

# **Town of Collbran Board of Trustees**

## **Meeting Minutes**

Regular Meeting  
March 3, 2020

### **I. Call to order**

Mayor Lew Evans called to order the special meeting of the Town of Collbran Board of Trustees at 6:12pm on March 3, 2020 at Collbran Town Hall.

### **II. Pledge of Allegiance**

### **III. Roll call**

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
A quorum was present.

### **IV. Consent Agenda**

Trustee Todd requested Item B of the Consent Agenda be pulled from the Consent Items

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE CONSENT AGENDA CONTAINING ITEMS A) PRIOR MEETING MINUTES AND C) 2020 LIQUOR LICENSE RENEWAL; SECONDED BY TRUSTEE MELNIKOFF**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White, Mayor Evans.  
Nays: None  
Motion Carried

Trustee Todd asked for clarification of a couple of items on the Expenditures Report

- b) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE EXPENDITURES FROM JANUARY – FEBRUARY 2020; SECONDED BY TRUSTEE TODD**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White, Mayor Evans.  
Nays: None  
Motion Carried

**V. Persons Present Not On The Agenda**

**VI. Resolution No. 2, Series 2020 – A RESOLUTION OF THE TOWN OF COLBRAN, COLORADO CANCELLING THE REGULAR ELECTION ON APRIL 7, 2020 BECAUSE NO BALLOT QUESTIONS WILL BE SUBMITTED TO THE REGISTERED ELECTORS AND NO BOARD SEAT IS CONTESTED.**

- a) **MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE RESOLUTION NO. 2, SERIES 2020; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**VII. Employee Handbook – Minor Update Approval**

- a) **MOTION: TRUSTEE MELNIKOFF MOTIONED TO APPROVE THE EMPLOYEE HANDBOOK WITH THE MINOR CORRECTIONS THAT WERE DISCUSSED; SECONDED BY TRUSTEE APPELHANZ**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**VIII. Auditor Engagement – Requesting Approval to Engage Jeff Wendland, CPA To Perform An Audit Of The Town’s Financial Statements For The Year Ended December 31, 2019 For A Fee Of \$13,000.**

- a) **MOTION: TRUSTEE TODD MOTIONED TO APPROVE THE AUDITOR ENGAGEMENT LETTER; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**IX. Update From the Grand Valley Regional Transportation Committee Meeting attended by Trustee Todd and Karla Distel**

**X. Grant Application Approval: Mesa County Federal Mineral Lease to Fund the Aquisition**

- a) **MOTION: TRUSTEE MELNIKOFF MOTIONED TO APPROVE RESOLUTION 3, SERIES 2020 APPROVING THE SUBMISSION OF THE GRANT APPLICATION TO THE FEDERAL MINERAL LEASE FUND; SECONDED BY TRUSTEE TODD**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**XI. Trustee Informational Updates**

- Summer Rec Program – Schedule it for the March Work Session
- Fireworks – no new information/we are at the Fire Departments mercy
- Possibility of a water fight on Main Street the last day of school
- Planning for the CML conference
- Receiving positive feedback regarding the PV Service Providers meeting
- Updates from the AGNC meeting
- The possibility of using Survey Monkey in the future
- Where are we on the Lilac Park project
- Downtown Façade Grants – Schedule it for special meeting on March 20
- Women’s Memorial update – the Board directed staff to start working on that weather permitting
- Clarification of the Trail Feasibility Study

**XII. Monthly Staff Report Questions**

- a) Update on the Comprehensive Improvement Plan
- b) Update on Lilac Park project
- c) HB 20-1044 – We were contacted very last minute with a request to contact our senator immediately in asking for a “no” vote on HB 20-1044. Staff prepared a written correspondence to be sent to our senator.

- (1) **TRUSTEE TODD MOTIONED TO APPROVE THE LETTER TO SENATOR SCOTT REQUESTING A “NO” VOTE ON HB 20-1044; SECONDED BY TRUSTEE MELNIKOFF**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

- d) American Legion request for flagpole donation added to March 20 agenda

**XIII. Public Correspondence**

**XIV. Adjourn**

Mayor Lew Evans adjourned the meeting at 7:52pm.

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Approved

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Attest