

Town of Collbran Board of Trustees Meeting Minutes

Regular Meeting - 6:00pm - November 5th, 2024

1. Call to order

The regular meeting of the board of trustees was called to order at 6:00pm.

2. Pledge of Allegiance

3. Roll Call

Present: Trustees Zentz, Evans, Winkleblack, and Mayor Wilcox

Tardy: Trustee Price (appeared at 6:11pm)

Staff: Town Administrator Matarozzo, Finance Director Distel (via Zoom), Administrative Assistant Adams (Via Zoom), Town Attorney Scarbeary (Via Zoom)

4. Edits or Deletions to the Agenda

5. Person(s) Not on The Agenda

Dan Currier - On behalf of the Friends of the Library, gave an update on the new library door project and expressed his gratitude for the Town's help in completing that project. Mr. Currier invited the Board, Staff, and public to come view the historical newspapers that they have digitized. See transcript for details.

Theresa Wilcox - Clarification on how many times she can sign up to appear for the "Persons Not on The Agenda" agenda item. Mrs. Wilcox also requested a status about her request for children playing signs on Spring Street. Mrs. Wilcox stated that she would get with the Town Administrator regarding her other topics of discussion. See transcript for details.

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Rachel Schowalter - Expressed her frustration with the current Board and how certain Board members have encouraged distress and disdain within our community. See transcript for details

Mayor Wilcox - Mayor Wilcox took a moment to address the Board and Public. He touched on several subjects including giving kudos to staff for their work on the 2025 budget, the legalities of Trustees having conversations on the group text that is solely intended for the Town Administrator to notify the Board as a whole, and the correct process of calling to vote. See transcript for details.

6. Approval of Minutes - October 1, 2024

Trustee Evans asked for the minutes to be corrected so that Trustee Price's name was spelled correctly in the Motion for Item #10.

MOTION: TRUSTEE WINKLEBLACK MOVED TO APPROVE THE MINUTES AS CORRECTED; SECONDED BY TRUSTEE ZENTZ.

Vote Results :

Trustee Evans - Yes

Trustee Price - Yes

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Mayor Wilcox - Yes

MOTION PASSED

7. Approval of Expenditures - October 2024

MOTION: TRUSTEE WINKLEBLACK MOVED TO APPROVE THE OCTOBER 2024 EXPENDITURES AS PRESENTED; SECONDED BY TRUSTEE EVANS.

Vote Results:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Price - Yes

Trustee Winkleblack - Yes

Mayor Wilcox - Yes

MOTION PASSED

8. Presentation from Laramie Energy – Chris Clark

Representatives from Laramie Energy came to the Board to provide an update on upcoming drilling operations in our area. See transcript for details.

9. Present a Proclamation for HopeWest

MOTION: TRUSTEE EVANS MOVED TO APPROVE THE PROCLAMATION FOR HOPEWEST NAMING NOVEMBER HOSPICE AND PALLIATIVE CARE MONTH; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

10. Possible Approval of Street Closure Permit for Cowboy Christmas Parade of Lights

MOTION : TRUSTEE WINKLEBLACK MOVED TO APPROVE THE STREET CLOSURE PERMIT FOR THE COWBOY CHRISTMAS PARADE OF LIGHTS AS PRESENTED; SECONDED BY TRUSTEE EVANS.

Vote Results:

Trustee Price - Yes

Trustee Zentz - Yes

Trustee Winkleblack - Yes

Trustee Evans - Yes

Mayor Wilcox - Yes

MOTION PASSED

Trustee Winkleblack took a moment to give kudos to the Town Staff for the Trunk-or-Treat event.

11. Direction to Staff – Possible Declaration of Bus as Surplus and Directing Town Manager to Make Arrangements for Sale or Auction

Through budget work sessions, the Board has decided to not continue the Town's shuttle service. The bus is not conducive to shuttle individuals safely or comfortably. There was discussion among the Board. See transcript for details.

MOTION: TRUSTEE EVANS MOVED TO DECLARE THE VAN AS SURPLUS AND DIRECT THE TOWN MANAGER TO MAKE ARRANGEMENTS TO TAKE THE VEHICLE TO AUCTION; SECONDED BY TRUSTEE WINKLEBLACK.

Vote Results:

Trustee Evans - Yes

Trustee Price - Yes

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Mayor Wilcox - Yes

MOTION PASSED

12. Approval of Sale of 2022 Dodge Durango

There was discussion among the Board. See transcript for details

MOTION: TRUSTEE ZENTZ MOVED TO APPROVE THE SALE OF THE 2022 DODGE DURANGO TO THE HIGHEST BID FOR \$42,500; SECONDED BY TRUSTEE WINKLEBLACK.

Vote Results:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

13. Approval of RESOLUTION NO. 9, SERIES 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPROVING AN AGREEMENT WITH GOVPRO CONSULTING FOR INDEPENDENT HEARING OFFICER SERVICES

Two recall petitions have been submitted for Trustees Evans and Zentz. This is a resolution to hire a third party, qualified election judge to oversee the protest hearing.

There was much discussion among the Board. Several Board Members stated that the recall and election would not be fiscally responsible and questioned the validity of the petition claim. See Transcript for details.

MOTION TRUSTEE WINKLEBLACK MOVED TO APPROVE RESOLUTION NO. 9, SERIES 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPROVING AN AGREEMENT WITH GOVPRO CONSULTING FOR INDEPENDENT HEARING OFFICER SERVICES; SECONDED BY TRUSTEE PRICE.

Vote Results:

Trustee Price - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Zentz - Yes

Mayor Wilcox - Yes

MOTION PASSED

- 14. The Board may enter into Executive Session pursuant to C.R.S. 24-6-402(4)(e) to determine positions relative to negotiations with Optimus Communications concerning a communications site lease at Gandi Park, developing a strategy for those negotiations, and instructing negotiators.**

**MOTION: TRUSTEE EVANS MOVED TO ENTER INTO EXECUTIVE SESSION ;
SECONDED TRUSTEE ZENTZ.**

Vote/Consent to go into Executive Session:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

The Board of Trustees entered into an Executive Session at 7:09 pm.

Regular meeting resumed at 8:15pm.

MOTION: TRUSTEE ZENTZ MOVED TO HAVE STAFF MOVE FORWARD WITH RECOMMENDATIONS FOR NEGOTIATORS FROM THE EXECUTIVE SESSION; SECONDED BY TRUSTEE EVANS.

Vote Results:

Trustee Price - Yes

Trustee Evans - Yes

Trustee Zentz - Yes

Trustee Winkleblack - Yes

Mayor Wilcox - ABSTAIN

MOTION PASSED

15. Attorney Update - Wilson Scarbeary

School Water Line Update - See transcript for details

Mayor Wilcox gave kudos to Town Administrator Matarozzo and Finance Director Distel for the DOLA presentation for the school water line.

16. Monthly Staff Update: Questions

Trustee Zentz gave kudos for the Trunk or Treat event.

Trustee Evans asked about the CIRSA claim regarding a fall off of a damaged sidewalk. There was discussion among the Board and staff. See transcript for details.

17. Trustee Informational and/or items for future agenda

Trustee Price requested to have the out of town tap fees issue brought to the agenda for discussion. See transcript for details.

Trustee Price requested to have a discussion added to a future agenda regarding job descriptions and requirements being added back into the employee handbook. See transcript for details.

Mayor Wilcox addressed the tap fees issue and his belief in honoring quotes that we as the Town have provided. He referenced a personal incident from 2006. See transcript for details.

There was discussion among the Board

Trustee Evans requested that the Board draft a letter to County Commissioners for a ballot drop box for any incorporated town in Mesa County. See transcript for details.

18. Public Correspondence

19. Upcoming Meeting Dates:

a. November 19, 2024- Board Work Session, 2025 Budget

b. December 3, 2024 - Regular Meeting and Public Hearing Re: 2025 Budget

20. Adjournment

MOTION: TRUSTEE EVANS MOVED TO ADJOURN; SECONDED BY TRUSTEE ZENTZ.

Vote Results:

Trustee Zentz - Yes

Trustee Evans - Yes

Trustee Winkleblack - Yes

Trustee Price - Yes

Mayor Wilcox - Yes

MOTION PASSED

MEETING ADJOURNED AT 8:50PM


Approved


Attest

