



**Collbran Board of Trustees**  
**Regular Meeting Agenda**  
**Tuesday, June 03, 2025, 6:00 PM**  
Collbran Town Hall 1010 High Street  
and Via Zoom  
[Join the Meeting via Zoom](#)

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1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Changes or Deletions to Agenda
5. Persons not on the agenda
  - a. Please limit comments to three (3) minutes and address your comments directly to the Mayor.
  - b. Identify yourself by name and address when making comments.
  - c. Comments should be courteous, civil and constructive.
  - d. Town Board will make no decision nor take action, except to direct the Town Manager or Town Attorney.
6. Bruce Smith Update
7. RESOLUTION NO. 12, SERIES 2025 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPOINTING THE LAW FIRM OF NAZARENUS STACK & WOMBACHER AS THE TOWN'S WATER ATTORNEY
8. RESOLUTION NO. 13, SERIES 2025 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPROVING A REPRESENTATION AGREEMENT WITH NAZARENUS STACK & WOMBACHER FOR WATER TOWN ATTORNEY LEGAL SERVICES
9. Consideration of a Street Closure Request, Oktoberfest, presented by Tascha Vig
10. RESOLUTION NO. 14, SERIES OF 2025 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO DECLARING THE POSITION OF TOWN ATTORNEY VACANT
11. Approval of Building Permit and Certificate of Zoning Compliance application at 3033 Pinion St, presented by Kat Herbert
  - a. Attachment A - Building Permit and Certificate of Zoning Compliance Application
  - b. Attachment B - Site Plan
  - c. Attachment C - Elevations
12. Presentation by Laramie Energy - General Update of Current Projects and Activities
13. Website Remediation Proposal for ADA Compliance, presented by Trish Coberly with Coberly Web Creations
14. Plateau Valley High School Scoreboard
  - a. Exhibit A - Signed fire code plan review from the Colorado Division of Fire Prevention & Control, showing that a fire code review and inspections are not required
  - b. Exhibit B - Scoreboard construction drawing signed by an engineer licensed in the State of Colorado
  - c. Exhibit C - Structural engineering calculations signed by an engineer licensed in the State of Colorado
  - d. Exhibit D - Construction specifications
  - e. Exhibit E - Scoreboard product specifications
15. Presentation by Mark McGowan, Optimus Communications, Internet and Voice Services Proposal

16. Town Attorney Update
17. Staff Updates
18. Trustee Informational, Items for Future Agenda, Upcoming Meeting Dates TBD by Board
  - a. Future Agenda Requests:
    - i. Town Attorney Interviews and Selection Process
19. Public Correspondence
  - a. Statement read by Monica Etcheverry for Rachel Showalter, at May 6, 2025, Board Meeting
  - b. Letter from HopeWest regarding Spring Swing Update
20. Adjournment

#### Possible Board Work Session may Follow Regular Meetings

Work Sessions are for the purpose of Board members informally receiving reports and discussing town business. No formal action shall occur at a work session. Any decisions proposed during a work session shall be approved at a subsequent board meeting in the appropriate manner.

NOTICE TO READERS: Town Board meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Trustee's part as issues have been discussed by Trustees in workshop or committee meetings which are open to the public. **The Board of Trustees may take action on any of the agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.**

**PUBLIC INVITED TO ATTEND:** The Public will be limited to three minutes each unless prior arrangements have been made with the Town Clerk or Administrator. Town Trustees may not respond to your comments on this evening, rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.