' Dinner is planned in Collbran on the next regular Trustee meeting date Tuesday, June 7 to coincide with Colorado Senator Ray Scott's visit. Because of this conflict, it was suggested that the meeting be moved to Wednesday, June 8. Admin. Farrar also noted that a broadband meeting was proposed at 6pm on Wednesday. As part of the conversation, he mentioned that the

Colorado Department of Local Affairs (DOLA) grant deadline is approaching and it is important to include local partnerships. Admin. Farrar distributed copies of Colorado Senate Bill 05-152 to the Board which restricts local municipalities and/or counties from entering the broadband business without “opting out” through an election process. Discussion returned to rescheduling the June 7 regular meeting to June 8, 2016.

MOTION: Trustee Evans moved to reschedule the Regular Meeting on Tuesday, June 7, 2016 to Wednesday, June 8, 2016; seconded by Trustee Schowalter.

ROLL CALL VOTE: 4 Yes votes – P. Sturm, Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

ARENA ADVISORY COMMITTEE MINUTES

None presented.

STAFF REPORTS

Town Administrator

Admin. Farrar said that the Colorado Municipal League (CML) annual conference is coming up in June. He asked the Board if the conference fee could be paid; he said he planned on staying with a relative, so no hotel would be needed. The Board was okay with covering the fee. Admin. Farrar reminded the Board of the CML outreach meeting on May 19 in Grand Junction. He also said that he recently met with Grand Junction Mayor Phyllis Norris and Interim City Manager Tim Moore about 911 communications. They had told him that they are working on developing a sustainable funding mechanism similar to Garfield County. Purportedly, the Mesa County Commissioners were not necessarily behind the idea because they are not fans of new taxes.

Trustee Schowalter mentioned that the Job Corps is planning to do a cleanup day in Collbran on Friday, May 6.

Town Marshal

Marshal Appelhanz distributed his monthly report to the Board; he spoke briefly. The Board acknowledged the poster on the wall signed by Plateau Valley School students to Marshal Appelhanz and Deputy Marshal Mitchell. Marshal Appelhanz mentioned that the one training scheduled for May is for the intoxilizer. He said that the majority of the service calls in April were transient related. He also said that he and Deputy Mitchell did Advanced Roadside Impaired Driving Enforcement (ARIDE) training; he said that it is one step above Driving Under the Influence (DUI) training. Marshal Appelhanz noted that hypodermic needles have been found around Town. He said that he purchased mountain bikes for use by the department. He also said that since Sheriff Lewis has taken over for Mesa County, their remote area deputies have been more helpful in assisting the Marshal’s Department. Trustee Schowalter asked about if anything was being done about having a siren in Town. Trustee Evans asked about cameras.

APPROVE EXPENDITURES

MOTION: Trustee Evans moved to approve the expenditures for the Town of Collbran from April 13, 2016 through May 3, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – Schowalter, Evans, P. Sturm, and V. Sturm. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of May 3, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – Evans, P. Sturm, Schowalter, and V. Sturm. 0 No votes. Motion passed.

The Regular Meeting adjourned at 9:00pm.

Approved

Attest