

Town of Collbran Board of Trustees

Meeting Minutes

Regular Session
January 8, 2019

I. Call to order

Mayor Lew Evans called to order the regular meeting of the Town of Collbran Board of Trustees at 7:10pm on January 8, 2019 at Collbran Town Hall.

Mayor Lew Evans entered the meeting at 7:12am and took over leading the meeting.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
A quorum was present.

Also Present: Administrator Casselberry
Town Clerk/Treasurer Melonie Matarozzo
Finance Director Karla Distel
Town Attorney Jim Neu
Bill Hoffman
Dave Edwards

IV. Consideration of Consent Agenda

A) MOTION: TRUSTEE WHITE MOVED TO APPROVE THE CONSENT AGENDA; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

V. Persons Present Not On Agenda

VI. Resolution No. 1, Series 2019 Establishing Time and Date of Town Meetings and Posting Locations

A) MOTION: TRUSTEE MELNIKOFF MOVED TO ADOPT RESOLUTION 1, SERIES 2019 ESTABLISHING TIME AND DATE OF TOWN

MEETINGS AND POSTING LOCATIONS; SECONDED BY TRUSTEE TODD.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

VII. Ordinance No. 1, Series 2019 – Setting 2019 Water and Sewer Rates

- a) Consideration of 3% increase in water and sewer rates for the year 2019

A) MOTION: TRUSTEE TODD MADE A MOTION TO ADOPT ORDINANCE NO. 1, SERIES 2019, ORDINANCE OF THE TOWN OF COLBRAN, COLORADO, AMENDING SECTIONS 9.03.010 (a) AND (b) AND 9.13.010 (a) OF THE COLBRAN MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND FEES; SECONDED BY TRUSTEE WHITE

Roll Call Vote:

Yes votes – Trustees Todd, Melnikoff, Appelhanz, White, and Mayor Evans.

0 No votes.

Motion passed.

VIII. Ordinance No. 3, Series 2019 Adopting Amendments to Title 10 and Title 15 of the town Code Regarding Yard Sheds and Livestock

- a) Administrator Casselberry led the discussion on updating the current ordinance to better show achieve the goals of the board.

A) MOTION: TRUSTEE APPELHANZ MADE A MOTION TO ADOPT ORDINANCE NO. 3, SERIES 2019 WITH THE AMMENDMENTS MENTIONED DURING DISCUSSION; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

IX. Ordinance No. 2, Series 2019 Adopting new building codes consistent with building codes adopted and approved by Mesa County in 2018

A) FIRST READING OF ORDINANCE 2, SERIES 2019 ADOPTING NEW BUILDING CODES CONSISTENT WITH BUILDING CODES ADOPTED AND APPROVED BY MESA COUNTY IN 2018

B) MOTION: TRUSTEE MELNIKOFF MADE A MOTION TO ASET A PUBLIC HEARING ON FEBRUARY 5, 2019; SECONDED BY TRUSTEE APPELHANZ.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

X. Sign Mini grant Letters Awarding Discretionary Funds

- a) Informational item, no action needed.

XI. 2019 Holiday Schedule

- a) Trustee Appelhanz would like to add July 5, 2019 to the approved list.

A) MOTION: TRUSTEE APPELHANZ MADE A MOTION TO APPROVE THE 2019 HOLIDAY SCHEDULE WITH THE ADDITION OF JULY 5, 2019; SECONDED BY TRUSTEE MELNIKOFF.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

XII. Fund Balance Policy

A) MOTION: TRUSTEE WHITE MADE A MOTION TO ADOPT THE FUND BALANCE POLICY; SECONDED BY TRUSTEE TODD.

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, White and Mayor Evans.

Nays: Trustee Todd

Motion carried.

XIII. Trustee Comments

- a) Trustee Appelhanz asked the status of the discussion with the school regarding the Lift Station.

XIV. Staff Reports

- a) Town Administrator Casselberry
- b) Marshal Appelhanz

c) Town Clerk/Treasurer

d) Finance Manager

(a) Asking for board permission to engage the auditor.

A) MOTION: TRUSTEE APPELHANZ MADE A MOTION TO HAVE STAFF SIGN THE LETTER ENGAGING JEFF WENDLUND AS OUT AUDITOR FOR 2018/2019; SECONDED BY TRUSTEE WHITE

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, White and Mayor Evans.

Nays: Trustee Todd

Motion carried.

e) Public Works

XV. Public Correspondence

XVI. Adjournment

Mayor Lew Evans adjourned the meeting at 9:03pm.

Approved

Attest