

Collbran Board of Trustees Meeting Minutes
Tuesday, April 4, 2017
Regular Meeting
7:00 PM Collbran Town Hall

Mayor Sturm called the Regular Meeting of April 4, 2017 of the Collbran Board of Trustees to order at 7:00pm. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Schowalter, Evans, and Mayor V. Sturm.

ABSENT: Trustee P. Sturm.

OTHERS PRESENT: Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Admin. Asst. Matarozzo, Steve Burkholder, Mike Pell, and Tilda Evans.

APPROVAL OF MINUTES

MOTION: Trustee Evans moved to approve the Minutes from the Regular Meeting of March 13, 2017; seconded by Trustee Schowalter.

ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

No one came forward.

REPORT ON BROADBAND STUDY – Steve Burkholder

Steve Burkholder of NEO Connect approached the dais. Mr. Burkholder reviewed his broadband PowerPoint presentation to the Board (the Board had a PDF version on their tablets). He explained that he worked for NEO Connect and that they were hired by Mesa County and Garfield County to complete a broadband feasibility study and noted that the process has been underway for almost a year. Mr. Burkholder reviewed the plan with the Board. He noted that his role is to help individual communities understand options for improving service within the Town with the ultimate objective to provide best possible plan for the community. Mr. Burkholder explained the Request for Information (RFI) process the counties used to solicit information from providers and that the Mesa County Information Technology Department delivered a list of primary Plateau Valley service locations. He noted that any errors shown on the maps are reflection of the information they received. Admin. Farrar asked if Century Link replied to the RFI; Mr. Burkholder said that they did not. He explained that broadband is considered to be a necessary utility these days and is as important as water or sewer services. He said that 49% of residents in Mesa County run some type of business out of their home. He noted that demand is doubling each year nationwide; he said that the demand makes service more costly. He explained that a standard definition of broadband in the current market is 25mb down and 3mb up, which is not available in Collbran. Admin. Farrar asked about the CenturyLink fiber optic cable at the edge of Town not being activated. Mr. Burkholder said that Century Link and Mammoth Networks might be interested in Collbran if the Town was willing to contribute to some of the costs. He said that if Collbran had better broadband, it would a critical asset that might entice companies to come here. Admin. Farrar spoke briefly about Mesa County and Garfield County and their involvement. Mr. Burkholder noted that Garfield County had opted-out. There was further discussion about SB152 that makes it illegal for municipalities or counties

to operate broadband facilities without first opting out through the election process. Mr. Burkholder thanked the Board for their time.

ORDINANCE NO. 1, SERIES 2017 – AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO, AMENDING SECTIONS 9.03.010 (a) AND (b) AND 9.13.010 (a) AND (b) AND (c) OF THE COLLBRAN MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES

Admin. Farrar mentioned that the Town Attorney had provided a revised version of the Ordinance that had mainly formatting changes (the Board had been provided copies). He said that the proposed ordinance was discussed extensively by the Trustees during the past two years at public meetings and work sessions and is based upon a 3-tiered rate structure for water and sewer. He explained that a tiered rate structure causes rate revenues to decrease at first until users are used to the impacts and then rates typically go back up after the users become accustomed. He said that staff recommended approval. He briefly reviewed Ordinance No. 1, Series 2017. He mentioned that the new rates would take effect in the mid-May billing cycle. He said that staff had done test runs previously on billings from the summer and the winter.

MOTION: Trustee Evans moved to approve Ordinance No. 1, Series 2017, amending sections 9.03.010 (a) and (b) and 9.13.010 (a) and (b) and (c) of the Collbran Municipal Code regarding water and sewer rates, including the revisions made by the Town Attorney; seconded by Trustee Schowalter.

ROLL CALL VOTE: 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

PUBLIC HEARING – SPECIAL EVENT LIQUOR LICENSE – ARENA ADVISORY COMMITTEE (AAC) – Kentucky Derby Fundraiser for Arena, May 6, 2017

Tilda Evans of the AAC approached the dais. She reviewed last year's Kentucky Derby special event fundraiser at the Auditorium and noted that it went well. She explained that they are requesting a special event liquor license again and will be serving beer and mint julips. Security would be the same as last year. She noted that the security personnel would be Justin Clark, Ben Nichols, and Lew Evans. She said that a traditional Southern chicken dinner would be served. She mentioned that they are expecting at least seventy-five people to attend the event. Admin. Farrar said that staff recommends approval; they will work with the AAC on event details such as wristbands. It was noted that the money raised would be used for Arena improvements, and possibly grant matching funds.

Mayor V. Sturm opened the Public Hearing.

Mayor V. Sturm asked for public input. Mike Pell said that the Special Event fundraiser was a good idea.

Mayor V. Sturm closed the Public Hearing.

MOTION: Trustee Evans moved to approve the Special Event Liquor License for the Town of Collbran Arena Advisory Committee for their May 6, 2017 Kentucky Derby fundraiser at the Collbran Auditorium for the Collbran Arena; seconded by Trustee Schowalter.

ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

ARENA ADVISORY COMMITTEE (AAC) REQUEST FOR AUDITORIUM FEE WAIVER FOR MAY 6 SPECIAL EVENT FUNDRAISER

Tilda Evans said that since the May 6 Kentucky Derby special event fundraiser is being conducted by a Town committee, to raise funds for a Town structure, the AAC is requesting that the fee to rent the Collbran Auditorium be waived. The Board approved waiving the fee.

MOTION: Trustee Schowalter moved to approve the waiving of the fee of the Collbran Auditorium for the AAC's May 6, 2017 Kentucky Derby Special Event Fundraiser; seconded by Trustee Evans.

ROLL CALL VOTE: 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

ARENA ADVISORY COMMITTEE (AAC) MINUTES

Tilda Evans acknowledged that the AAC minutes of their last meeting were sent to the Town late (over the weekend), not in time for the Board packet. She thanked the Town Public Works Department for fixing the roof over the crow's nest at the Collbran Arena last summer. She mentioned that the AAC is planning on work days to work on the gates and the pens at the Arena. She said that an Arena clean-up day is scheduled for June 3. She reviewed work that the AAC was planning to complete this summer at the Arena. She mentioned Collbran Arena work days coming up this year. She said that some of the boards for the seats in the grandstands needed replacement. She also mentioned that concrete might be needed to set posts for the pens. She asked if the Town Fairgrounds maintenance budget could be used to purchase the boards and the concrete. Admin. Farrar mentioned that would not be a problem; the Board had no objections. Ms. Evans said the next AAC meeting is April 19.

TRUSTEE COMMENTS

Trustee Evans mentioned that he enjoyed the broadband presentation earlier in the evening. He said that he was impressed with the cost; he thought it would cost more than that. Mayor V. Sturm asked if the Town could approach Century Link to see how they would work with us if we put up some of the money. The topic of fiber optic cable was briefly discussed. Trustee Schowalter thanked Town Clerk/Treasurer Phillips for his help making sure the paperwork for the May 6 Special Event Liquor License for the Fundraiser was in order.

STAFF REPORTS

Town Administrator

Admin. Farrar discussed the Downtown Improvements Project. He said that Grand Valley Bank wanted an agreement about maintenance for the planned pocket park in exchange for the use of that site. He noted that the original estimates for concrete volumes and costs were low and that it was likely the final numbers would be higher than anticipated. He said it was exciting that the Town is working with the Job Corps. There was some discussion about the "medallions" to decorate the center of the esplanades at High and Main Streets, by the bridge on Main Street, and Lilac Park. Admin. Asst. Matarozzo reviewed the initial cost of the medallions to be in the range of \$5,000 for the initial design, and then \$1,500 to \$2,000 for each one. Staff would continue to look at various options. Mike Pell asked if the students at the Collbran Job Corps could make them, but Admin. Asst. Matarozzo noted that Job Corps said they could not make them.

Admin. Farrar noted that he and Admin. Asst. Matarozzo would be attending a Colorado Downtown Streets workshop in Meeker on April 19. He said that he received an email survey about a floodplain management project that will address debris and material which is carried down the stream during floods.

He said that the Town might be able to participate for relatively small contribution of up to \$5,000. He said it could be a good opportunity and better mapping than currently exists. He said that ITS Electric out of Grand Junction was awarded the bid for the Collbran Arena electrical improvements. He mentioned the bid amounts and noted that the project would also address lights at the Arena. He said he originally considered hiring an electrical engineer to look at the Arena, but ITS Electric looked at the system and after discussions with them and Public Works, it was determined that the additional costs of an engineering study were not necessary. He noted that ITS Electric said that the improvements would be adequate for at least 10-15 years.

Town Marshal

Marshal Appelhanz distributed his monthly Marshal report to the Board. He mentioned that he and Admin. Asst. Matarozzo went to NIBRS training last week; he said the training is federally-mandated. He mentioned that there is more training coming up; he said that it is time-consuming.

APPROVE EXPENDITURES

MOTION: Trustee Evans moved to approve the expenditures for the Town of Collbran from March 9, 2017 through April 4, 2017; seconded by Trustee Schowalter.

ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of April 4, 2017; seconded by Trustee Schowalter.

ROLL CALL VOTE: 3 Yes votes – Schowalter, Evans, and V. Sturm. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:35pm.

Approved

Attest