

# **Town of Collbran Board of Trustees**

## **Meeting Minutes**

Regular Meeting  
January 7, 2020

### **I. Call to order**

Mayor Lew Evans called to order the special meeting of the Town of Collbran Board of Trustees at 6:00pm on January 7, 2020 at Collbran Town Hall.

### **II. Pledge of Allegiance**

### **III. Roll call**

Present: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
A quorum was present.

### **IV. Consent Agenda**

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE THE CONSENT AGENDA CONTAINING THE EXPENDITURES FROM DECEMBER 2019; SECONDED BY TRUSTEE MELNIKOFF**

#### **Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White, Mayor Evans.  
Nays: None  
Motion Carried

### **V. Persons Present Not On The Agenda**

- a) School Board President Dane Hilgenfeld was present to discuss why the Town Marshal is no longer at the school.
- b) School Teacher Paula Grundy was present to discuss why the Town Marshal is no longer allowed to teach a class with her at the school.

### **VI. Updates to Employee Handbook**

- a) This item was tabled until our Town Attorney can attend a meeting to further clarify items on February 21, 2020.

### **VII. Award Contract for Town Hall Roof**

- a) **MOTION: TRUSTEE TODD MOTIONED TO AWARD THE TOWN HALL ROOF CONTRACT TO HURST REMODELING; SECONDED BY TRUSTEE MELNIKOFF**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion Carried

**VIII. September 2019 Utility Billing**

- a) **MOTION: TRUSTEE MELNOKOFF MOTIONED TO APPROVE THE CREDIT TO UTILITY CUSTOMERS THAT WERE AFFECTED BY THE MISTAKE IN SEPTEMBER OF 2019; SECONDED BY TRUSTEE TODD**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion Carried

**IX. Resolution No. 1, Series 2020**

- a) **MOTION: TRUSTEE TODD MOTIONED TO APPROVE RESOLUTION 1, SERIES 2020 SETTING MEETING DATES AND POSTING PLACES FOR CALENDAR YEAR 2020; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.  
Nays: None  
Motion Carried

**X. 2020 Meeting Dates**

**XI. 2020 Holiday Dates**

**XII. School Board Letter**

- a) **MOTION: TRUSTEE APPELHANZ MOTIONED TO APPROVE TO ACCEPT THE MAYOR TO SIGN THE LETTER TO THE SCHOOL BOARD; SECONDED BY TRUSTEE WHITE**

**Vote Results:**

Ayes: Trustees Appelhanz, Melnikoff, Todd, White and Mayor Evans.

Nays: None

Motion Carried

**XIII. Elections Information**

**XIV. Trustee Informational Updates**

**XV. Monthly Staff Report Questions**

**XVI. Public Correspondence**

**XVII. Adjourn**

Mayor Lew Evans adjourned the meeting at 7:32pm.

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Approved

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Attest