

**Collbran Board of Trustees Meeting Minutes**  
**Tuesday, June 5, 2018**  
**Regular Meeting**  
**7:00 PM Collbran Town Hall**

Mayor Evans called the Regular Meeting of June 5, 2018 of the Collbran Board of Trustees to order at 7:01pm. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Todd, P. Sturm, and Mayor Evans.

**ABSENT:** none

**OTHERS PRESENT:** Administrator Farrar, Town Clerk/Treasurer Phillips, Deputy Clerk/Admin. Asst. Matarozzo, Marshal Appelhanz, Bill Hoffman, Dave Edwards, Tilda Evans, Debbie Terwedo, Charlotte Adams and her son, Rory White, Shana Appelhanz, the Crystal Crackers (Sylvia Spangler, Diane Kingery, Janice Hill, Jean Cole, Anis Kelley), Joyce Hawkins, Teri Appelhanz, Missy Wallace, Amanda Schowalter, Brian Wilson, Scott Prescott, and Kris Melnikoff (via FaceTime).

**APPROVAL OF MINUTES**

**MOTION:** Trustee Todd moved to approve the Minutes from the Regular Meeting of May 1, 2018; seconded by Trustee P. Sturm.

**ROLL CALL VOTE:** 3 Yes votes – P. Sturm, Todd, and Evans. 0 No votes. Motion passed.

**PERSONS PRESENT NOT ON AGENDA**

Missy Wallace and Amanda Schowalter representing Plateau Valley Heritage Days Rodeo Committee gave an update about Fourth of July festivities. Ms. Wallace said appreciate the Board's contribution of \$1,500 for rental of the sound system for Heritage Days. She mentioned that she was asked to attend the meeting to ask if the Board would contribute additional funds towards an expanded sound system. She handed out a \$3,521.50 quote from Snob Productions for the larger sound system. She explained that some people complained about difficulty hearing the current sound system. She asked the Board if they would contribute additional dollars. Admin. Farrar said the amount appeared to be for the entire sound system and not just the additions to it. Ms. Wallace said Tammy Clark could better answer questions, but she was not available tonight. Admin. Farrar reminded the Board about their discretionary fund process that occurs in the fall during the budget process. He said Ms. Clark did not submit a request for Heritage Days before the deadline, but the Board still agreed to contribute \$1,500 for sound system rental. Mayor Evans said the Town paid for improvements to the speakers last year, and people told him they were happy with the results. He asked why the Heritage Days Committee was requesting a larger sound system this year beyond what was rented two years ago. Admin. Farrar mentioned the Town rented a sound system two years ago as a demonstration project for what was to be part of a GOCO grant-funded Arena project. Ms. Wallace said that the Heritage Days Committee paid for the sound system rental last year. Ms. Wallace did not have a specific dollar request and explained that she did not have all the information about the amount needed. Mayor Evans questioned the additional cost of the rented sound system. Discussion took place about this last-minute request to allocate additional Town funds outside the budget process. Trustee Todd ask for clarification about Heritage Days' request for \$2,000 above the \$1,500 previously budgeted. Trustee P. Sturm said that the Town allocated \$1,500 during the budget process and

feels they should not go beyond that. Trustee Todd said he is not comfortable about allocating additional non-budgeted funds, and particularly with the amount requested. Mayor Evans agreed and reiterated that the Town already allocated \$1,500 even though Heritage Days missed the discretionary fund deadline during the budget process. The Board of Trustees' consensus was not to allocate additional funds.

### **DISCUSSION AND/OR ACTION REGARDING TRUSTEE VACANCIES**

Admin. Farrar mentioned that there are two Trustee vacancies on the Board. He said notice of the vacancies was posted along with a solicitation for applications from interested residents of the Town. He mentioned seven applications were submitted. He said Trustee P. Sturm told him that they expect to sell their home in July. Admin. Farrar outlined the options for making a Trustee appointment and noted that the Town is in the process of soliciting and hiring a new town administrator. He said the application deadline is June 29. He mentioned that he anticipates Board of Trustees review at the July 10 meeting, and likely a special meeting in July. Trustee P. Sturm suggested they should consider two Trustee vacancies tonight. Trustee Todd and Mayor Evans concurred. She said a third appointment could be considered later when she departs, and a new mayor pro-tem should then also be appointed. Mayor Evans agreed to wait until the July 10 Regular Meeting to allow a better transition. Deputy Clerk/Admin. Asst. Matarozzo said that candidate Kris Melnikoff could not appear in person for medical reasons, but she agreed to "FaceTime" on a cell phone to participate and answer Trustee questions. Applicant Doris Achenbach was not present, but six candidates attending were: Charlotte Adams, Shana Appelhanz, Joyce Hawkins, Kris Melnikoff (FaceTime), Debbie Terwedo, and Rory White. The Trustees asked the candidates a series of questions. Mayor Evans asked the candidates about their experience on elected or appointed boards. Shana Appelhanz said that she has been a member of the Plateau Valley Athletic Booster Club for the past year. Joyce Hawkins said she had been part of the P.V. Athletic Booster Club for fifteen years, appointed boards with the Collbran Job Corps, and three months on a planning committee for the Town years ago. Charlotte Adams said she was a volunteer for RSVP in Grand Junction, she has mentored teenagers, and owned a business for a long time. She mentioned she sold her business and moved back to Collbran, where she is renovating and running a business. Mayor Evans asked candidates how long they lived in Collbran Town limits: Ms. Adams said just over a year, Ms. Hawkins said seventeen years, Mr. White said five years, Ms. Appelhanz said two years, Ms. Terwedo said five years, and Ms. Melnikoff said sixteen-plus years. Mayor Evans asked Ms. Melnikoff about her experience; she said she is on the Advisory Board at the Collbran Job Corps, is president of Western Colorado Cattlewomen Council, has been the northwest rep for Colorado Cattlewomen, has been the president for Plateau Valley Cattlewomen for six-plus years, and is on the Agricultural Education Advisory Board at Plateau Valley School. Mr. White and Ms. Terwedo both said that they have no experience on elected or appointed boards.

Trustee Todd asked the candidates if they could change one thing in the Town in the next twelve months, what would it be. Ms. Adams said she would like to see the parking lot between the bank and the Auditorium paved. Ms. Appelhanz said she would like to see new innovative techniques to solve the problem in the Town's Water Fund. She said she understands something needs to be done since she attended work sessions last year pertaining to the topic, and would like to be part of the process. Mr. White said he also would like to be part of the process to solve the Water Fund issues. Ms. Terwedo said she would like recycling in the area that works. Ms. Melnikoff said she would like to see Collbran more tourist-friendly. She said that over ten thousand people pass through Collbran to go to and from Vega State Park each year; she thinks that the Town could capitalize on that. Ms. Hawkins said she would like to see an improvement in communication to Town folks, so they know more about what is going on, and make Collbran a destination place where people will visit and stay.

Trustee Todd asked the candidates how they as a public official reconcile a situation where their personal opinion/position is in direct conflict with that of their constituents. Ms. Terwedo said to stay calm in

those situations and treat everyone with respect. Ms. Melnikoff said it is important to be able to fall back on rules and regulations, and keep the personal aspect out of it when there is a conflict. Ms. Hawkins said protocol is important and if your opinion is in conflict with what is going on, you stay away from the process. Ms. Adams said that staying fair and objective and not putting oneself in that situation because it is not about you. Ms. Appelhanz said you would typically represent your constituents and keep your personal opinions to yourself and represent the majority of the public. Mr. White said rules and regulations are important, and to recuse yourself if there is a conflict of interest. Mayor Evans said when he first ran for a Trustee position he was asked what his agenda was. He said that he feels that if you have an agenda, you probably should not be running. He mentioned that he just wanted what was good for Collbran. He said he listens to the people, whether in person or on the phone. He said it is important we all stay focused and realize we do function by rules and regulations. He said the Board listens to what people have to say and they respect everyone.

The Board of Trustees wrote down their name and the name of their first choice for Trustee and their second choice for Trustee (two Trustee seats are vacant). Deputy Clerk/Admin. Asst. Matarozzo collected the votes from Mayor Evans and gave them to Marshal Appelhanz, who counted the votes. Admin. Farrar mentioned that he was pleased with the turnout for tonight's meeting. Mayor Evans said he agreed. He said he is glad for the Town's support. Trustee Todd said there are several quality candidates. Admin. Farrar encouraged anyone that may not be selected as a Trustee to stay involved. He said this is local government at its best. Mayor Evans said that there probably will be another Trustee appointment at the July 10 Regular Meeting.

Deputy Clerk/Admin. Asst. Matarozzo announced the voting results and said that Shana Appelhanz received three votes, Kris Melnikoff received two votes, and Rory White received one vote. Town Clerk/Treasurer Phillips administered the oath of office to Shana Appelhanz, then he administered the oath of office to Kris Melnikoff via FaceTime. Trustee S. Appelhanz took her seat on the Board, and Trustee Melnikoff participated via FaceTime for the duration of the meeting, but would not vote.

### **PROCLAMATION FOR CRYSTAL CRACKERS**

Mayor Evans presented a proclamation to Sylvia Spangler and the Crystal Crackers. He stated that they are well-known singers who have performed in the Plateau Valley for 52 years, and are beloved. He said they continually strive to improve their performance to offer a better experience for their audience. He stated that the Board of Trustees recognize the month of June, 2018 as Crystal Crackers Month for their outstanding vocal performances and their exemplary contributions to the quality of life in Plateau Valley. A commemorative photograph was taken of the Crystal Crackers with Mayor Evans.

### **ADJUSTMENT OF SEWER BILLING DUE TO WINTER WATER LEAKS – APPELHANZ, THEOBALD**

Teri Appelhanz explained that she had a water line leak during the winter months, which is used for calculating sewer bill charges for the balance of the year. She mentioned this situation resulted in a higher average winter monthly use which caused her sewer rate to artificially inflate. She requested an adjustment because of the higher than normal winter water use. Admin. Farrar said the Board has taken this into consideration before for other customers. He recommended that staff be allowed to modify these situations administratively when they occur in the future. He said the water leaks for the Appelhanz property (413 Spring St) and the Theobald property (4017 Poplar Ct) were legitimate water break situations.

**MOTION: Trustee Todd moved to approve administrative staff to adjust the winter water monthly average for the Appelhanz property at 413 Spring Street and the Theobald property at 4017 Poplar**

**Court, thus adjusting the monthly sewer rate for both properties, and to be able to do the same for properties in the future that encounter legitimate water leaks in the winter; seconded by Trustee P. Sturm.**

**ROLL CALL VOTE: 4 Yes votes – S. Appelhanz, Todd, P. Sturm, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**APPLICATION FOR RENEWAL OF A RETAIL LIQUOR STORE LIQUOR LICENSE – MAIN STREET INVESTMENT LLC (DBA: MAIN STREET LIQUOR) – 107 MAIN ST - SYLVIA PELL**

Sylvia Pell requested Board approval of the liquor license renewal application for Main Street Investment LLC.

**MOTION: Trustee Todd moved to approve the renewal of the retail liquor store liquor license of Main Street Investment LLC, located at 107 Main Street; seconded by Trustee S. Appelhanz.**

**ROLL CALL VOTE: 4 Yes votes – Todd, P. Sturm, S. Appelhanz, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**ALCOHOL TASTING PERMIT APPLICATION – MAIN STREET INVESTMENT LLC (DBA: MAIN STREET LIQUOR) – SYLVIA PELL**

Sylvia Pell asked the Board to approve an alcohol tasting permit for Main Street Investment LLC. She said that they had four tastings in this past permit year. She thought the tastings were successful. She explained that she included many dates on the application so they can select dates that work best.

**MOTION: Trustee Todd moved to approve the renewal of the alcohol tasting permit for Main Street Investment LLC, doing business as Main Street Liquor; seconded by Trustee S. Appelhanz.**

**ROLL CALL VOTE: 4 Yes votes – P. Sturm, S. Appelhanz, Todd, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**APPLICATION FOR TEMPORARY PERMIT PENDING TRANSFER OF OWNERSHIP OF A LICENSE TO SELL BEVERAGES CONTAINING ALCOHOL AT RETAIL – JMCO LLC (DBA: MAIN STREET LIQUOR) – 107 MAIN ST – JEFFREY ROSS**

Jeff Ross, the potential buyer of Main Street Liquor, explained that he has lived in Grand Junction his entire life. Admin. Farrar mentioned the application is a transfer of ownership of Main Street Liquor, and the approval of the temporary permit provides for a seamless transition. He noted that there are a few remaining requirements including a background check, and purchase of the business and property. He said that if everything goes as planned, a hearing on the application for transfer of ownership of the retail liquor store liquor license will occur at the July 10 Regular Meeting.

**MOTION: Trustee Todd moved to approve the application for temporary permit pending transfer of ownership of a license to sell beverages containing alcohol at retail for JMCO LLC, owner: Jeffrey Ross, at 107 Main Street, and with the conditions of a favorable background check, and the transfer of ownership and closing of the business and property; seconded by Trustee P. Sturm.**

**ROLL CALL VOTE: 4 Yes votes – S. Appelhanz, Todd, P. Sturm, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**PERMIT APPLICATION AND REPORT OF CHANGES – TEMPORARY MODIFICATION OF PREMISES – JULY 3, 2018 – COLLBRAN CAFÉ LLC – BRITANY MILLER**

Britany Miller explained that she is requesting approval of a temporary modification of premises of Collbran Café LLC at 108 Main Street to extend in front of the business to the middle of Main Street for a beer garden during the Town’s street closure on the evening of July 3 for Heritage Days’ Street Dance. She said she had a beer garden on July 3 last year and the only requested change is for something smaller than the previously used six-foot chain link fence that defines the licensed premise. Admin. Farrar said the fencing/border is to prevent people from entering and exiting the licensed area, and to prevent liquor from moving back and forth. Marshal Appelhanz said that he is not opposed to a smaller fence, but there needs to be something that prevents alcohol from moving in or out of the licensed premise. When he asked Ms. Miller about the type of fence she had in mind, she said possibly orange snow fence. Ms. Miller noted the primary customer complaints last year were the chain link fence and the tight quarters of the licensed area. Marshal Appelhanz said the Town’s Oktoberfest uses the chain link fence and has not heard complaints, so it is probably the tight quarters of Collbran Café’s beer garden that is probably the issue. Trustee P. Sturm said she is reluctant about using snow fence for a border because it is insufficient to prevent liquor from passing from one side to the other. Marshal Appelhanz said if snow fence is used, security would need to be posted every few feet. He said he has seen liquor establishments use snow fence, but they also used a second perimeter fence as a buffer that nobody can enter.

**MOTION: Trustee Todd moved to approve the permit application and report of changes of the temporary modification of premises for Collbran Café LLC on July 3, 2018 from 8:15pm to 11:45pm, pending a barrier agreement between Town law enforcement, Town administration, and Collbran Cafe; seconded by Trustee P. Sturm.**

**ROLL CALL VOTE: 4 Yes votes – Todd, P. Sturm, S. Appelhanz, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**REQUEST FOR RIGHT OF WAY LICENSE FOR TEMPORARY MODIFICATION ON MAIN STREET ON JULY 3, 2018 – COLLBRAN CAFÉ LLC – BRITANY MILLER**

Admin. Farrar explained that the Town would need to grant a right-of-way use license to the Café for their temporary modification of premise for the beer garden, and staff recommends approval of the right-of-way license.

**MOTION: Trustee P. Sturm moved to approve the right-of-way license for temporary modification on Main Street on July 3, 2018 from 8:15pm to 11:45pm for Collbran Café LLC; seconded by Trustee Todd.**

**ROLL CALL VOTE: 4 Yes votes – P. Sturm, S. Appelhanz, Todd, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**DISCUSSION ON OUTDOOR PATIO FOR COLLBRAN CAFÉ LLC – 108 MAIN STREET – BRITANY MILLER**

Britney Miller explained that last year she requested Board approval for an outside patio (parklet) in front of the Collbran Café that would occupy two parking spaces. She said she decided not to move forward last year because she still had design and construction work left to do and summer ended. Mayor Evans asked if she had a place to store the patio when it was not in use, and Ms. Miller answered affirmatively. Admin. Farrar noted that outdoor patios (parklets) are becoming more common in other municipalities. He said they allow businesses to have outdoor seating that otherwise would not exist, and they add to the vitality of the downtown. He mentioned this outdoor seating would likely draw folks passing through to Vega State Park into Collbran for a meal. He said staff supports the idea. He mentioned that Carbondale

has three or four outdoor patios, and Rifle has one. The Board of Trustees' packet material includes the following conditions of approval:

1. The applicant shall provide detailed design plans drawn at a scale of no less than ¼ inch per 1-foot for the patio including an adequate railing and appropriate access control, subject to review and approval by Town staff.
2. The Town of Collbran shall be named as an additional insured on the insurance policy in an amount acceptable to the Town attorney, with a copy provided to Town staff.
3. The patio shall be designed to be modular, so it can be removed on a Town-approved date in the fall and stored before the first accumulating snowfall.
4. The patio design shall conform to building codes and as applicable, electrical codes standards/requirements, and commonly accepted construction practices.
5. The patio shall be removed and stored on private property at the end of the approved season of use.
6. The owners shall notify the Town no less than 15 days prior to reinstallation of the patio during the approved timeframe for the ensuing summer season.
7. The applicant shall work with Collbran Public Works and the Marshal on design, location, placement, and removal of the patio to ensure protection of public safety.
8. The Town of Collbran shall reserve the right to cancel use of the Town right-of-way for the patio upon 30 days written notice to the owner.

Ms. Miller asked if annual approval was required for the patio, and Admin. Farrar said that annual approval was not necessary, but the Town reserves the right to give notice of termination if things do not work out. Marshal Appelhanz noted problems when the Town went from diagonal to parallel parking on Main Street due to loss of parking spaces, and this could cause complaints in the future. Admin. Farrar explained that condition 7 requires the applicant to work with Collbran Public Works and the Marshal on design, location, placement, and removal of the patio. He said condition 8 notes that the Town of Collbran reserves the right to cancel use of the Town right-of-way for the patio upon thirty days written notice to the owner.

**MOTION: Trustee Todd moved to approve the outdoor patio of Collbran Café, LLC at 108 Main Street, with the requirement of Conditions 1-8 being met; seconded by Trustee S. Appelhanz.**

**ROLL CALL VOTE: 4 Yes votes – S. Appelhanz, Todd, P. Sturm, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

#### **ARENA ADVISORY COMMITTEE (AAC) APPOINTMENTS**

Mayor Evans said that there were two applicants for AAC appointments, Tilda Evans and Ben Nichols. He mentioned Ms. Evans was in attendance and Mr. Nichols informed him that he could not attend because of work.

**MOTION: Trustee Todd moved to approve Tilda Evans and Ben Nichols III to the Arena Advisory Committee for two-year terms; seconded by Trustee P. Sturm.**

**ROLL CALL VOTE: 3 Yes votes – Todd, P. Sturm, and S. Appelhanz. 0 No votes. Evans and Melnikoff abstained. Motion passed.**

**REVIEW OF WATER AND SEWER UTILITY RATE COMPARISON PRE/POST RATE CHANGE**

Admin. Farrar mentioned that we are just entering irrigation season, so there is not 2018 data for summer use. The Board reviewed staff-provided information comparing water and sewer revenue for the past few years. Admin. Farrar said the original approved rate structure funded 100% of depreciation, but based upon public response, the Board reduced depreciation to 50%. He mentioned the current rate structure includes a base fee and three separate rate tiers: The first tier is basically in-house use; the second tier provides moderate outside use; and third tier is for substantial irrigation. He said the Board also reduced the out-of-town customers rate of two times in-town rates (common) to 1.5 times in town rates. Further discussion took place about the water rates and the revenues generated. He mentioned the goal of the new rate structure is to adequately fund the water and sewer enterprise funds, which must be run as businesses to maintain their enterprise status. Trustee Todd asked if the water/sewer revenues fund operations, but did they also pay for repair/replacement of the systems? Admin. Farrar said adequate funding should maintain, repair, and replace the systems. He said the Town audit shows the retained earnings/fund balance for each fund and Collbran has underfunded them for years. He mentioned that in addition to paying for system replacement, revenues must cover the increasing costs that come from additional federal and state regulations that cost more to comply with, along with the increasing costs of doing business. He recommended moving rates and taking steps over time to cover 75% of depreciation, instead of just 50%. He said it is also important to annually adjust rates to at least to keep up with inflation. Deputy Clerk/Admin. Asst. Matarozzo said that under the new rates, customers know that they pay for the water that they use, which is better understood, accepted, and appreciated by most of the customers. She mentioned under the old rates, customers paid for 7,500 gallons per month whether they used it or not. Trustee S. Appelhanz expressed concern that folks may decide to water lawns less because of the price, and questioned whether tourism would suffer if folks saw lawns that are not green. Mayor Evans suggested xeriscaping as an alternative by utilizing native plants which minimize water use and still look green. Admin. Farrar suggested deep watering rather than frequent shallow watering for lawns to support deep root growth, keeping lawns greener longer.

**DISCUSSION REGARDING FIREWORKS**

Admin. Farrar mentioned that because of the drought communities are canceling their fireworks. He said Colorado River drainage experienced the fourth-lowest runoff in recorded history. He said Collbran should set an example about health, safety, and welfare. He said folks would like to have fireworks, but Collbran should rely on the advice of the P.V. Fire Protection District. He mentioned Mesa County currently is at a level one fire restriction. He said if conditions continue or worsen, the Town should cancel the fireworks. He mentioned Collbran would still have Cowboy Christmas fireworks in December. He asked the Board to authorize staff to make the decision based upon the recommendation of the P.V. Fire Protection District. Mayor Evans agreed. Trustee Todd supported following the recommendations of those who know best about fire risk. The Board agreed that staff should work with the P.V. Fire Protection District on canceling fireworks if dry conditions continue.

**READOPTION OF PERSONNEL HANDBOOK: FAMILY MEDICAL LEAVE ACT (FMLA)**

Admin. Farrar explained that the Board recently adopted the Town's Personnel Handbook, but at that time it was thought that the Family Medical Leave Act (FMLA) did not apply to businesses with less than 50 employees; however, the FMLA applies and the Town attorney has modified the handbook to reflect that requirement. He said the revised sections are presented to the Trustees for consideration of adoption.

**MOTION: Trustee S. Appelhanz moved to approve the Town of Collbran Employee Handbook with the inclusion of the Family Medical Leave Act; seconded by Trustee Todd.**

**ROLL CALL VOTE: 4 Yes votes – P. Sturm, S. Appelhanz, Todd, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

Scott Prescott introduced himself to the Board as the acting director of the Collbran Job Corps because Gove Aker retired. He said he wanted to say hello, and they want to continue their good relationship with the Town and support students working on Town projects, because it provides them valuable training. He mentioned he will be the acting director until a new director is appointed.

### **TRUSTEE COMMENTS**

The Board of Trustees had no comments.

Deputy Clerk/Admin. Asst. Matarozzo showed the Board the decorative planter that the P.V. Cancer Fund gave the Town as a thank you for their support over Memorial Day weekend. She said it is made of the wood from the old barn just past the DeBeque cutoff on Highway 65. She also noted that thank-yous from Safe Prom are included in the Board's meeting packet material.

### **STAFF REPORTS**

#### **Town Administrator**

Admin. Farrar discussed the recently-approved T-Mobile/Vertical Bridge cell tower at Gandi Park and said that one of the conditions of approval was that it look like a tree. He showed the Board a sample of the faux-needles and bark, as well as a picture of what it should look like when it is complete. He said that he has worked on cell tower land use applications in other communities, and said Vertical Bridge was very cooperative and a pleasure to work with. Sylvia Spangler asked about lightning strikes on the tower. Admin. Farrar said that the topic came up at the cell tower public hearing, and Vertical Bridge says their design provides for lightning protection and electrical dissipation. He noted that the conditions of approval included language that the Little League Association of America not have a problem, because of lightning hazards. Marshal Appelhanz asked about the flammability of the faux-needles and bark. Trustee Todd asked how long the faux-needles and bark are expected to last, and whether or not Vertical Bridge will pay for its replacement. He also asked if Vertical Bridge has replied to the Town regarding Little League's response to the tower; Admin. Farrar said they have not done so.

Admin. Farrar said that the P.V. School sewer lift station FMLD grant final report was due at the end of May. He mentioned delays caused by the company, Smith & Loveless, delivering and setting up of the equipment cost the Town close to \$2,500. He said the project came in under \$50,000, even with the extra \$2,500, and he asked FMLD for a sixty-day extension to work out cost-recovery on the additional expenses. He mentioned a letter was sent to Smith & Loveless detailing the additional costs, but response has not been received.

Admin. Farrar said the Town was awarded a Historic Structural Assessment Grant from the State for \$10,000. He mentioned the money will be used to evaluate the structural integrity of Collbran Auditorium.

#### **Town Marshal**

Marshal Appelhanz distributed his monthly report to the Board. Admin. Farrar told Marshal Appelhanz that he spoke to David Ludlam of the Colorado Western Slope Oil & Gas Association about another clean-up day in Town, and was told they are targeting August. Marshal Appelhanz told the Board that he has spent much of the past month tearing down some of the patrol vehicles. Trustee P. Sturm asked if



there was any interest in the deputy position. He said he has one application that is a possibility and will be talking with Admin. Farrar soon about it. He mentioned the Town will advertise for the position again. He said a deputy position in a small town is difficult to fill because of lower pay, and is often a stepping stone to a job in a larger community. He mentioned he is the longest serving chief in Mesa County. Trustee Todd said that the report seems to indicate that there have not been many violations in the past month. Marshal Appelhanz said that unfortunately people often do not report crimes. He mentioned that he attended a TacMed training in Ft. Collins

**APPROVE EXPENDITURES**

**MOTION: Trustee P. Sturm moved to approve the expenditures for the Town of Collbran from May 2, 2018 through June 5, 2018; seconded by Trustee Todd.**

**ROLL CALL VOTE: 4 Yes votes – S. Appelhanz, Todd, P. Sturm, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

**ADJOURN**

**MOTION: Trustee P. Sturm moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of June 5, 2018; seconded by Trustee S. Appelhanz.**

**ROLL CALL VOTE: 4 Yes votes – Todd, P. Sturm, S. Appelhanz, and Evans. 0 No votes. Melnikoff abstained. Motion passed.**

The Regular Meeting of June 5, 2018 adjourned at 9:01pm.

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Approved

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Attest