

**Town of Collbran Board of Trustees**  
**Meeting Minutes**

Special Meeting  
July 19, 2019

**I. Call to order**

Mayor Lew Evans called to order the special meeting of the Town of Collbran Board of Trustees at 9:33 am on July 19, 2019 at Collbran Town Hall.

**II. Pledge of Allegiance**

**III. Roll call**

Present: Trustees , Melnikoff, Todd, White and Mayor Evans.  
A quorum was present.

Also Present: Administrator Casselberry  
Town Clerk/Treasurer Melonie Matarozzo  
Finance Director Karla Distel

**IV. Consideration of Consent Agenda**

- A) MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE CONSENT AGENDA; SECONDED BY TRUSTEE TODD.**

**Vote Results:**

Ayes: Trustees, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**V. Persons Present Not On Agenda**

- a) The local chapter of the American Legion presented the Board of Trustees with a special thank you for their support over the years.

**VI. Retail Liquor License Renewal – Grand Mesa Tavern has submitted all requirements to obtain their renewal.**

- a) **MOTION: TRUSTEE WHITE MOVED TO APPROVE THE RETAIL LIQUOR LICENSE RENEWAL FOR THE GRAND MESA TAVERN; SECONDED BY TRUSTEE TODD.**

**Vote Results:**

Ayes: Trustees Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion carried.

**VII. Colorado Parks & Wildlife had planned on attending, but was unable to attend. We will invite them back at a later date.**

**VIII. Proclamation for Navy Week – The Town of Collbran Board of Trustees designated July 21-July 27, 2019 as Navy Week. A Proclamation was presented to Chad Toenjes.**

**IX. Review of 2018 Audit and Financials – Jeff Wendland, CPA presented his finding of the audit. The Audit will be presented to the Board of Trustees at an August meeting for Final Approval**

**X. ORDINANCE NO. 6, SERIES 2019. AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, AMENDING SECTIONS 15.01.180 AND 15.03.180 OF THE COLLBRAN MUNICIPAL CODE REGARDING MANUFACTURING, FABRICATION, AND ASSEMBLY.**

- a) **MOTION: TRUSTEE TODD MOVED TO APPROVE THE PROPOSED AMMENDMENT TO SECTION 15.01.180 AND 15.03.180 OF THE MUNICIPAL CODE REGARDING MANUFACTURING, FABRICATION, AND ASSEMBLY. SECONDED BY TRUSTEE MELNIKOFF**

**Vote Results:**

Ayes: Trustees, Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion carried.

**XI. Purchase of Office Copier/Scanner/Printer for Town Hall. The current piece of equipment had a catastrophic failure.**

- a) **MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE PURCHASE OF THE NEW OFFICE EQUIPMENT PRESENTED; SECONDED BY TRUSTEE WHITE.**

**Vote Results:**

Ayes: Trustees, Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion carried.

**XII. Discussion: Downtown Grant Program Guidelines.**

- a) Kickoff this program at the July 30<sup>th</sup> Meet and Greet with the Board of Trustees.

**XIII. Discussion: Auditorium Historic Structure Assessment Next Steps.**

- a) We would like to engage UC Denver in the community process and formulating our next steps. We would like to ask Chris Endreeson for a proposal to present to the Board for an August meeting.

**XIV. Trustee Informational Items**

- a) Trustee Melnikoff mentioned that the Tower at Gandi Park looks better without the branches. Trustee Melnikoff also attended the AGNC meeting and brought a report about the ZEV mandate regarding state regulations.

**MOTION: TRUSTEE MELNIKOFF MOVED TO DIRECT THE STAFF TO WRITE A LETTER TO GOVERNOR POLIS ASKING FOR MORE TIME BEFORE CONSIDERING THE MANDATE AND REQUESTING AN ECONOMIC IMPACT STUDY. ALONG WITH AUTHORIZING THE MAYOR TO SIGN THE LETTER; SECONDED BY TRUSTEE TODD.**

**Vote Results:**

Ayes: Trustees, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

Trustee Melnikoff also brought up concerns regarding the Town Manager's time spent in Collbran and the fact that if she is going to lunch every week then that is costing the Town \$70.00 per hour. She asked that Board members be aware of the time that they spend with her.

- b) Trustee Todd asked for a little more information be put on the Agendas to better clarify items. He also asked for a T-Mobile update.
- c) Mayor Evans commented on the Tower in Gandi Park.

**XV. Monthly Staff Update: Questions**

**XVI. Public Correspondence**

**XVII. Adjournment**

Mayor Lew Evans adjourned the meeting at 11:13am.

The Special Meeting was followed by Trustee Work Session.

*[Handwritten Signature]*

Approved



*[Handwritten Signature]*

Attest