

**AGENDA**  
**BOARD OF TRUSTEES**  
**DATE: February 4, 2025**  
**Regular Meeting 6:00pm**  
**Town Hall – 1010 High Street**  
**Collbran, Colorado**

**The Public Is Encouraged To Attend**

*Zoom link available by contacting Town Hall prior to meeting.*

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Changes or Deletions to Agenda
5. Persons not on the agenda
  - A. Please limit comments to three (3) minutes and address your comments directly to the Mayor.
  - B. Identify yourself by name and address when making comments.
  - C. Comments should be courteous, civil and constructive.
  - D. Town Board will make no decision nor take action, except to direct the Town Clerk or Attorney.
6. Approval of Minutes – January 7, 2025 and January 28, 2025
7. Approval of Monthly Financial Report – January 2025
8. Grand Valley Power Presentation - Joseph Michalewicz and Destry Smith
9. Potential appointment of interim Town Clerk/Treasurer
10. Discussion of the Collbran auditorium – update and direction to staff and Asset Construction Management on move forward plan
11. Direction to issue RFP for contracted grant management services - auditorium and other grants
12. Award of bid for Highway 330 valve project
13. Approval of task order 2504-00219-02 with KLJ for construction observation and observation of the Highway 330 valve project
14. Approval of Amendment 1 to task order 2404-00219-01 with KLJ for on-call services in the amount of \$10,000 extending the time to December 31, 2025 and accepting the 2025 rates.
15. Consideration of a recommendation from Ms. Judy Egbert, the Town’s Designated Election Official, to waive the competitive bidding requirements of the Town's procurement code for printing the March 25, 2025, recall ballots and instead apply Collbran municipal code section 2.24.040(a) Sole source. Authorize the Town’s designated election official, Ms. Judy Egbert, to coordinate with Fort Orange Press for

design, printing and mailing of ballots. Note – The cost for printing and postage for 2024 general election ballots was \$2,917, postage costs have increased since then.

16. Confirmation of Blair and Associates to perform the independent audit of the financial statements as of and for the year ended 12/31/24 at a fee of \$14,000 with direction for the Mayor to sign the letter of engagement
17. Update on Comprehensive and Three-Mile plan update from Stan Clauson Associates
18. Attorney Wilson Scarbeary update –
  - a. Update on school waterline IGA
19. Monthly Staff Update: Questions
20. Trustee Informational and/or items for future agenda
21. Public Correspondence
22. Upcoming Meeting Dates:
  - a.
23. Adjournment

#### Possible Board Work Session may Follow Regular Meetings

Work Sessions are for the purpose of Board members informally receiving reports and discussing town business. No formal action shall occur at a work session. Any decisions proposed during a work session shall be approved at a subsequent board meeting in the appropriate manner.

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Trustee's part as issues have been discussed by Trustees in workshop or committee meetings which are open to the public. **The Board of Trustees may take action on any of the agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.**

**PUBLIC INVITED TO ATTEND:** The Public will be limited to three minutes each unless prior arrangements have been made with the Town Clerk or Administrator. Town Trustees may not respond to your comments on this evening, rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.