

Town of Collbran Board of Trustees Meeting Minutes

Regular Session
December 4, 2018

I. Call to order

Mayor Lew Evans called to order the regular meeting of the Town of Collbran Board of Trustees at 7:00pm on December 4, 2018 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Todd, White and Mayor Evans.

A quorum was present.

Absent: Trustee Appelhanz, Melnikoff

Also Present: Administrator Casselberry
Town Clerk/Treasurer MelonieMatarozzo
Finance Director Karla Distel
Marshal Adam Appelhanz
Bill Hoffman
Dave Edwards
Rachel Schowalter
Tammy Clark
Amanda Schowalter

IV. Consideration of Consent Agenda

- A) MOTION: TRUSTEE TODD MOVED TO APPROVE THE CONSENT AGENDA ITEM A; SECONDED BY TRUSTEE WHITE.**

Vote Results:

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- B) MOTION: TRUSTEE WHITE MOVED TO APPROVE THE CONSENT AGENDA ITEM B; SECONDED BY TRUSTEE TODD.**

Vote Results:

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

V. Persons Present Not On Agenda

VI. Presentation by Plateau Valley Heritage Days Rodeo Committee to Donya West and present the Board with the updated brochure

- a) Presented the Board with 2019 Brochure and asked for questions from Board.
- b) Presented Donya West with a Thank You from the committee regarding all of the work she put in this year on the rodeo grounds.

VII. 2019 Budget Hearing

- A) Resolution No. 12 Adopting the 2019 Annual Budget and Setting Forth Expenditures

MOTION: TRUSTEE TODD MOTIONED TO ADOPT RESOLUTION NUMBER 12-SERIES 2018. ADOPTING THE ANNUAL BUDGET AND SETTING FORTH EXPENDITURES AND REVENUES FOR EACH OF THE VARIOUS FUNDS OF THE TOWN OF COLLBRAN FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019; SECONDED BY TRUSTEE WHITE

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- B) Resolution No. 13 Certifying and Levying General Property Taxes for 2019

MOTION: TRUSTEE TODD MOTIONED TO ADOPT RESOLUTION NO. 13 SERIES 2018. CERTIFYING AND LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE TOWN OF COLLBRAN, COLORADO FOR THE BUDGET YEAR 2019; SECONDED BY TRUSTEE WHITE

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

- C) Resolution No. 14 Regarding the Annual Appropriation for Fiscal Year 2019

A) MOTION: TRUSTEE WHITE MOTIONED TO ADOPT RESOLUTION NUMBER 14-SERIES 2018. REGARDING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

VIII. Resolution No. 15 Providing Supplemental Appropriations for the Year 2018

A) MOTION: TRUSTEE TODD TO ADOPT RESOLUTION NUMBER 15-SERIES 2018. PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018; SECONDED BY TRUSTEE WHITE

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

IX. Fund Balance Policy

The Board of Trustees asked to move this to the Agenda in January so that all Board members could be present.

X. Dental Insurance Plan Switch

A) MOTION: TRUSTEE TODD MADE A MOTION TO ENTER INTO AN AGREEMENT WITH DELTA DENTAL FOR EMPLOYEE DENTAL INSURANCE EFFECTIVE JANUARY 1, 2019, AND TO NOTIFY COMPANION DENTAL OF OUR INTENT TO TERMINATE COVERAGE WITH THEM EFFECTIVE JANUARY 1, 2019, AND TO ESTABLISH THE TOWN'S CONTRIBUTION FOR DENTAL AND VISION PREMIUMS TO BE 80% OF THE COST FOR EMPLOYEES WHO HAVE BEEN EMPLOYED FOR 5 YEARS OR MORE AND 50% FOR EMPLOYEES WHO HAVE BEEN EMPLOYED FOR LESS THAN 5 YEARS; SECONDED BY TRUSTEE WHITE

Ayes: Trustees Todd, White and Mayor Evans.

Nays: None

Motion carried.

XI. CDPHE Lift Station/Plateau Valley School Emergency Plan

Town Manager Casselberry gave an update on the status of this project.

Requested Action: None. This is an informational item only.

XII. Trustee Comments

- a) Trustee White asked for status of grant applications and status of Vista Volunteer. Staff has submitted a DOLA Grant Application for the Capitol Plan. Vista Intern is in the works, we have submitted our plan and the review process has started.

XIII. Staff Reports

- a) Town Administrator Casselberry
 - (1) Written report is in packet.
- b) Marshal Appelhanz
 - (1) Written report has been added to the packet.

XIV. Public Correspondence

XV. Adjournment

Mayor Lew Evans adjourned the meeting at 9:15pm.

Approved

Attest