

# **Town of Collbran Board of Trustees**

## **Meeting Minutes**

Regular Session  
October 2, 2018

### **I. Call to order**

Mayor Lew Evans called to order the regular meeting of the Town of Collbran Board of Trustees at 7:04pm on October 2, 2018 at Collbran Town Hall.

### **II. Pledge of Allegiance**

### **III. Roll call**

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
A quorum was present.

Also Present: Administrator Casselberry  
Town Clerk/Treasurer MelonieMatarozzo  
Finance Director Karla Distel  
Marshal Adam Appelhanz  
Bill Hoffman  
Dave Edwards  
Mr. and Mrs. Hautamaki  
Janine Bailey  
Penelope

### **IV. Consideration of Consent Agenda**

**A) MOTION: TRUSTEE TODD MOVED TO APPROVE THE CONSENT AGENDA; SECONDED BY TRUSTEE MELNIKOFF.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

### **V. Persons Present Not On Agenda**

### **VI. Auditorium Rental Fee – Plateau Valley Robotics**

- a) The Plateau Valley Robotics Team is asking to waive the fee of the Collbran auditorium for their October 31<sup>st</sup> community event.

- A) MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE WAIVING THE FEE OF THE COLLBRAN AUDITORIUM; SECONDED BY TRUSTEE APPELHANZ.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**VII. Ordinance No. 6, Series 2018 – Sheds and Animal Sheltering**

- a) An updated Ordinance was handed out at the meeting.
- b) Trustee Melnikoff read Ordinance No. 6. Series 2018 into record.

- A) MOTION: TRUSTEE APPELHANZ MADE A MOTION TO ADOPT ORDINANCE NO. 6, SERIES 2018 WITH THE DISCUSSED CHANGES INCLUDING NUMBER OF LIVESTOCK SHALL BE LIMITED PER ACRE AND/OR THE PROPORTIONATE TO LOT SIZE. SECONDED BY TRUSTEE MELNIKOFF**

**Roll Call Vote:**

Yes votes – Trustees Todd, Melnikoff, Appelhanz, White, and Mayor Evans.

0 No votes.

Motion passed.

**VIII. Safe Routes To school Grant Application Discussion**

- a) Administrator Casselberry led the discussion on pursuing this grant.

- A) MOTION: TRUSTEE MELNIKOFF MADE A MOTION TO MOVE FORWARD WITH THE GRANT APPLICATION FOR THE SAFE ROUTES TO SCHOOL PROGRAM; SECONDED BY TRUSTEE WHITE.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**IX. Colorado Municipal League Appointment to 2018-2019 Policy Committee**

- A) MOTION: TRUSTEE APPELHANZ MADE A MOTION TO APPOINT TRUSTEE TODD TO REPRESENT THE TOWN OF COLLBRAN ON THE 2018-2019 POLICY COMMITTEE OF THE COLORADO MUNICIAPAL LEAGUE AND APPOINT MAYOR EVANS AS AN ALTERNATE; SECONDED BY TRUSTEE MELNIKOFF.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**X. AGNC Membership and Participation**

- A) MOTION: TRUSTEE TODD MADE A MOTION TO BECOME A MEMBER OF AGNC AND TO APPOINT TRUSTEE MELNIKOFF TO REPRESENT THE TOWN OF COLLBRAN FOR THE 2018-2019 AGNC COMMITTEE AND APPOINT MAYOR EVANS AS AN ALTERNATE; SECONDED BY TRUSTEE WHITE.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**XI. Resolution No. 9, Series 2018 – A Resolution Opposing “Amendment 74”, An Attempt To Amend The Colorado Constitution To Drastically Limit State And Local Government Services At A High Cost To Taxpayers**

- A) MOTION: TRUSTEE TODD MADE A MOTION TO APPROVE RESOLUTION NO. 9, SERIES 2018; SECONDED BY TRUSTEE WHITE.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

**XII. Resolution Number 10, Series 2018 – A Resolution Opposing “Proposition 112”**

- A) MOTION: TRUSTEE MELNIKOFF MADE A MOTION TO APPROVE RESOLUTION NO. 9, SERIES 2018; SECONDED BY TRUSTEE APPELHANZ.**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, White and Mayor Evans.

Nays: Trustee Todd

Motion carried.

**XIII. Establish an Interview Committee for Town Hall Staff**

- a) An interview committee for the Administrative Assistant position will consist of Administrator Casselberry, Clerk/Treasurer Matarozzo, Marshal Appelhanz, Trustee White, Trustee Todd
- b) An interview committee for the Finance Director will consist of Administrator Casselberry, Clerk/Treasurer Matarozzo, Marshal Appelhanz, Trustee Appelhanz, Mayor Evans

**XIV. Final Copy of the 2017 Audit**

- a) Interim Finance Director Karla Distel gave an explanation for the 2017 Audit submitted by our Auditor.

**XV. Submittal of the 2019 Preliminary Budget**

- a) A copy is available at Collbran Town Hall for public viewing.

**XVI. Trustee Comments**

- a) Trustee Melnikoff suggested regular letters to the editor or articles being submitted on behalf of The Town.

**XVII. Staff Reports**

- a) Town Administrator Casselberry
- b) Marshal Appelhanz

**XVIII. Public Correspondence**

**XIX. Adjournment**

Mayor Lew Evans adjourned the meeting at 10:15pm.

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Approved

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Attest