



**Collbran Board of Trustees
Regular Meeting Agenda
Wednesday, April 09, 2025, 6:00 PM**
Collbran Town Hall 1010 High Street
and Via Zoom
[Join the Meeting via Zoom](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Swearing In of Newly Elected Board Member: William Bethel
5. Changes or Deletions to Agenda
6. Persons not on the agenda
 - a. Please limit comments to three (3) minutes and address your comments directly to the Mayor.
 - b. Identify yourself by name and address when making comments.
 - c. Comments should be courteous, civil and constructive.
 - d. Town Board will make no decision nor take action, except to direct the Town Manager or Town Attorney.
7. Approval of Monthly Accounts Payable
8. Board Member Interviews and Possible Appointment of new Board Member: TDB
9. Board Training Session, presented by Department of Local Affairs (DOLA) Regional Manager, Dana Hlvac
10. Plateau Vally Heritage Days Rodeo Committee, presenter Tammy Clark
11. 4th of July Main Street Activities Committee, presenters Brandi Norsby and Edward Dalrymple
12. EXECUTIVE SESSION: The Board of Trustees may enter into an executive session pursuant to C.R.S. 24-6-402(4)(b) for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions concerning employment agreements, employment conditions, and nondisclosure agreements with former employees.
13. EXECUTIVE SESSION: The Board of Trustees may enter into an executive session pursuant to C.R.S. 24-6-402(4)(b) for a conference with the Town Attorney for the purposes of receiving legal advice on specific legal questions concerning claims by Asset Construction management.
14. Staff Update
15. Trustee Informational, Items for Future Agenda, & Upcoming Meeting Dates – See Rolling Calendar
16. Public Correspondence
17. Adjournment

Possible Board Work Session may Follow Regular Meetings

Work Sessions are for the purpose of Board members informally receiving reports and discussing town business. No formal action shall occur at a work session. Any decisions proposed during a work session shall be approved at a subsequent board meeting in the appropriate manner.

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Trustee's part as issues have been discussed by Trustees in workshop or committee meetings which are open to the public. **The Board of Trustees may take action on any of the agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.**

PUBLIC INVITED TO ATTEND: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Clerk or Administrator. Town Trustees may not respond to your comments on this evening, rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.



State of Colorado
Town of Collbran, Colorado
Oath of Office

I, William R. Bethel II, do solemnly swear
that I will support and uphold
the laws of Constitution of the United States,
the laws Constitution of the State of Colorado,
and the laws Municipal Code of the Town of Collbran, Colorado,
and that I will faithfully perform the duties
of the office of Town of Collbran, Board of Trustee Member,
upon which I am about to enter
to the best of my ability.

William Bethel

Subscribed and sworn to before me this ____ day of _____, 20____.

Dustie Colella, Town Clerk & Treasurer
1010 High Street; Collbran, CO 81624

(seal)

My Commission expires: _____



State of Colorado
Town of Collbran, Colorado
Oath of Office

I, _____, do solemnly swear

that I will support and uphold

the laws of Constitution of the United States,

the laws Constitution of the State of Colorado,

and the laws Municipal Code of the Town of Collbran, Colorado,

and that I will faithfully perform the duties

of the office of Town of Collbran, Board of Trustee Member,

upon which I am about to enter

to the best of my ability.

Signature of Appointee

Subscribed and sworn to before me this ____ day of _____, 20_____.

Dustie Colella, Town Clerk & Treasurer
1010 High Street; Collbran, CO 81624

(seal)

My Commission expires: _____

**Town of Collbran
Finance Transmittal Sheet
March 2025**

| | | |
|--|------------------------|---|
| Accounts Payable Invoices: | | |
| See attached payment approval report | \$ | 205,243.81 |
| Debit card charges: | | |
| February 2025 (detail only, summary provided last month) | | |
| March 2025 (detail to be provided next month) | 11,874.09 | Includes recurring utility payments (Black Hills Energy, Grand Valley Power, etc) |
| Payroll checks and transmittals | <u>26,201.59</u> | |
| Total Disbursements | <u>\$ 243,319.49</u> | |
| Receipts: | | |
| Water & sewer | \$ | 17,701.17 |
| Main operating account | | 478,504.01 |
| Interest earned | | <u>10,253.49</u> |
| Total Receipts | <u>\$ 506,458.67</u> | |
| Net cash flow | <u>\$ 263,139.18</u> | |
| Cash/Investment Account Balances as of 2/28/25 | | |
| Grand Valley Bank Operating | \$ | 353,039.26 |
| Grand Valley Bank Utility | | 256,718.03 |
| Grand Valley Bank Money Market | | 1,210,290.59 |
| Grand Valley Bank Debit Card | | 15,142.16 |
| ColoTrust | | 1,391,710.30 |
| CSAFE | | <u>947,902.51</u> |
| Total | <u>\$ 4,174,802.85</u> | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------------------------|------------------------------|----------------|-----------------------------------|--------------|--------------------|-------------|------------|--------|
| ASBESTOS PROFESSIONALS | | | | | | | | |
| 866 | ASBESTOS PROFESSIONALS | AUDITORIUM | CONTRACT RETAINAGE - ADJUST FROM | 02/26/2025 | 22,947.47- | 22,947.47- | 03/18/2025 | |
| Total ASBESTOS PROFESSIONALS: | | | | | 22,947.47- | 22,947.47- | | |
| ASSET ENGINEERING LIMITED | | | | | | | | |
| 858 | ASSET ENGINEERING LIMITED | PAY APP 7 | AUDITORIUM PAY APP #7 THROUGH 022 | 02/28/2025 | 73,984.68 | 73,984.68 | 03/04/2025 | |
| 858 | ASSET ENGINEERING LIMITED | PAY APP 7 | AUDITORIUM PAY APP 37 RETAINAGE | 02/28/2025 | 3,699.22- | 3,699.22- | 03/04/2025 | |
| Total ASSET ENGINEERING LIMITED: | | | | | 70,285.46 | 70,285.46 | | |
| BOBCAT OF THE ROCKIES | | | | | | | | |
| 602 | BOBCAT OF THE ROCKIES | 12125359 | PW: BRUSH FOR STREET SWEEPER | 03/06/2025 | 863.28 | 863.28 | 03/24/2025 | |
| 602 | BOBCAT OF THE ROCKIES | 12125360 | PW: 6' BOX BLADE | 03/06/2025 | 1,634.00 | 1,634.00 | 03/24/2025 | |
| Total BOBCAT OF THE ROCKIES: | | | | | 2,497.28 | 2,497.28 | | |
| CASELLE, INC. | | | | | | | | |
| 131 | CASELLE, INC. | 137391 | SOFTWARE SUPPORT 2025 | 01/01/2025 | 6,635.00 | 6,635.00 | 03/24/2025 | |
| Total CASELLE, INC.: | | | | | 6,635.00 | 6,635.00 | | |
| CHAMBERLIN ARCHITECTS | | | | | | | | |
| 719 | CHAMBERLIN ARCHITECTS | AUDITORIUM | DESIGN SERVICES | 03/10/2025 | 2,640.00 | 2,640.00 | 03/18/2025 | |
| 719 | CHAMBERLIN ARCHITECTS | AUDITORIUM | CONSTRUCTION ADMINISTRATION | 03/10/2025 | 3,000.00 | 3,000.00 | 03/18/2025 | |
| Total CHAMBERLIN ARCHITECTS: | | | | | 5,640.00 | 5,640.00 | | |
| CITY OF GRAND JUNCTION | | | | | | | | |
| 213 | CITY OF GRAND JUNCTION | 2025-0007362 | WATER: TESTING | 02/28/2025 | 237.60 | 237.60 | 03/24/2025 | |
| Total CITY OF GRAND JUNCTION: | | | | | 237.60 | 237.60 | | |
| COLLBRAN CONGREGATIONAL CHURCH | | | | | | | | |
| 870 | COLLBRAN CONGREGATIONAL CHUR | 2025 DISCRET | 2025 DISCRETIONARY FUND AWARD | 03/04/2025 | 2,000.00 | 2,000.00 | 03/04/2025 | |
| Total COLLBRAN CONGREGATIONAL CHURCH: | | | | | 2,000.00 | 2,000.00 | | |
| COLLBRAN SUPPLY | | | | | | | | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | WATER: POWER SUPPLY FOR WTP | 02/28/2025 | 327.46 | 327.46 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: PLUMBING SUPPLIES 3 | 02/28/2025 | 18.99 | 18.99 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | PW: REPAIRS PLUMBING SUPPLIES 394 | 02/28/2025 | 3.99 | 3.99 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: PLUMBING SUPPLIES 3 | 02/28/2025 | 38.96 | 38.96 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | PW: REPAIRS HARDWARE 394713 | 02/28/2025 | 17.98 | 17.98 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | PW: REPAIRS HARDWARE 394722 | 02/28/2025 | 2.36 | 2.36 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: REPAIRS HARDWARE P | 02/28/2025 | 223.18 | 223.18 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: HARDWARE 394873 | 02/28/2025 | 73.62 | 73.62 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | PW: REPAIRS FIREMAN NOZZLE 395264 | 02/28/2025 | 14.99 | 14.99 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: LUMBER 395222 | 02/28/2025 | 129.93 | 129.93 | 03/04/2025 | |
| 153 | COLLBRAN SUPPLY | STMT 022825 | FAIRGROUNDS: LUMBER 395218 | 02/28/2025 | 14.99 | 14.99 | 03/04/2025 | |
| Total COLLBRAN SUPPLY: | | | | | 866.45 | 866.45 | | |
| COLORADO DEPARTMENT OF REVENUE | | | | | | | | |
| 152 | COLORADO DEPARTMENT OF REVEN | GARNISHMEN | GARNISHMENT L1411701904 | 03/21/2025 | 75.00 | 75.00 | 03/24/2025 | |
| 152 | COLORADO DEPARTMENT OF REVEN | GARNISHMEN | GARNISHMENT LETTER L1836948624 | 03/21/2025 | 56.25 | 56.25 | 03/24/2025 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|--------------------------------|----------------|---------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total COLORADO DEPARTMENT OF REVENUE: | | | | | 131.25 | 131.25 | | |
| COLORADO INTERACTIVE, LLC | | | | | | | | |
| 807 | COLORADO INTERACTIVE, LLC | 15149214 | CC pmt September refund failed to net | 10/31/2024 | 530.33 | 530.33 | 03/24/2025 | |
| Total COLORADO INTERACTIVE, LLC: | | | | | 530.33 | 530.33 | | |
| Community Consulting, LLC | | | | | | | | |
| 869 | Community Consulting, LLC | 112 | MUNICIPAL TOWN ADMINISTRATOR AND | 03/28/2025 | 14,631.63 | 14,631.63 | 03/28/2025 | |
| Total Community Consulting, LLC: | | | | | 14,631.63 | 14,631.63 | | |
| CORE & MAIN LP | | | | | | | | |
| 733 | CORE & MAIN LP | W522137 | WATER: 2 METER BOX BODIES, LIDS A | 02/28/2025 | 655.40 | 655.40 | 03/24/2025 | |
| Total CORE & MAIN LP: | | | | | 655.40 | 655.40 | | |
| EARTH ENERGY ENVIRONMENT | | | | | | | | |
| 871 | EARTH ENERGY ENVIRONMENT | 102 MAIN COL | AUDITORIUM: AIR CLEARANCE 013025 | 01/30/2025 | 1,200.00 | 1,200.00 | 03/04/2025 | |
| Total EARTH ENERGY ENVIRONMENT: | | | | | 1,200.00 | 1,200.00 | | |
| FORT ORANGE PRESS, INC. | | | | | | | | |
| 851 | FORT ORANGE PRESS, INC. | 032525 RECAL | 2025 RECALL ELECTION - VOTE BY MAIL | 02/17/2025 | 679.50 | 679.50 | 03/18/2025 | |
| 851 | FORT ORANGE PRESS, INC. | 30113011 | 032525 RECALL ELECTION BALLOT COS | 03/27/2025 | 2,643.50 | 2,643.50 | 03/28/2025 | |
| Total FORT ORANGE PRESS, INC.: | | | | | 3,323.00 | 3,323.00 | | |
| HOSPICE & PALLIATIVE CARE OF W | | | | | | | | |
| 233 | HOSPICE & PALLIATIVE CARE OF W | 2025 DISCRET | 2025 DISCRETIONARY FUNDING | 03/04/2025 | 3,000.00 | 3,000.00 | 03/04/2025 | |
| Total HOSPICE & PALLIATIVE CARE OF W: | | | | | 3,000.00 | 3,000.00 | | |
| IRONEDGE GROUP | | | | | | | | |
| 563 | IRONEDGE GROUP | IEG-54524 | ADMIN: COMPUTER NETWORKING MAR | 03/01/2025 | 999.84 | 999.84 | 03/04/2025 | |
| Total IRONEDGE GROUP: | | | | | 999.84 | 999.84 | | |
| LIONS CLUB | | | | | | | | |
| 262 | LIONS CLUB | 2025 DISCRET | 2025 DISCRETIONARY FUNDS | 03/04/2025 | 500.00 | 500.00 | 03/04/2025 | |
| Total LIONS CLUB: | | | | | 500.00 | 500.00 | | |
| LOCO INC. | | | | | | | | |
| 204 | LOCO INC. | STMT 8614351 | FUEL: PW FUEL | 02/28/2025 | 405.76 | 405.76 | 03/18/2025 | |
| 204 | LOCO INC. | STMT 8614351 | FUEL TAX EXPENSE | 02/28/2025 | 28.04 | 28.04 | 03/18/2025 | |
| Total LOCO INC.: | | | | | 433.80 | 433.80 | | |
| MELONIE MATAROZZO | | | | | | | | |
| 581 | MELONIE MATAROZZO | REIMBURSE A | ADMIN: ADOBE PRO ADMIN PERSONAL | 02/07/2025 | 239.88 | 239.88 | 03/04/2025 | |
| Total MELONIE MATAROZZO: | | | | | 239.88 | 239.88 | | |
| MESA COUNTY | | | | | | | | |
| 278 | MESA COUNTY | SO-003594 | LAW ENFORCEMENT CONTRACT JANUA | 03/10/2025 | 87,500.00 | 87,500.00 | 03/18/2025 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|----------------------------------|----------------|-------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total MESA COUNTY: | | | | | 87,500.00 | 87,500.00 | | |
| P.V. HERITAGE DAYS RODEO COMMITTEE | | | | | | | | |
| 228 | P.V. HERITAGE DAYS RODEO COMMIT | 2025 DISCRET | 2025 DISCRETIONARY AWARD | 03/04/2025 | 2,000.00 | 2,000.00 | 03/04/2025 | |
| 228 | P.V. HERITAGE DAYS RODEO COMMIT | 2025 FUNDS - | 2025 DISCRETIONARY FUNDS - HERITA | 03/04/2025 | 1,000.00 | 1,000.00 | 03/04/2025 | |
| Total P.V. HERITAGE DAYS RODEO COMMITTEE: | | | | | 3,000.00 | 3,000.00 | | |
| P.V. HISTORICAL PRESERVATION SOCIETY | | | | | | | | |
| 663 | P.V. HISTORICAL PRESERVATION SOC | 2025 DISCRET | 2025 DISCRETIONARY FUNDS AWARDE | 03/04/2025 | 500.00 | 500.00 | 03/04/2025 | |
| Total P.V. HISTORICAL PRESERVATION SOCIETY: | | | | | 500.00 | 500.00 | | |
| PHASE CON ENVIRONMENTAL CONSULTANTS | | | | | | | | |
| 867 | PHASE CON ENVIRONMENTAL CONS | 11419 | AUDITORIUM: AIR CLEARANCES 010225 | 03/03/2025 | 1,609.88 | 1,609.88 | 03/04/2025 | |
| Total PHASE CON ENVIRONMENTAL CONSULTANTS: | | | | | 1,609.88 | 1,609.88 | | |
| PLATEAU VALLEY CANCER FUND | | | | | | | | |
| 575 | PLATEAU VALLEY CANCER FUND | 2025 DISCRET | 2025 DISCRETIONARY FUNDING | 03/04/2025 | 500.00 | 500.00 | 03/04/2025 | |
| Total PLATEAU VALLEY CANCER FUND: | | | | | 500.00 | 500.00 | | |
| PLATEAU VALLEY FRIENDS OF THE LIBRARY | | | | | | | | |
| 800 | PLATEAU VALLEY FRIENDS OF THE LI | 2025 DISCRET | 2025 DISCRETIONARY FUNDS | 03/04/2025 | 1,250.00 | 1,250.00 | 03/04/2025 | |
| Total PLATEAU VALLEY FRIENDS OF THE LIBRARY: | | | | | 1,250.00 | 1,250.00 | | |
| PLATEAU VALLEY SCHOOL | | | | | | | | |
| 402 | PLATEAU VALLEY SCHOOL | 2025 DISCRET | 2025 DISCRETIONARY FUNDS AWARDE | 03/04/2025 | 1,000.00 | 1,000.00 | 03/04/2025 | |
| Total PLATEAU VALLEY SCHOOL: | | | | | 1,000.00 | 1,000.00 | | |
| PLATEAU VALLEY YOUTH ACTIVITIES ASSN | | | | | | | | |
| 842 | PLATEAU VALLEY YOUTH ACTIVITIES | 2025 DISCRET | 2025 DISCRETIONARY FUNDS AWARDE | 03/04/2025 | 2,000.00 | 2,000.00 | 03/04/2025 | |
| Total PLATEAU VALLEY YOUTH ACTIVITIES ASSN: | | | | | 2,000.00 | 2,000.00 | | |
| SNOW LINE SERVICES LLC | | | | | | | | |
| 717 | SNOW LINE SERVICES LLC | FEBRUARY 20 | WATER/WASTEWATER SPLIT | 02/28/2025 | 2,275.00 | 2,275.00 | 03/18/2025 | |
| 717 | SNOW LINE SERVICES LLC | FEBRUARY 20 | WATER/WASTEWATER OPERATOR | 02/28/2025 | 1,225.00 | 1,225.00 | 03/18/2025 | |
| Total SNOW LINE SERVICES LLC: | | | | | 3,500.00 | 3,500.00 | | |
| STAN CLAUSON ASSOCIATES INC | | | | | | | | |
| 841 | STAN CLAUSON ASSOCIATES INC | 9230 | COMP PLAN: WORK THOUGH 031825 | 03/18/2025 | 6,575.50 | 6,575.50 | 03/24/2025 | |
| Total STAN CLAUSON ASSOCIATES INC: | | | | | 6,575.50 | 6,575.50 | | |
| TERRI DALRYMPLE AND GINA BETHEL | | | | | | | | |
| 873 | TERRI DALRYMPLE AND GINA BETHE | AS APPROVE | AMAZON \$50, DOLLAR TREE \$150, HOB | 03/18/2025 | 400.00 | 400.00 | 03/24/2025 | |
| 873 | TERRI DALRYMPLE AND GINA BETHE | AS APPROVE | FOOD ITEMS (SAMS) \$50 UNFORSEEN C | 03/18/2025 | 150.00 | 150.00 | 03/24/2025 | |
| 873 | TERRI DALRYMPLE AND GINA BETHE | BOUNCE HOU | BOUNCE HOUSE RENTAL - SHIRES BOU | 03/19/2025 | 498.45 | 498.45 | 03/24/2025 | |
| 873 | TERRI DALRYMPLE AND GINA BETHE | BOUNCE HOU | ADJUST TO AMOUNT APPROVED | 03/19/2025 | 1.55 | 1.55 | 03/24/2025 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|---------------------------------|----------------|-----------------------------------|--------------|--------------------|-------------|------------|--------|
| Total TERRI DALRYMPLE AND GINA BETHEL: | | | | | 1,050.00 | 1,050.00 | | |
| U.S. POSTMASTER | | | | | | | | |
| 369 | U.S. POSTMASTER | PO BOX 387 B | ADMIN: POST OFFICE BOX 387 RENEW | 03/01/2025 | 154.00 | 154.00 | 03/04/2025 | |
| Total U.S. POSTMASTER: | | | | | 154.00 | 154.00 | | |
| VALLEY RANCH SUPPLY | | | | | | | | |
| 374 | VALLEY RANCH SUPPLY | STMT 022625 | PW: DEF FLUID 25839 | 02/26/2025 | 31.98 | 31.98 | 03/04/2025 | |
| Total VALLEY RANCH SUPPLY: | | | | | 31.98 | 31.98 | | |
| WASATCH SURVEYING | | | | | | | | |
| 868 | WASATCH SURVEYING | 12870 | SCHOOL WATER LINE/TANK EASEMENT | 03/06/2025 | 604.00 | 604.00 | 03/18/2025 | |
| Total WASATCH SURVEYING: | | | | | 604.00 | 604.00 | | |
| WILSON WILLIAMS FELLMAN DITTMAN | | | | | | | | |
| 857 | WILSON WILLIAMS FELLMAN DITTMAN | 1461 | GENERAL COUNSEL SERVICES FEBRUA | 02/28/2025 | 2,730.00 | 2,730.00 | 03/24/2025 | |
| 857 | WILSON WILLIAMS FELLMAN DITTMAN | 1461 | PV SCHOOL WATERLINE FEBRUARY | 02/28/2025 | 1,423.50 | 1,423.50 | 03/24/2025 | |
| 857 | WILSON WILLIAMS FELLMAN DITTMAN | 1461 | RECALL ELECTION FEBRUARY 2025 | 02/28/2025 | 97.50 | 97.50 | 03/24/2025 | |
| 857 | WILSON WILLIAMS FELLMAN DITTMAN | 1461 | TERRELL PARK SUBDIVISION LEGAL FE | 02/28/2025 | 858.00 | 858.00 | 03/24/2025 | |
| Total WILSON WILLIAMS FELLMAN DITTMAN: | | | | | 5,109.00 | 5,109.00 | | |
| Grand Totals: | | | | | 205,243.81 | 205,243.81 | | |

Town of Collbran

Journals - by Reference

Page: 1

Period 02/25 (02/28/2025)

Apr 04, 2025 10:23AM

Report Criteria:

Including transaction count

| Date | Reference Number | Payee or Description | Account Number | Account Title | Debit Amount | Credit Amount |
|--|------------------|---|----------------|--------------------------------|--------------|---------------|
| CASH DISBURSEMENTS - Debit Card Charges GVB (CD112) | | | | | | |
| 02/04/2025 | 1 | CenturyLink - PW Shop - telephone | 10-30-4398 | Utilities Public Works | 59.28 | |
| 02/04/2025 | 2 | CenturyLink - Town Hall - telephone | 10-00-4398 | Utilities | 210.92 | |
| 02/04/2025 | 3 | CenturyLink - Taxes, fees & surcharges | 10-00-4355 | License, Fees & Permits | 27.70 | |
| 02/04/2025 | 4 | CenturyLink - Sewer Plant - telephone | 52-00-4398 | Utilities Sewer | 42.50 | |
| 02/04/2025 | 5 | CenturyLink - Springs Pump Station - telep | 51-00-4397 | Utilities Springs Pump Station | 42.50 | |
| 02/04/2025 | 6 | CenturyLink - Water Plant - telephone | 51-00-4398 | Utilities Water | 42.50 | |
| 02/04/2025 | 7 | CenturyLink - WaterPlant - internet | 51-00-4398 | Utilities Water | 64.95 | |
| 02/04/2025 | 8 | CenturyLink - Water - taxes, fees & surchar | 51-00-4355 | License, Fees & Permits Water | 13.85 | |
| 02/04/2025 | 9 | CenturyLink - Sewer - taxes, fees & surcha | 52-00-4355 | License, Fees & Permits Sewer | 4.62 | |
| 02/05/2025 | 10 | Mesa County - water sampling | 51-00-4353 | Professional Water | 25.00 | |
| 02/05/2025 | 11 | Column: Adv Interim Clerk position GJ Se | 10-00-4381 | Advertising & Publishing | 260.44 | |
| 02/06/2025 | 12 | Textmygov - annual charge | 10-00-4348 | Computer/Network Services | 1,500.00 | |
| 02/06/2025 | 13 | Black Hills Energy - Auditorium | 10-60-4398 | Utilities Auditorium | 13.89 | |
| 02/06/2025 | 14 | Black Hills Energy - Shop | 10-30-4398 | Utilities Public Works | 589.50 | |
| 02/06/2025 | 15 | Black Hills Energy - Library | 10-10-4398 | Utilities Library | 228.61 | |
| 02/06/2025 | 16 | Black Hills Energy - Water Treatment | 51-00-4398 | Utilities Water | 334.52 | |
| 02/06/2025 | 17 | Black Hills Energy - Town Hall | 10-00-4398 | Utilities | 256.96 | |
| 02/07/2025 | 18 | PW: Supplies | 10-00-4314 | Operating Supplies | 97.85 | |
| 02/10/2025 | 19 | Admin - Zoom Cloud recording | 10-00-4348 | Computer/Network Services | 10.73 | |
| 02/11/2025 | 20 | Terminix - water plant - maintenance | 51-00-4367 | Repairs & Maint. Water Treatme | 45.00 | |
| 02/11/2025 | 21 | Column: Recall election notice GJ Daily S | 10-02-4340 | Election Expense | 90.48 | |
| 02/14/2025 | 22 | AT&T Premier - PW cell phone | 10-30-4398 | Utilities Public Works | 92.66 | |
| 02/19/2025 | 23 | GVP - Springs Pump Station | 51-00-4397 | Utilities Springs Pump Station | 566.31 | |
| 02/19/2025 | 24 | GVP - Gandhi Park | 10-50-4398 | Utilities Parks | 214.37 | |
| 02/19/2025 | 25 | GVP - Water Plant | 51-00-4398 | Utilities Water | 175.93 | |
| 02/19/2025 | 26 | GVP - Sewer Plant | 52-00-4398 | Utilities Sewer | 2,199.41 | |
| 02/19/2025 | 27 | GVP - PV School Lift Station | 52-01-4398 | Utilities School Lift Station | 74.05 | |
| 02/19/2025 | 28 | GVP - Town Hall | 10-00-4398 | Utilities | 293.27 | |
| 02/19/2025 | 29 | GVP - Fairgrounds | 10-54-4398 | Utilities Fairgrounds | 84.00 | |
| 02/19/2025 | 30 | GVP - Plateau Creek Light | 10-30-4397 | Utilities Street Lights | 41.56 | |
| 02/19/2025 | 31 | GVP - Library | 10-10-4398 | Utilities Library | 106.99 | |
| 02/19/2025 | 32 | GVP - Auditorium | 10-60-4398 | Utilities Auditorium | 608.78 | |
| 02/19/2025 | 33 | GVP - Public Works Shop | 10-30-4398 | Utilities Public Works | 141.04 | |
| 02/19/2025 | 34 | GVP- Gandhi Park CNL | 10-08-4398 | Utilities - BB | 31.50 | |
| 02/19/2025 | 35 | GVP - Terrell Park | 10-50-4397 | Utilities Terrell Park | 55.24 | |
| 02/19/2025 | 36 | GVP - Street Lights | 10-30-4397 | Utilities Street Lights | 324.45 | |
| 02/19/2025 | 37 | GVP - Terrell PK Yard Lights | 10-50-4397 | Utilities Terrell Park | 21.82 | |
| 02/19/2025 | 38 | GVP - Spring Streets Lights | 10-30-4397 | Utilities Street Lights | 21.82 | |
| 02/19/2025 | 39 | GVP- Gandhi Park Pumphouse | 51-00-4398 | Utilities Water | 101.39 | |
| 02/21/2025 | 40 | Republic Services - trash disposal -PW | 10-30-4398 | Utilities Public Works | 310.59 | |
| 02/25/2025 | 41 | Town of Collbran - Water - Mothers Park | 10-50-4398 | Utilities Parks | 12.29 | |
| 02/25/2025 | 42 | Town of Collbran - Water-Sewer - Town Ha | 10-00-4398 | Utilities | 53.49 | |
| 02/25/2025 | 43 | Town of Collbran -Water-Sewer - Collbran | 10-10-4398 | Utilities Library | 64.47 | |
| 02/25/2025 | 44 | Town of Collbran - Water-Sewer - Terrell P | 10-50-4397 | Utilities Terrell Park | 12.29 | |
| 02/25/2025 | 45 | Town of Collbran Water-Sewer - Terrell Pa | 10-50-4397 | Utilities Terrell Park | 50.08 | |
| 02/25/2025 | 46 | Town of Collbran -Water-Sewer - Fairgroun | 10-54-4398 | Utilities Fairgrounds | 566.30 | |
| 02/25/2025 | 47 | Town of Collbran -Water-Sewer -Auditoriu | 10-60-4398 | Utilities Auditorium | 50.08 | |
| 02/25/2025 | 48 | Town of Collbran - Water -Lilac Park | 10-50-4398 | Utilities Parks | 12.29 | |
| 02/25/2025 | 49 | Town of Collbran -Water - Women's Memo | 10-50-4398 | Utilities Parks | 12.29 | |
| 02/25/2025 | 50 | Town of Collbran Water-Sewer - Public Wo | 10-30-4398 | Utilities Public Works | 59.87 | |
| 02/25/2025 | 51 | Town of Collbran - Water - Gandhi Park pu | 51-00-4398 | Utilities Water | 12.30 | |
| 02/27/2025 | 52 | UPS - Water - Water Sampling shipping | 51-00-4310 | Postage & Freight Water | 21.36 | |
| 02/28/2025 | 53 | Sundance Marine - purchase of Jon boat fo | 52-00-4940 | Capital Outlay Sewer | 1,520.00 | |

| Date | Reference Number | Payee or Description | Account Number | Account Title | Debit Amount | Credit Amount |
|--|------------------|-----------------------------|----------------|------------------|------------------|-------------------|
| CASH DISBURSEMENTS - Debit Card Charges GVB (CD112) (continued) | | | | | | |
| 02/28/2025 | 54 | February debit card charges | 01-00-1025 | GVB - Debit Card | .00 | 11,874.09- |
| Total CASH DISBURSEMENTS - Debit Card Charges GVB (CD112): | | | | | <u>11,874.09</u> | <u>11,874.09-</u> |
| References: 54 Transactions: 54 | | | | | | |
| Total 225: | | | | | <u>11,874.09</u> | <u>11,874.09-</u> |
| Grand Totals: | | | | | <u>11,874.09</u> | <u>11,874.09-</u> |

Report Criteria:

- Includes all check types
- Includes unprinted checks

| Pay Period Date | Journal Code | Check Issue Date | Check Number | Payee | Payee ID | Description | GL Account | Amount | D |
|-----------------|--------------|------------------|--------------|--------------------------|----------|------------------------------------|------------|------------|---|
| 03/15/2025 | PC | 03/21/2025 | 1568 | Colella, Dustie L. | 146 | | 01-00-1024 | 907.18- | |
| 03/15/2025 | PC | 03/21/2025 | 1569 | Evans, Matilda M. | 139 | | 01-00-1024 | 206.79- | |
| 03/15/2025 | PC | 03/21/2025 | 1570 | Wilcox, Kendall W. | 143 | | 01-00-1024 | 189.67- | |
| 03/15/2025 | PC | 03/21/2025 | 1571 | Winkleblack, Gary W. | 145 | | 01-00-1024 | 146.49- | |
| 03/01/2025 | CDPT | 03/13/2025 | 41108563 | CCOERA | 8 | Retirement CCOERA (taxed volunt | 01-00-1024 | 1,514.06- | |
| 03/15/2025 | CDPT | 03/21/2025 | 41108564 | AFLAC | 11 | Supplemental Insurance C/SD Ins | 01-00-1024 | 175.62- | |
| 03/15/2025 | CDPT | 03/21/2025 | 41108565 | CCOERA | 8 | Retirement CCOERA (taxed volunt | 01-00-1024 | 1,598.06- | |
| 03/15/2025 | CDPT | 03/21/2025 | 41108566 | COLORADO DEPARTMENT OF R | 2 | State Withholding Tax State Withh | 01-00-1024 | 4,720.00- | |
| 03/15/2025 | CDPT | 03/21/2025 | 41108567 | COLORADO EMPLOYEE BENEFI | 15 | Employer Paid Life Pay Period: 3/1 | 01-00-1024 | 5,024.70- | |
| 03/15/2025 | CDPT | 03/21/2025 | 41108568 | EFTPS | 13 | tax deposit Federal Withholding Ta | 01-00-1024 | 1,582.80- | |
| 03/01/2025 | PC | 03/07/2025 | 202500022 | Distel, Karla Jean | 129 | | 01-00-1024 | 938.98- | D |
| 03/01/2025 | PC | 03/07/2025 | 202500023 | Nichols, Michael A. | 121 | | 01-00-1024 | 1,606.87- | D |
| 03/01/2025 | PC | 03/07/2025 | 202500024 | Vig, Michael A. | 142 | | 01-00-1024 | 1,119.11- | D |
| 03/01/2025 | PC | 03/07/2025 | 202500025 | White, Rory C. | 126 | | 01-00-1024 | 1,403.15- | D |
| 03/15/2025 | PC | 03/21/2025 | 202500026 | Distel, Karla Jean | 129 | | 01-00-1024 | 938.98- | D |
| 03/15/2025 | PC | 03/21/2025 | 202500027 | Nichols, Michael A. | 121 | | 01-00-1024 | 1,606.87- | D |
| 03/15/2025 | PC | 03/21/2025 | 202500028 | Vig, Michael A. | 142 | | 01-00-1024 | 1,119.11- | D |
| 03/15/2025 | PC | 03/21/2025 | 202500029 | White, Rory C. | 126 | | 01-00-1024 | 1,403.15- | D |
| Grand Totals: | | | | | | | | 26,201.59- | |
| | | | 18 | | | | | | |

Application for Town of Board of Trustees

Please complete all questions.

Full name: Stahly Norman Arthur
Last First Middle

Mailing Address: 802 Wagon Wheel Ct. Colbran, CO, 81627

Email Address: normanstahly@yahoo.com

Occupation: Retired

Employer: _____

Length of Residency: 3
Years Months

Please list any specialized business skill or education:
Was a boss in coal mines and ~~Responsible~~ Responsible for employe's and following Federal laws and state

Please list any civic activities: none

What have you done to familiarize yourself with any ordinances or master plans related to the Town for the board for which you are applying?
familiarized Rules of order for Colorado local government

Are you currently an employee of the town? no

Are you related to any employees of the town? no

Do you have any personal conflicts with the required meeting schedule? no

I certify that the information provided on this application is truthful and accurate.
I understand that providing false or misleading information will be basis for rejection of my application.

Norman A Stahly
Applicant Signature

4-1-25
Date

Norman Stahly
802 Wagon Wheel Court
Collbran, Co 81624
970.901.9158

Mayor Wilcox & Collbran Town Trustees,

I am interested in being appointed to the Town Board because I believe it is crucial to prioritize fiscal responsibility and ensure that taxpayer money is used effectively and efficiently. As a community member, I am concerned about potential over-extravagant spending and the need to focus on practical, value-driven decisions that benefit all residents. I am committed to advocating for a more careful allocation of resources, ensuring that our town's budget aligns with the community's most pressing needs without overindulgence in unnecessary expenditures.

In addition to fiscal responsibility, transparency and accountability are central to my vision for the Town Board. I believe that the people's wishes should be heard and respected in decisions, and that clear communication between the Board and the public is essential. By fostering an environment of openness, we can build trust within the community and make sure that all residents are informed and involved in the decision-making process. I aim to ensure that every action taken by the Town Board is accountable to the public, maintaining the highest standards of integrity and responsiveness.

Thank you for your consideration,

Norman

Norman Stahly

4-1-25

NORMAN STAHLY
802 WAGON WHEEL COURT
Collbran, CO 81624
(970)901-9158

PUBLIC SERVICE GOAL

I am eager to serve as a town board member to ensure responsible fiscal management, modernize infrastructure, and be a dedicated voice for our community. My commitment is to listen, advocate, and take action to build a stronger, more sustainable future for our community.

EMPLOYMENT HISTORY

I have been retired since 2022. Before that, I worked as a coal miner.

EDUDUCATION AND EXPERIENCE

High School
Miner
Internet installation
CNA

HOBBIES AND INTERESTS

Fishing
Hunting
Camping

Edward H Dalrymple
Business owner
Collbran Town Citizen

My desire to become a Collbran Town Trustee is based on the premise of a Government of the people for the people no matter the size of the population. All voices need to be heard, I have lived here for over six years and run a business for that same period of time. A voice for the business's is needed as is a voice for the hard working people of the town of Collbran.

As a requirement to be considered by the Collbran Board of Trustees I am required to list my qualifications and academia that may benefit the people and Town Board of Collbran. Born and raised in the surrounding areas of Denver Colorado, graduating from Castle Rock High School before moving to North Carolina where I worked in the surveying profession and eventually obtaining my NC Survey License in June of 2007; continued in that profession until 2018 when I moved to Collbran. Currently own Main Street Liquor in Collbran Colorado.

It is my sincerest desire to see this town unite together all the while instilling the family values we all grew up with.

This is your town, you do have a say in its development, maturity and growth. Allow me to be that voice along with the current members of the Collbran Town Board of Trustees.

Thank you
Edward H Dalrymple

A handwritten signature in black ink, appearing to read "Edward H Dalrymple", with a stylized flourish at the end.

Board members

Please note that the following proposal for events on July 4th is based on a discussion held in a single meeting in March. I have heard nothing from any of these individuals since that meeting. I am not attaching the street closure requests or special permit requests since we still have many questions regarding the main street events and supposed committee. Upon the resolution of said questions, then a completed form will be submitted for the board's approval. The PVHD Rodeo Committee is more than willing to support the Main Street Events, but will not commit to the liability of these events without some resolution.

Sincerely,

Tammy Clark

PV Heritage Days

Committee Proposal

Possible members: Brandi Norsby, Kristi Mease, Mark (alpine motel)), Terry Snyder, Tammy Clark, Rachel Schowalter, Jessica Price

After preliminary discussion at the meeting on March 7, the following events/items were discussed and or proposed. We would like the Collbran board of Trustees to review these items and move forward ASAP.

July 3

10:00 am Rodeo Slack (arena) Rodeo Committee

4:00pm Running of the Horses (Street Closure) Rodeo Committee

9pm to Midnight Street Dance. (Street Closure)

It has been proposed to modify the previous set-up to one that will encompass the entire street as the beer garden with one entrance/exit and wrist bands for those over 21 to be purchased at the rodeo grounds or outside the gate. See attached illustration.

In order to promote both bars, it has been suggested that both Brandi's Kitchen and Collbran Café set up a beer booth – one on either end of the enclosed space where beer can be purchased separate from having to go into the bar. Hard alcohol would need to be purchased inside their individual establishments. All profits from those said beer booths would go to the restaurants. This would allow families to stay together and enjoy the band. This would eliminate the “cage” that everyone hates, yet still allow alcohol consumption to be monitored. Security would be provided by local law enforcement.

BYOB with no “beer garden” has been discussed but will require the Town to lift their current ordinance on open containers and be liable for any underage drinking or overconsumption.

Cost:

\$25 for special event license

Additional security? If so, you may have to pay time and ½ for additional deputies

Band:

- 1) J Michael Hartel – Nashville Band \$7000.00
- 2) Local band - \$800
- 3) Hugh Phillips Band - \$2000

Electricity

Wrist bands – cost to be offset by a small charge (\$1-2 ?)

July 4:

10:00am Parade. Line-up at 9 Rodeo grounds and PE Road (Street Closure)

Cost:

\$450 for Jake Jacobson to bring/set up sound system

\$450 to hire “Tonka” Baj to announce the parade

\$50 – estimated cost for award ribbons for best entry

7-11 Fireman’s Pancake Breakfast

Contact person: Kristi Mease

11-1pm Kid’s Carnival/Games (Street Closure)

Molina Baptist Church will coordinate the Kids Carnival

It has been proposed to set this up at Lilac Park and the cul-de-sac at the end of Elm to keep people in the Main Street Area

1:00 pm Junior Roughstock Event – arena Rodeo Committee

4:00 pm Running of the Horses (Street Closure) Rodeo Committee

Battle of the Bands 3-6? Alpine Motel (Street Closure)

Sponsored by Alpine Motel. Various bands will be invited to perform 3-4 songs and judged by a panel of musicians. Event will be held on the street between the motel and Mountain High Pie as there is shade from the motel at that time of day

7pm Rodeo Rodeo Committee

Fireworks are unknown at this time.

It has been proposed that if Fireworks are an option, that a smaller show be held and some of the money allotted to fireworks be allocated to pay for a bigger band for the street dance.

Should some type of pyrotechnics be allowed, there is the possibility of setting of smaller ground displays at the rodeo grounds after the performance in the dirt of the arena. We can turn off the lights and play patriotic music while they go off finishing the Heritage Day Events.

Issues still to be resolved:

Insurance: Does the Town insurance cover the events on Main Street? If not, who is providing coverage for these events and who is paying for it? PV Heritage Days may be able to umbrella these events under our insurance as one whole event, but will not pay the additional cost of the parade, street dance or fireworks.

Volunteers in charge of each event

Alcohol on the street

Budget Breakdown:

Street Dance: 3000 + Depending on band

Parade \$500 + depending on who you hire to announce

Insurance – estimated \$1000-1500? Still waiting on a quote from rodeo insurance and 360 insurance

Security – Time and ½ for additional officers (depends on Town Contract for additional security for events.

Comp time/holiday pay for public works employees

Town Budgeted \$\$: (estimated based on previous conversations and board meetings)

\$41,000 for events for the year

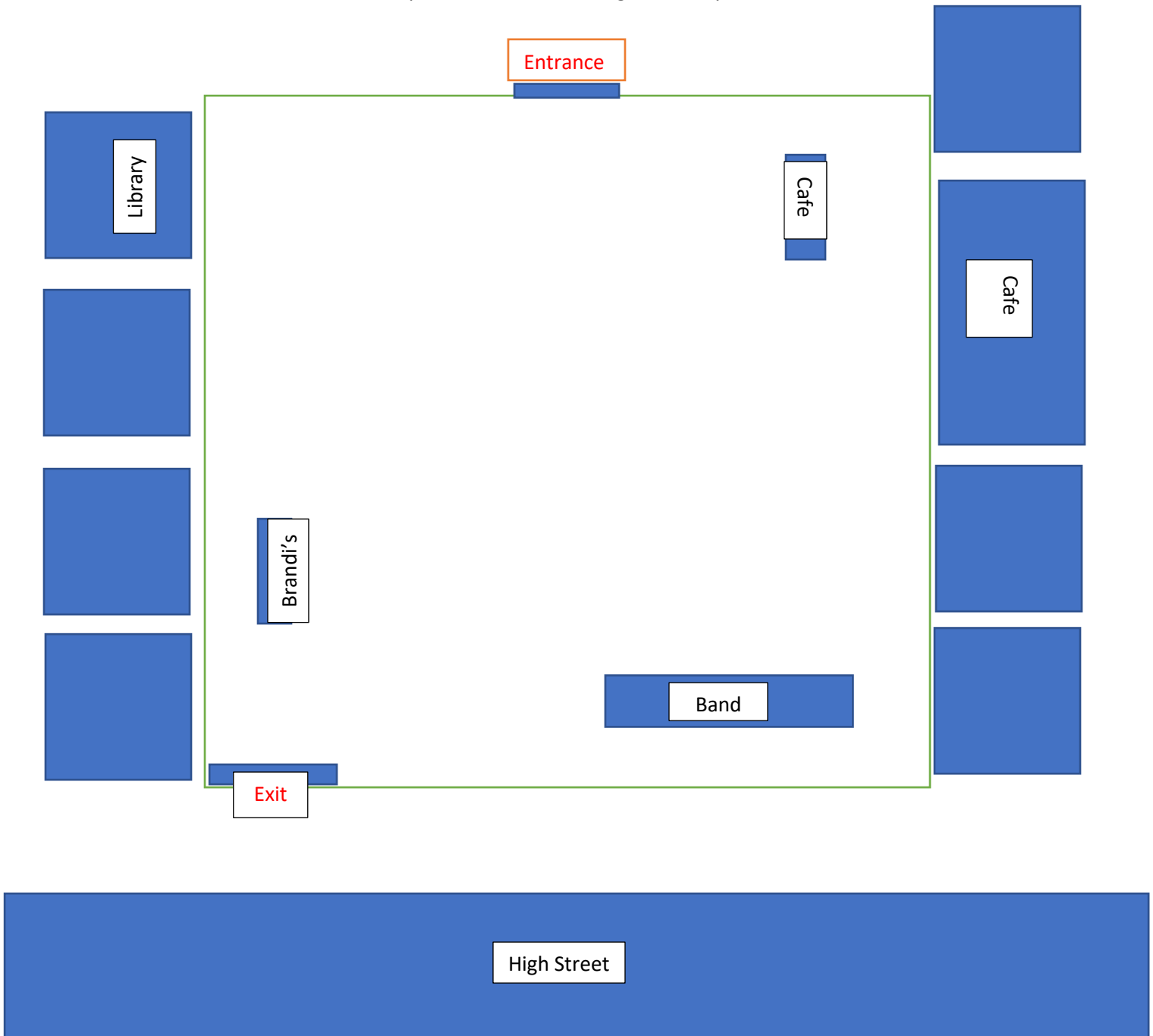
\$30,000 for fireworks

Beer Garden Proposal

6 ft chain link fences on sidewalks and across both ends of the street (provided by the town.)

“No Alcohol beyond this point” signs around the perimeter and at each entrance/exit.

Wristbands purchased outside the gate for anyone over 21.



Town of Collbran Street Closure Request

All applications for street closure shall be approved by the Collbran Board of Trustees

Applicant: Plateau Valley Heritage Days Rodeo Committee

Representative: Tammy Clark

Address: P.O. Box 212, Collbran CO

Phone: _____ Cell: 970-640-9363

Event: Running of the Horses

Event Description: Running of the Bucking Horses down main street from Grove Creek Corral

Section of Roadway to Be Closed: _____

330 / Main / Rodeo Rd

(Please attach map)

Date of Closure: July 3, July 4

Time of Closure: 4:00 pm

Applicant Signature: Tammy Clark Print Name: Tammy Clark

Date: 4/2/25

Terms and Conditions:

1. Applicant shall coordinate with public works department and Collbran marshal's Department.
2. Barricades shall be removed to the edge of the street to a safe location within one half hour of the end of the closure.
3. Applicant shall be responsible for the return of all barricades to public works department within 24 hours of the end of the street closure.
4. All sections of the street closed shall be cleaned and left in a clean condition after the closure.

Board of Trustees Decision: Approved Denied

Date of Approval: _____

Town Administrator: _____



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- Shopping
- Coffee
- Grocery
- Gas

Collbran, CO

- Share
- Directions
- More

\$159.00

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Collbran, CO 81624



100 ft

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Town of Collbran Street Closure Request

All applications for street closure shall be approved by the Collbran Board of Trustees.

Applicant: EDWARD DALRYMPLE

Representative: _____

Address: 107 MAIN ST

Phone: 0 **Cell:** 970-312-6225

Event: 4TH OF JULY STREET DANCE

Event Description: _____

Section of Roadway to Be Closed: SEE ATTACHED

(Please attach map)

Date of Closure: JULY 4, 2025

Time of Closure: _____

Applicant Signature: Edward Dalrymple **Print Name:** EDWARD DALRYMPLE

Date: APRIL 4 2025

Terms and Conditions:


1. Applicant shall coordinate with public works department and Collbran marshal's Department.
2. Barricades shall be removed to the edge of the street to a safe location within one half hour of the end of the closure.
3. Applicant shall be responsible for the return of all barricades to public works department within 24 hours of the end of the street closure.
4. All sections of the street closed shall be cleaned and left in a clean condition after the closure.

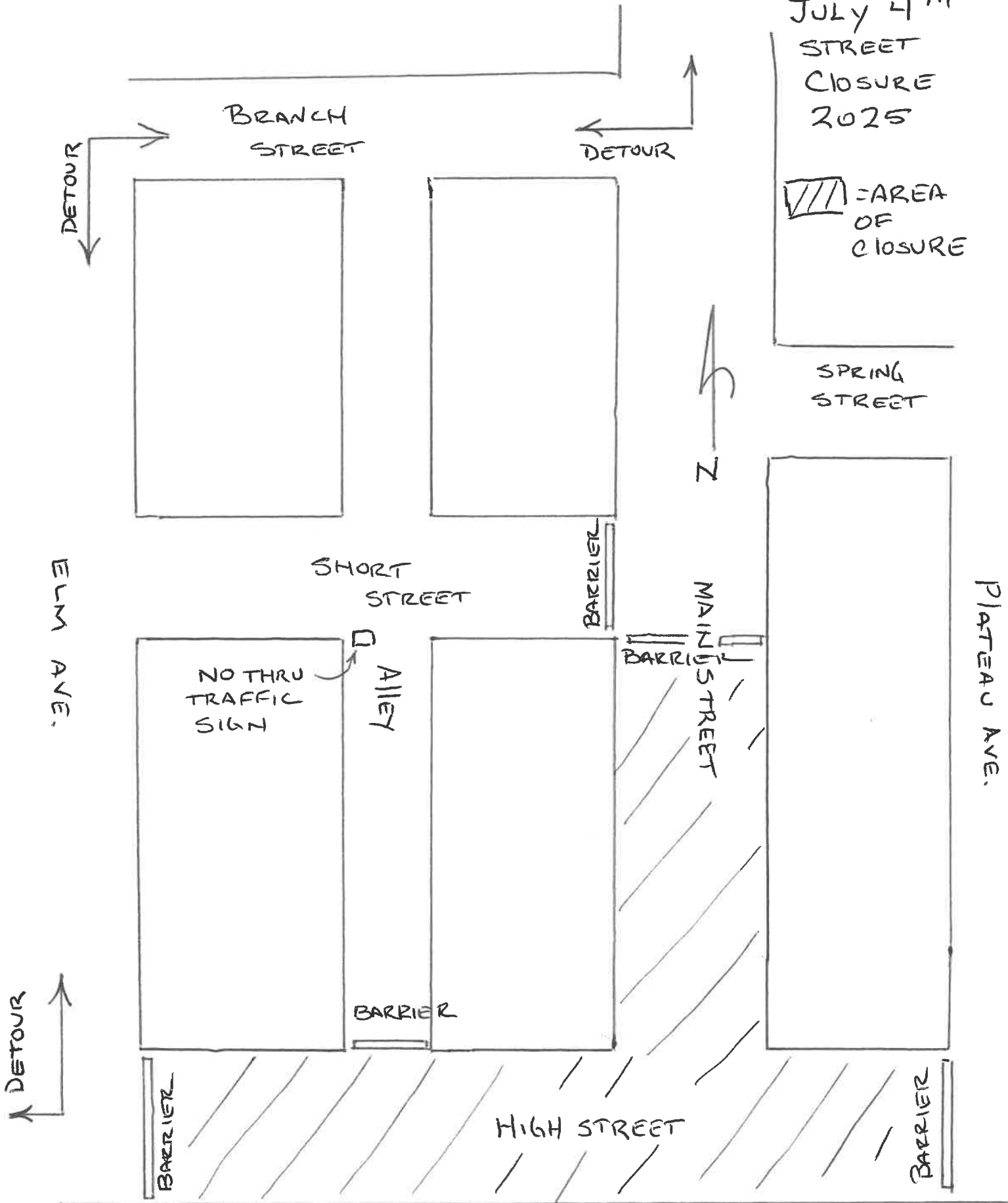
Board of Trustees Decision: Approved Denied

Date of Approval: _____

Town Administrator: _____

JULY 4TH STREET CLOSURE 2025

 = AREA OF CLOSURE





Town of Collbran Staff Report

April 2024

Town Manager/Clerk

Overview of Activities/Projects/Accomplishments

- IGAs with Plateau Valley School District (PVSD), Mesa County, and DOLA, as well as the Notice to Proceed for the PVSD Waterline Project
- Contract with Pioneer Excavating LLC for Hwy 330 Valve Replacement
- Election Support for Judy Egbert
- Water Attorney RFP
- Some website update, quote solicitation for website remediation/ADA compliance
- Technology Upgrades quote solicitation
- CORA request work
- Retreat Preparation
- Water Rates Study
- BOT Recruitment
- Water Billing
- Fee Scheduled Drafting
- Resolution Drafting
- Access to website, state portals, banking, and insurance – updating contacts, requesting and receiving access
- Getting Up to Speed on Current Town Projects
- General Duties (e.g. provide desk and phone customer service, clean town hall, etc.)

Meetings Attended

- PVSD Waterline Meetings
- Local, Regional & State Partner Meetings
- Auditorium Meetings
- Water Rates Study Meetings
- Meetings with Consultants/Contractors Re: Current Town Projects

MISC

- The RFP for the Water Attorney was posted on BidNet on April 2, 2025

Goals/Focus for Next Month

- Board Retreat & Strategic Plan
- Continued Transition Efforts
- Board Consensus on Organizational Structure, Creation and Posting of Open Positions

Capital Improvement Plan Update

- **Broadband** – All of the necessary infrastructure is in place at the Carrier Neutral Location (CNL) building at Gandi Park, the end point of the Collbran Middle-Mile broadband fiber project. Region 10 is in the process of configuring the equipment along the I-70 route, which connects in Grand Junction and in Glenwood Springs. The latest update on lighting the fiber is at the end of May 2025. Apeiron will be hanging the aerial fiber to the community anchor locations (Job Corps, Clinic, Fairgrounds, Sewer plant and PV School) within the next several weeks. The conduit has been placed in the alley to connect the PV Fire station, library, public works and town hall buildings and the fiber will be pulled into the conduit when the aerial fiber is placed. As noted previously, the alley conduit veered a little of course and onto private property, so Apeiron will send their crew back to correct it at their cost. Staff is developing agreements and pricing recommendations for use of the fiber to the anchors and tower space by providers. We will present those to the Board for your consideration.

- **Auditorium** – After the remaining asbestos was cleared from the building and site and the necessary air clearances were received, Asset Construction Management remobilized to the site on March 3, 2025 and began the structural work on the auditorium. Their structural steel subcontractor, Pinnacle Constructors has placed the steel trusses and they continue to build up the internal framing. The mechanical/electrical contractors are preparing to begin plumbing and electrical work. The metal roofing/siding installation will begin around April 23 and Asset is keeping plastic on the building until then to protect it from the weather.

As part of their construction administration contract with the Town, Chamberlain Architects and other members of their team, including structural engineer Jeff Dunn of Lindauer Dunn, are making regular site visits to observe the work and confirm that plan specifications are being met. They have identified no major concerns. We have previously provided and are including with this packet a copy of a letter we received on March 31, 2025 from Chamberlin Architects providing information about the foundation in response to questions from Trustee Price. Further, Chamberlain has provided the following in response to a question about pouring of additional concrete footers:

- *No concrete has been poured for foundations.*
 - *We'll have to pour a small piece on top of the existing south basement foundation where the existing wood rim board had been in contact with the soil and rotted away.*
- *The steel baseplates that are being epoxy anchored into the existing concrete were part of the 100% Construction Documents which were submitted and approved to the Mesa County Building Department.*
 - *The shop drawings were submitted and reviewed by Chamberlin and Lindauer Dunn for conformance with the design.*
 - *The steel was then fabricated and brought on site for installation. (2) of these steel base plates had to be modified on site to accommodate the existing concrete foundation conditions.*

- *As part of their review Mesa County Building Department approved all notes included in the structural drawings which included the anchoring of the steel baseplates into the existing concrete.*

This is all standard procedure, consistent throughout the state and most of the country that has review agencies overseeing their purview areas.

We have scheduled an opportunity for the Board to tour the Auditorium worksite on May 6, 2025, prior to the Board meeting. Because it is an active worksite, only Board members and staff will be allowed and hard hats will be provided for you to wear while on the tour. Asset Engineering will then provide a detailed project update at the May 6 meeting to answer questions from the Board.

We have requested and received one payment in the amount of \$258,740.33 from DOLA/CDBG. Staff will continue to request funds from CDBG and from the Mesa County contribution as work progresses.

- Plateau Valley School Waterline – We have provided the Notice to Proceed and CDOT permits to the School and their engineers.
- Hwy 330 Valve Replacement – Work is scheduled to begin April 21, 2025.
- Hoosier Ditch Water redundancy – Included in the RFP for Water Attorney services that you approved on 4/1/25 was a high level summary of a project that would relocate the Town's point of diversion on the Hoosier ditch closer to the water treatment plant, eliminating the need to replace the existing Hoosier pipeline (estimated cost \$1.5 million or more) and improving system efficiency. This would allow the raw water source to be easily switched between the current springs and the Hoosier Ditch water right as needed, providing a redundant source of water. Staff will continue to work with KLJ Engineering to refine this design and determine if grant funds are available to complete the proposed structure and new piping.

Finance Director

Overview of Activities/Projects/Accomplishments

- ❖ Ongoing accounting to include accounts payable, payroll, banking, and general ledger reconciliation.

Trainings/Meetings Attended

- ❖ Weekly auditorium meetings with Asset Construction Management and Chamberlin Architects

MISC

- ❖ As part of the auditorium project, the contractor must pay wages in accordance with the Davis-Bacon and related acts (defining a minimum wage by trade, requiring overtime for

hours worked in excess of 40, and defining allowable payroll deductions) and submit “certified” payrolls. I review those payrolls for compliance and interview some of the subcontractors’ employees as part of the review process.

Goals/Focus for Next Month

- ❖ Quarterly grant reporting

Public Works Manager

Overview of Activities/Projects/Accomplishments

- Inventory of Public Works
- Had Elite Broadband fix internet at WTP
- Built a new tractor shed at Fairgrounds (old recycle shed)
- Cleaned and organized OSPY
- Locates for Skyline (water line to school)
- Ordered parts and installed for roping chute at arena
- Exercised valve on 4" forced sewer line from school
- Used new box blade on WWTP road and parking lots
- Drug arena
- Dug out beaver dams at Springs
- Inspected and took pictures of sewer lines at School
- Readied Gandi Park for baseball practice and games
- Plowed snow
- Designed new sprinkler zones at Gandi
- Clean up at WWTP and burned cattails
- Sanitary Survey of sewer system with State and Kirk
- Used Vac Tron to locate the main water line for new service line (Mike Schafer)
- Installed new water regulator on Vac Tron
- Swept streets
- Locates on new fiber line from DeBeque
- Installed new master meter to town on main

Training/Meetings Attended

- Meeting with Colorado Rural Water on water rates
- Met with Job Corp on Concrete projects
- Met with Contractors for new valves, ar: id air-vac
- Met with FCI on 4" forced main from school to WWTP
- Met with Vero communications at CNL
- 811 Training
- Met with Fire Chief at CNL on fire suppression
- Met with Job Corp maintenance for water line leak
- Met with Asset on Auditorium

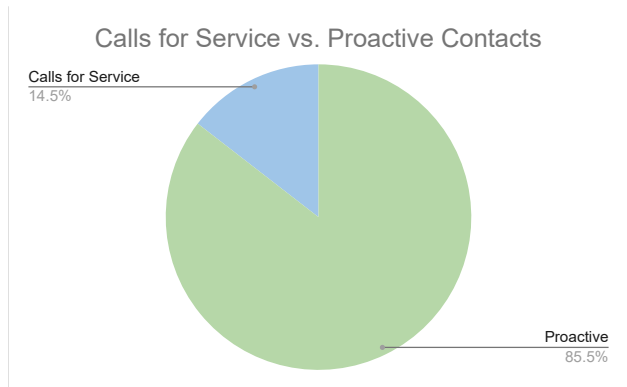
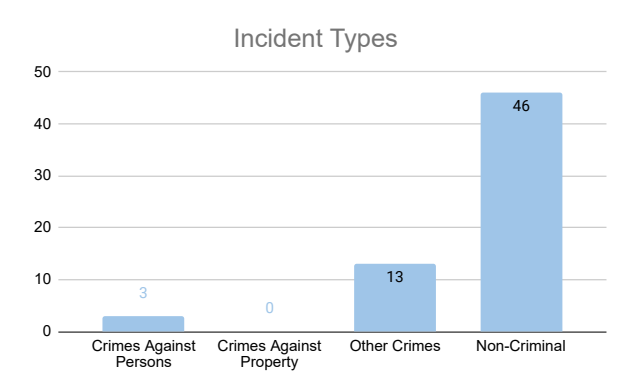
- Met with Neu comm on CNL equipment
- Met with Wendy Nichols on school events using Town Parks

Goals/Focus for Next Month

- Turn irrigation on to all parks and Fairgrounds
- Open Parks
- Install new valves and air vac on main to school
- Install new sprinkler zones at Gandi

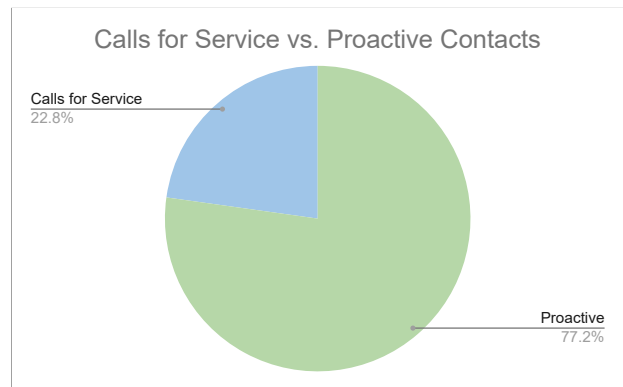
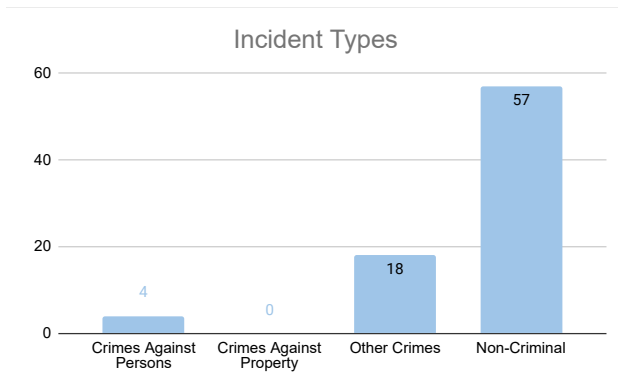
Mesa County Sheriff Incidents - Collbran City Limits

Total Incidents in February 2025 - 62



Mesa County Sheriff Incidents - Collbran and Larger Area

Total Incidents in January 2025 - 79



Crimes against persons include: abuse, fraud/forgery, harassment, registered sex offender check, restraining order violations, sex assault, threats, and verbal arguments.

Crimes against property include: audible/burglar alarms, auto theft, burglary, theft, trespass, and vandalism.

Other crimes include: abandoned vehicles, animal complaints, drug/alcohol violations, follow up investigations, juvenile complaints, ped/traffic stops, possible shots, unattended deaths, and wanted subjects.

Non-criminal include: assists, building checks, civil incidents, runaway/missing person, lost/found, mental health concerns, search and rescue, suspicious activities, welfare check, and other misc items

| Mesa County Sheriff Incidents - Collbran City Limits | | |
|---|-----------------|------------------|
| | February | Year 2025 |
| Persons Crimes | | |
| abuse report | | 1 |
| fraud or forgery | | 1 |
| harassment | | 1 |
| registered sex offender check | 3 | 3 |
| Total Persons Crimes | 3 | 6 |
| Property Crimes | | 0 |
| Total Property Crimes | 0 | 0 |
| Other Crimes | | |
| animal complaint | | 2 |
| drug violation | 1 | 1 |
| follow up investigation | | 3 |
| juvenile complaint or problem | 1 | 2 |
| noise complaint | | 1 |
| ped stop | 3 | 4 |
| traffic hazard/complaint/hazard | 2 | 3 |
| traffic stop | 3 | 5 |
| unattended death | 1 | 1 |
| wanted subject | 1 | 1 |
| weapons complaint or violation | 1 | 1 |
| Total Other Crimes | 13 | 24 |
| Non-Criminal | | |
| building check | 36 | 80 |
| citizen assist | 3 | 6 |
| civil incident | 1 | 3 |
| civil process | 1 | 1 |
| coroner | 1 | 1 |
| information item | | 2 |
| suicide attempt or threat of suicide | 1 | 1 |
| victim assistance call out | 1 | 1 |
| vin inspection | 1 | 1 |
| welfare check | 1 | 2 |
| Total Non-Criminal | 46 | 98 |
| TOTAL INCIDENTS | 62 | 128 |

| Mesa County Sheriff Incidents - Collbran and Larger Area | | |
|---|-----------------|------------------|
| | February | Year 2025 |
| Persons Crimes | | |
| abuse report | | 1 |
| assault | 1 | 2 |
| fraud or forgery | | 1 |
| harassment | | 1 |
| registered sex offender check | 3 | 3 |
| Total Persons Crimes | 4 | 8 |
| Property Crimes | | |
| audible/burglar alarm | | 1 |
| vandalism | | 1 |
| Total Property Crimes | 0 | 2 |
| Other Crimes | | |
| animal complaint | | 3 |
| drug violation | 1 | 1 |
| follow up investigation | 1 | 6 |
| juvenile complaint or problem | 1 | 2 |
| motor vehicle crash | 1 | 2 |
| noise complaint | | 1 |
| ped stop | 3 | 4 |
| suspicious person, place or vehicle | 1 | 5 |
| traffic hazard/complaint/hazard | 2 | 3 |
| traffic stop | 4 | 6 |
| unattended death | 1 | 1 |
| wanted subject | 2 | 2 |
| weapons complaint or violation | 1 | 1 |
| Total Other Crimes | 18 | 36 |
| Non-Criminal | | |
| building check | 38 | 83 |
| citizen assist | 3 | 10 |
| civil incident | 5 | 8 |
| civil process | 1 | 2 |
| coroner | 1 | 1 |
| information item | | 3 |
| emergency message | 1 | 1 |
| other / misc / assists | 1 | 1 |
| suicide attempt or threat of suicide | 2 | 2 |
| victim assistance call out | 2 | 3 |
| vin inspection | 1 | 3 |
| welfare check | 2 | 3 |
| Total Non-Criminal | 57 | 120 |
| TOTAL INCIDENTS | 79 | 166 |

Town of Collbran
ROLLING CALENDAR
Updated: 04-04-2025

The Rolling Calendar is a placeholder for items that will likely be brought forward to Town Council for review, consideration, and possible action where appropriate. The items listed may not have been reviewed by or received specific Council direction; however, align with the Town's Strategic Plan(s) and Council priorities. This is a tentative working document that can change daily and is a helpful tool for staff to assist with scheduling items for each Council agenda.

As new items arise, they will be added to the rolling calendar. Some items may be removed from the rolling calendar. The dates are subject to change. Titles and assignments are unofficial until the agenda is published.

APRIL

April 11 – Board Retreat.

2:00pm – 5:00pm Board of Trustees, Retreat

There may or may not be a quorum of the Board of Trustees present at this event; no decisions will be made as this meeting is for informational purposes only.

April 15 – Work Session. Due to Town Clerk 04/09

WORK SESSION AGENDA

Administration – Water Rates Study Presentation

Presenter – Scott Thomas, Technical & Training Specialist, Colorado Rural Water Association

Administration – Water Moratorium Discussion

Presenter – Manager

April 22 – Board Training.

WORK SESSION AGENDA

Administration – CIRSA Board Training

Presenter – Nick Cotton-Baez, CIRSA Associate General Counsel

MAY

May 6 - Regular Meeting. Due to Town Clerk 04/30

5:00pm – 6:00pm Board of Trustees, Tour of Auditorium Construction Site

There may or may not be a quorum of the Board of Trustees present at this event; no decisions will be made as this tour is for informational purposes only.

This event is closed to the public for public safety.

CONSENT AGENDA

Meeting Minutes – DATE Board of Trustees

Presenter – Clerk

Finance – Monthly Accounts Payables

Presenter – Finance Director

Administration & Finance – RESOLUTION 2025-XXX A RESOLUTION OF THE TOWN OF COLBRAN COLORADO APPROVING THE 2025 FEE SCHEDULE

Presenter – Manager & Finance Director

Administration – Information Technology Upgrades

Presenter – Manager

Administration – Resolution 2025-XXX APPROVING THE SALE OF SURPLUS GOODS

Presenter – Manager

Administration – Resolution 2025-XXX APPROVING THE SALE OF SURPLUS GOODS

Presenter – Manager

REGULAR AGENDA

Administration – Auditorium Update

Presenter – Asset Construction Management

Mesa County – Building Code Update - Ordinance 2025-XXX Updating the Building Code

Presenter – Darell

Administration – Restarting the Plateau Valley Chamber of Commerce Discussion

Presenter – Taylor Kelly-Lottman, Bludbird Ranch & Consulting

Administration – Website Remediation Proposal, ADA Compliance

Presenter – Trish Coberly, Coberly Web Creations

May 20 – Work Session OR Special Meeting. Due to Town Clerk 05/14

JUNE

June 3 - Regular Meeting. Due to Town Clerk 05/28

CONSENT AGENDA

Meeting Minutes – DATE Board of Trustees

Presenter – Clerk

Finance – Monthly Accounts Payables

Presenter – Finance Director

REGULAR AGENDA

June 17 - Special Meeting OR Work Session. Due to Town Clerk 06/11

WORK SESSION AGENDA

Finance – Results of 2024 Independent Audit Report

Presenter – Brian Blair, Blair & Associates

JULY

July 1 - Regular Meeting. Due to Town Clerk 06/25

CONSENT AGENDA

Meeting Minutes – DATE Board of Trustees

Presenter – Clerk

Finance – Monthly Accounts Payables

Presenter – Finance Director

REGULAR AGENDA

July 15 - Special Meeting OR Work Session. Due to Town Clerk 07/11

WORK SESSION AGENDA

Finance – Strategic Planning for 2026 Budget

Presenter – Finance Director

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