

Town of Collbran Board of Trustees

Meeting Minutes

Regular Meeting
October 1, 2019

I. Call to order

Mayor Lew Evans called to order the special meeting of the Town of Collbran Board of Trustees at 6:12pm on October 1, 2019 at Collbran Town Hall.

II. Pledge of Allegiance

III. Roll call

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
A quorum was present.

Also Present: Administrator Casselberry
Assistant Town Manager/Clerk Melonie Matarozzo
Finance Director Karla Distel

IV. Consent Agenda

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE CONSENT AGENDA CONSISTING OF THE MINUTES FOR AUGUST 6, 2019 WHILE CORRECTING TWO VOTE RESULTS TO SHOW THAT TRUSTEE MELNIKOFF WAS NOT PRESENT AT THAT MEETING AND SEPTEMBER 2019 EXPENDITURES.; SECONDED BY TRUSTEE MELNIKOFF**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.
Nays: None
Motion Carried

V. Persons Present Not On Agenda

VI. Award IT Bids for Server

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO AWARD THE IT BID TO PRO VELOCITY WITH DIRECTION TO THE STAFF TO NEGOTIATE SPECIFIC DETAILS INCLUDING NUMBER OF USERS, ETC.; SECONDED BY TRUSTEE TODD.**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

VII. Multi-Modal Grant for School Trail

- a) We did not receive the GOCO Grant funding for the proposed trail system between town and the school.
- b) Senate Bill 1 funds were established to be given to different transportation authorities throughout the state and a portion of those funds have to be spent on alternative modes of transportation beside automobiles. Mesa County has a grant funding opportunity and we would like to submit a grant to research the feasibility of a trail connectin town and school and the different options we could look at.
- c) **MOTION: TRUSTEE TODD MADE A MOTION TO MOVE FORWARD WITH A GRANT APPLICATION TO THE MULTI MODAL GRANT PROJECT FOR A FEASIBILITY STUDY OF THE TRAIL SYSTEM; SECONDED BY TRUSTEE APPELHANZ**

Vote Results:

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: Trustee Melnikoff

Motion Carried

VIII. Reorganization of Roles, Responsibilities, and Promotions, Salaries

Information Item: Promoted Melonie Matarozzo to Assistant Town Manager/Clerk/Treasurer. Shifting some Clerk responsibilities to the Admin Assistant position. Promoted Mike Nichols to Foreman of Parks, Facilities, Water & Sewer. Keith Encke is Foreman of Town Streets.

IX. Budget Supplement

- a) **MOTION: TRUSTEE MELNIKOFF MOVED TO APPROVE THE PRESENTED BUDGET SUPPLEMENT; TRUSTEE WHITE SECONDED.**

Vote Results:

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion carried.

X. Contract with Huddleston-Berry for Geotechnical for Lilac Park

- a) **MOTION: TRUSTEE APPELHANZ MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT; SECONDED BY TRUSTEE WHITE**

Vote Results:

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

XI. Insurance Renewal for Employees

- a) **MOTION: TRUSTEE MELNIKOFF MOTIONED TO AUTHORIZE STAFF TO RENEW EMPLOYEE INSURANCE WITH ROCKY MOUNTAIN AND DELTA DENTAL; SECONDED BY TRUSTEE TODD.**

Vote Results:

Ayes: Trustees Appelhanz, Todd, White and Mayor Evans.

Nays: None

Motion Carried

XII. Trustee Informational Items

- a) Trustee Appelhanz inquired whether we would have fireworks for Cowboy Christmas.
- b) Trustee Melnikoff updated everyone on the PV School Homecoming celebration. Wanted to clarify the Town's position on Recycling – that being we would help educate the community on the Molina Transfer Station, and other options.
- c) Trustee Todd inquired if Elyse Casselberry had been contacted by USDA regarding an earlier discussion.

XIII. Monthly Staff Updates – Questions

XIV. Adjournment

Mayor Lew Evans adjourned the meeting at 7:21pm.

Approved

Attest